

Memorando Nro. UNEMI-VICEACADFYG-2025-0268-MEM

Milagro, 28 de abril de 2025

PARA: Sr. Dr. Jorge Fabricio Guevara Viejo
Rector

ASUNTO: Solicitud de delegación en la participación de la visita oficial que tendrá lugar en el Instituto Superior de Engenharia do Porto, Porto, Portugal entre el 22 y el 24 de mayo de 2025.

De mi consideración:

Por medio de la presente tengo a bien poner en su conocimiento, la invitación realizada por el sr. Joao Manuel Simoes Da Rocha, Profesor y Coordinador del Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT por parte de la Comisión Europea, mediante la cual, extiende la invitación en la participación de la delegación de la visita oficial que tendrá lugar en el Instituto Superior de Engenharia do Porto, Porto, Portugal entre el 22 y el 24 de mayo de 2025.

Se adjunta el Informe Técnico No. ITI-VICEACADFYG-PG-RG-2025-001 donde se evalúa la pertinencia de la internacionalización y movilidad en el marco de la participación de delegación UNEMI que estará conformada por los siguientes funcionarios:

- PhD. Fabricio Guevara Viejo - RECTOR
- PhD. Jesennia Cardenas Cobo - VICERRECTORA ACADEMICA DE FORMACIÓN DE GRADO
- PhD. Paolo Fabre Merchan - DECANO DE INVESTIGACIÓN
- PhD. Mariuxi Vinueza Morales - DECANA DE LA FACULTAD DE CIENCIAS E INGENIERÍAS
- MSc. Mirella Correa Peralta - DIRECTORA DE LA CARRERA DE TECNOLOGÍA DE LA INFORMACIÓN.

Solicito bajo su mejor criterio se autorice la compra de pasajes aéreos y se recomienda cubrir todos los rubros correspondientes, incluyendo viáticos, subsistencias y demás gastos relacionados que servirán en la participación de la delegación en la participación de la visita oficial que tendrá lugar en el Instituto Superior de Engenharia do Porto, Porto, Portugal, sobre el Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT.

Se anexa link del expediente:

<https://drive.google.com/drive/folders/1aQiG5CEVLPJkIcFHDuXXtWBDEAlVoakI?usp=sharing>

Con sentimientos de distinguida consideración.

Atentamente,

Documento firmado electrónicamente

Dra. Jesennia del Pilar Cárdenas Cobo
VICERRECTORA ACADÉMICA DE FORMACIÓN DE GRADO

Copia:

Sr. Mgs. Jaime Marcelo Coello Viejo
Director de Relaciones Interinstitucionales

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Para:	PhD. Fabricio Guevara Viejó Rector	Contenido 1. Antecedentes 2. Motivación jurídica 3. Motivación técnica 4. Conclusiones 5. Recomendaciones 6. Anexos
De:	PhD. Jesennia Cárdenas Cobo Vicerrectora Académica de Formación Grado	
Objeto:	Informar la pertinencia de internacionalización y movilidad de la delegación que participará en la invitación del proyecto ERASMUS-EDU-2024-CBHE-TRAND-3 – 101177470 E_TALENT por parte de la Comisión Europea, a realizarse en el Instituto Superior de Engenharia do Porto, Porto, Portugal entre el 22 y el 24 de mayo de 2025.	

1. Antecedentes

Que, mediante invitación realizada por parte del Sr. Joao Manuel Simoes Da Rocha, Profesor y Coordinador del Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT por parte de la Comisión Europea, mediante la cual, extiende la participación de la delegación de la visita oficial que tendrá lugar en el Instituto Superior de Engenharia do Porto, Porto, Portugal entre el 22 y el 24 de mayo de 2025.

La comitiva oficial de la Universidad Estatal de Milagro estará conformada por los siguientes funcionarios:

- PhD. Fabricio Guevara Viejo - RECTOR
- PhD. Jesennia Cardenas Cobo - VICERRECTORA ACADEMICA DE FORMACIÓN DE GRADO
- PhD. Paolo Fabre Merchan - DECANO DE INVESTIGACIÓN
- PhD. Mariuxi Vinueza Morales - DECANO DE LA FACULTAD DE CIENCIAS E INGENIERÍAS
- MSc. Mirella Correa Peralta - DIRECTORA DE LA CARRERA DE TECNOLOGÍA DE LA INFORMACIÓN.

2. Motivación jurídica

Que, la Constitución de la República del Ecuador, en el artículo 350 establece que, “El Sistema de Educación Superior tiene como finalidad la formación académica y profesional con visión científica y humanista; la investigación científica y tecnológica; la innovación, promoción, desarrollo y difusión de los saberes y las culturas; la construcción de soluciones para los problemas del país, en relación con los objetivos del régimen de desarrollo”;

Que, la Constitución de la República del Ecuador, en el artículo 355 determina que, “El Estado reconocerá a las universidades y escuelas politécnicas autonomía académica, administrativa, financiera y orgánica, acorde con los objetivos del régimen de desarrollo y los principios establecidos en la Constitución.

Se reconoce a las universidades y escuelas politécnicas el derecho a la autonomía, ejercida y comprendida de manera solidaria y responsable. Dicha autonomía garantiza el ejercicio de la libertad académica y el derecho a la búsqueda de la verdad, sin restricciones; el gobierno y gestión de sí mismas, en consonancia con los principios de alternancia, transparencia y los derechos políticos; y la producción de ciencia, tecnología, cultura y arte. (...);

Que, el Reglamento de Régimen Académico en el artículo 3, establece que, “Los objetivos del presente Reglamento son (...) d) Favorecer la movilidad nacional e institucional de profesores, investigadores y estudiantes; así como la internacionalización de la formación (...).

Que, el Reglamento de Régimen Académico en el artículo 39, establece que, “Las IES podrán suscribir convenios de cooperación académica para el desarrollo de proyectos de docencia, investigación, innovación o vinculación a nivel local, regional, nacional e internacional”;

Que, el Reglamento de Carrera y Escalafón del Personal Académico de la Universidad Estatal de

Milagro en el artículo 100, establece que en el Proceso de Movilidad del Personal Académico - Derecho a la movilidad. - A fin de garantizar la movilidad del personal académico, se podrán conceder licencias, comisiones de servicio y autorizar traspasos y traslados de puestos. En ejercicio de la autonomía responsable, el encargado para la concesión será el Rector y cuando sea por más de sesenta (60) días será el Órgano Colegiado Superior, previa solicitud del personal académico e informe del Vicerrectorado Académico de Formación de Grado y la Dirección de Talento Humano.

El tiempo de servicio y la evaluación integral del desempeño en la institución distinta a la de origen serán considerados a efectos de la promoción.

3. Motivación Técnica

El presente informe tiene como objetivo evaluar la pertinencia de la internacionalización y movilidad en el marco de la participación de la delegación de la Universidad Estatal de Milagro (UNEMI), como movilidad internacional de misión para realizar reuniones estratégicas con autoridades del Instituto Superior de Engenharia do Porto, Porto, Portugal entre el 22 y el 24 de mayo de 2025.

Considerando que nos encontramos en el periodo académico 1S-2025, y que la planificación académica se encuentra en ejecución y no ha presentado ninguna novedad, se determina que las actividades de orientación y dirección de la marcha administrativa y académica de la Facultad pueden ser realizadas en modalidad virtual desde sus accesos remotos a las plataformas institucionales.

Siendo importante mencionar que la participación en la delegación contribuye directamente a las actividades que se desarrollan en la Facultad de Ciencias e Ingenierías teniendo impacto directo en la gestión de las carreras de grado y sus proyectos.

4. Conclusiones

De acuerdo con los antecedentes establecidos en la descripción jurídica y técnica del presente informe se concluye que:

La participación de la delegación oficial de la UNEMI en la visita oficial que tendrá lugar en el Instituto Superior de Engenharia do Porto, Porto, Portugal del 22 al 24 de mayo de 2025, es técnicamente pertinente y altamente estratégica sobre el Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT.

5. Recomendaciones

En base a lo detallado en el cuerpo del presente informe, las conclusiones del mismo y la normativa relacionada se recomienda:

- Autorizar la participación de la comisión oficial para gestionar actividades de internacionalización con autoridades del Instituto Superior de Engenharia do Porto, Porto, Portugal y proceder con la adquisición de los boletos aéreos.
- Cubrir todos los rubros correspondientes, incluyendo viáticos, subsistencias y demás gastos relacionados.

6. Anexos

No.	Nombre del documento	# páginas
1	Carta de Invitación	5

Rol/Cargo	Firma
Elaborado por: Mgs. Roxana Granda Campoverde Analista del Vicerrectorado Académico de Formación de Grado	
Elaborado por: Lcda. Patricia Guadalupe Solís Coordinadora de Vicerrectorado Académico de Formación de Grado	
Aprobado por: PhD. Jesennia Cárdenas Cobo Vicerrectora Académica de Formación de Grado	

Hoja de Ruta

Fecha y hora generación: 2025-05-01 07:40:51 (GMT-5)

Generado por: Viviana Carolina Gaibor Hinostroza

Información del Documento			
No. Documento:	UNEMI-VICEACADFYG-2025-0268-MEM	Doc. Referencia:	--
De:	Sra. Dra. Jesennia del Pilar Cárdenas Cobo, Vicerrectora Académica de Formación de Grado, Universidad Estatal de Milagro	Para:	Sr. Dr. Jorge Fabricio Guevara Viejó, Rector, Universidad Estatal de Milagro
Asunto:	Solicitud de delegación en la participación de la visita oficial que tendrá lugar en el Instituto Superior de Engenharia do Porto, Porto, Portugal entre el 22 y el 24 de mayo de 2025.	Descripción Anexos:	--
Fecha Documento:	2025-04-28 (GMT-5)	Fecha Registro:	2025-04-28 (GMT-5)

Ruta del documento						
Área	De	Fecha/Hora	Acción	Para	No. Días	Comentario
Dirección de Relaciones Interinstitucionales	Viviana Carolina Gaibor Hinostroza (UNEMI)	2025-04-30 16:42:15 (GMT-5)	Responder a Todos		2	
Dirección de Relaciones Interinstitucionales	Jaime Marcelo Coello Viejo (UNEMI)	2025-04-29 15:35:20 (GMT-5)	Reasignar	Viviana Carolina Gaibor Hinostroza (UNEMI)	1	Estimada Analista: Respetuosamente, se traslada para su revisión y elaboración del Informe de pertinencia correspondiente. Saludos Cordiales.
Rectorado	Jorge Fabricio Guevara Viejó (UNEMI)	2025-04-28 15:11:28 (GMT-5)	Reasignar	Jaime Marcelo Coello Viejo (UNEMI)	0	Estimado Director, traslado comunicación para su revisión y emisión de criterio técnico pertinente.
Vicerrectorado Académico de Formación de Grado	Jesennia del Pilar Cárdenas Cobo (UNEMI)	2025-04-28 13:10:31 (GMT-5)	Envío Electrónico del Documento		0	
Vicerrectorado Académico de Formación de Grado	Jesennia del Pilar Cárdenas Cobo (UNEMI)	2025-04-28 13:10:31 (GMT-5)	Firma Digital de Documento		0	Documento Firmado Electrónicamente
Vicerrectorado Académico de Formación de Grado	Jesennia del Pilar Cárdenas Cobo (UNEMI)	2025-04-28 13:07:51 (GMT-5)	Registro	Jorge Fabricio Guevara Viejó (UNEMI)	0	

Memorando Nro. UNEMI-RR.II.-2025-0208-MEM

Milagro, 01 de mayo de 2025

PARA: Sr. Dr. Jorge Fabricio Guevara Viejo
Rector

ASUNTO: Pertinencia actividad Internacionalización y movilidad - Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 a 101177470 E_TALENT en el Instituto Superior de Engenharia do Porto, entre el 22 y el 24 de mayo de 2025, en Porto, Portugal- Movilidad internacional

De mi consideración:

Estimada autoridad, en atención a la reasignación del Memorando Nro. UNEMI-VICEACADFYG-2025-0268-MEM, el señor Rector de la Universidad Estatal de Milagro, PhD. Fabricio Guevara Viejo, solicita la revisión y emisión del criterio técnico pertinente sobre la participación de una delegación institucional en la reunión oficial del Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT, organizada por la Comisión Europea.

Se adjunta el Informe Técnico Nro. ITI-027 -2025-VGH-RRII donde se evalúa la pertinencia de la internacionalización y movilidad en el marco de la participación de delegación participación en actividades de internacionalización en el Instituto Superior de Engenharia do Porto, entre el 22 y el 24 de mayo de 2025, en Porto, Portugal, dentro del esquema de movilidad internacional saliente en la reunión oficial del Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT, organizada por la Comisión Europea.

De acuerdo con el Reglamento de la Estructura Organizacional por Procesos de la Universidad Estatal de Milagro, en su Artículo 144, la misión de la Dirección de Relaciones Interinstitucionales promueve acercamientos e impulsar actividades interinstitucionales a nivel nacional e internacional que contribuyan al desarrollo académico y científico de la universidad. En cumplimiento de esta misión, el informe técnico detalla la relevancia de la participación en el evento internacional para los objetivos de internacionalización y movilidad de nuestra institución.

La política de internacionalización y movilidad académica de la Universidad Estatal de Milagro busca integrar la dimensión internacional en la cultura institucional para facilitar los procesos institucionales e impulsar vínculos de cooperación académica y de trabajo en redes con instituciones afines a nuestra misión. Este enfoque fomenta la internacionalización y movilidad del personal académico, estudiantes de pre y postgrado, y personal administrativo.

Se concluye que:

La participación de la delegación oficial de la UNEMI en la reunión de la comisión del proyecto E_TALENT, que se llevará a cabo entre el 22 y el 24 de mayo de 2025 en el Instituto Superior de Engenharia do Porto, Portugal, es técnicamente pertinente y está alineada con las políticas y metas de internacionalización de la institución. Esta participación fortalece las estrategias de cooperación internacional, contribuyendo al posicionamiento de la universidad en escenarios académicos y científicos de alto nivel. La representación institucional, a través del personal académico, no solo aporta al fortalecimiento de la colaboración interinstitucional, sino que también promueve el desarrollo y la proyección global de la UNEMI, favoreciendo su crecimiento y expansión en el ámbito académico internacional.

Los participantes propuestos para esta movilidad son:

- PhD. Fabricio Guevara Viejo – Rector de la Universidad Estatal de Milagro.
- PhD. Jesennia Cárdenas Cobos – Vicerrectora Académica Formación de grado.
- PhD. Paolo Fabre Merchán – Decano de Investigación.
- PhD. Mariuxi Vinuesa Morales – Decana de ciencias de la ingeniería

Memorando Nro. UNEMI-RR.II.-2025-0208-MEM

Milagro, 01 de mayo de 2025

- MSc. Mirella Correa Peralta – Directora de carrera de tecnología de la información en línea

Y se recomienda que:

Se sugiere autorizar la participación de la comisión oficial en Portugal, y proceder con la adquisición de los boletos aéreos, considerando un rango de 24 a 48 horas para los tiempos de escala y conexiones de vuelo. Asimismo, se recomienda cubrir todos los rubros correspondientes, incluyendo viáticos, subsistencias y demás gastos relacionados, y coordinar las autorizaciones necesarias conforme a la normativa vigente, a fin de garantizar la correcta ejecución de las actividades programadas en las fechas establecidas.

Se anexa link del expediente:

<https://drive.google.com/drive/folders/1P1wbZVBxEjGLkSU8un9ljvscjyHcAtAv?usp=sharing>

Con sentimientos de distinguida consideración.

Atentamente,

Documento firmado electrónicamente

Mgs. Jaime Marcelo Coello Viejo

DIRECTOR DE RELACIONES INTERINSTITUCIONALES

Referencias:

- UNEMI-VICEACADFYG-2025-0268-MEM

Copia:

Sra. Dra. Jesennia del Pilar Cárdenas Cobo
Vicerrectora Académica de Formación de Grado

Srta. Mgs. Viviana Carolina Gaibor Hinostroza
Analista de Relaciones Interinstitucionales

Srta. Mgs. Tatiana Michelle Naranjo Sigcho
Asistente Técnico De Relaciones Interinstitucionales

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Para:	PhD. Fabricio Guevara Viejo. RECTOR Mgs. Arturo Guevara Sandoya DIRECTOR DE TALENTO HUMANO	Contenido 1. Antecedentes 2. Motivación jurídica 3. Motivación técnica 4. Conclusiones 5. Recomendaciones 6. Anexos
De:	Ing. Jaime Coello Viejo, Mgtr. DIRECTOR	
Objeto:	Informe técnico de pertinencia de internacionalización y movilidad de la participación en actividades de internacionalización Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT en el Instituto Superior de Engenharia do Porto, entre el 22 y el 24 de mayo de 2025, en Porto, Portugal. - Movilidad internacional saliente.	

1. Antecedentes

Que, mediante reasignación del Memorando Nro. UNEMI-VICEACADFYG-2025-0268-MEM, el señor Rector de la Universidad Estatal de Milagro, PhD. Fabricio Guevara Viejo, solicita la revisión y emisión del criterio técnico pertinente sobre la participación de una delegación institucional en la reunión oficial del Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT, organizada por la Comisión Europea.

Que, mediante Memorando Nro. UNEMI-VICEACADFYG-2025-0268-MEM, la Vicerrectora Académica de Formación de Grado pone en conocimiento la invitación realizada por el Sr. João Manuel Simões Da Rocha, Profesor y Coordinador del Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT, en el marco del programa de cooperación de la Comisión Europea. En dicha invitación se extiende una convocatoria oficial para la participación de una delegación de la Universidad Estatal de Milagro (UNEMI) en la visita institucional que tendrá lugar en el Instituto Superior de Engenharia do Porto (ISEP), en Porto, Portugal, entre el 22 y el 24 de mayo de 2025.

Que, en el referido memorando se adjunta el Informe Técnico No. ITI-VICEACADFYG-PG-RG-2025-001, en el cual se evalúa la pertinencia de la internacionalización y movilidad académica de la delegación de UNEMI, que estará conformada por autoridades y directivos estratégicos de la institución.

Que, en función de lo expuesto y considerando la relevancia de la participación institucional en este evento internacional, la Vicerrectora Académica solicita, bajo el mejor criterio de la instancia correspondiente, se autorice la compra de pasajes aéreos y se recomienda cubrir todos los rubros necesarios, incluyendo viáticos, subsistencias y demás gastos relacionados que permitan viabilizar la participación de la delegación en esta visita oficial en el marco del Proyecto E_TALENT.

Que, el Sr. João Manuel Simões Da Rocha, Profesor y Coordinador del Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT, ha extendido invitaciones formales a los siguientes funcionarios de la Universidad Estatal de Milagro (UNEMI): PhD. Fabricio Guevara Viejo (pasaporte A9139166), PhD. Jesennia Cárdenas Cobos (pasaporte A9703635), PhD. Paolo Fabre Merchán (pasaporte A4701451), PhD. Mariuxi Vinueza Morales (pasaporte A8948162) y MSc. Mirella Correa Peralta (pasaporte A9209050), para asistir en calidad de representantes institucionales a la primera reunión oficial del consorcio internacional del proyecto.

Tras la aprobación del proyecto por parte de la Comisión Europea, dicha reunión tendrá lugar en el Instituto Superior de Engenharia do Porto (ISEP), en Porto, Portugal, entre el 22 y el 24 de mayo de 2025. El

consorcio está conformado por dos instituciones de educación superior europeas, siete universidades ecuatorianas, la Secretaría Nacional de Educación Superior, Ciencia, Tecnología e Innovación (SENESCYT) y una entidad internacional.

2. Motivación Jurídica

Que, el artículo 350 de la Constitución de la República del Ecuador, establece que, “El sistema de educación superior tiene como finalidad la formación académica y profesional con visión científica y humanista; la investigación científica y tecnológica; la innovación, promoción, desarrollo y difusión de los saberes y las culturas; la construcción de soluciones para los problemas del país, en relación con los objetivos del régimen de desarrollo”.

Que, la Constitución de la República del Ecuador, en su artículo 355, establece, “El Estado reconocerá a las universidades y escuelas politécnicas autonomía académica, administrativa, financiera y orgánica, acorde con los objetivos del régimen de desarrollo y los principios establecidos en la Constitución.

Se reconoce a las universidades y escuelas politécnicas el derecho a la autonomía, ejercida y comprendida de manera solidaria y responsable.

La autonomía no exime a las instituciones del sistema de ser fiscalizadas de la responsabilidad social, rendición de cuentas y participación en la planificación nacional

Art. 355.- El Estado reconocerá a las universidades y escuelas politécnicas autonomía académica, administrativa, financiera y orgánica, acorde con los objetivos del régimen de desarrollo y los principios establecidos en la Constitución.

Se reconoce a las universidades y escuelas politécnicas el derecho a la autonomía, ejercida y comprendida de manera solidaria y responsable.

Dicha autonomía garantiza el ejercicio de la libertad académica y el derecho a la búsqueda de la verdad, sin restricciones; el gobierno y gestión de sí mismas, en consonancia con los principios de alternancia, transparencia y los derechos políticos; y la producción de ciencia, tecnología, cultura y arte.

Que, la Ley Orgánica de Educación Superior, artículo 4, establece que, “El derecho a la educación superior consiste en el ejercicio efectivo de la igualdad de oportunidades, en función de los méritos respectivos, a fin de acceder a una formación académica y profesional con producción de conocimiento pertinente y de excelencia. Las ciudadanas y los ciudadanos en forma individual y colectiva, las comunidades, pueblos y nacionalidades tienen el derecho y la responsabilidad de participar en el proceso educativo superior, a través de los mecanismos establecidos en la Constitución y esta Ley”;

Que, la Ley Orgánica de Educación Superior, artículo 5 literal a), b) e i), establecen que, “Son derechos de las y los estudiantes los siguientes: a) Acceder, movilizarse, permanecer, egresar y titularse sin discriminación conforme sus méritos académicos; b) Acceder a una educación superior de calidad y pertinente, que permita iniciar una carrera académica y/o profesional en igualdad de oportunidades; i) Obtener de acuerdo con sus méritos académicos becas, créditos y otras formas de apoyo económico que le garantice igualdad de oportunidades en el proceso de formación de educación superior”;

Que, la Ley Orgánica de Educación Superior, artículo 18 literales c), e) y h), establecen que, “La autonomía responsable que ejercen las universidades y escuelas politécnicas consiste en: c) La libertad en la elaboración de sus planes y programas de estudio en el marco de las, e) La libertad para gestionar sus procesos internos; y, h) La libertad para administrar los recursos acordes con los

objetivos del régimen de desarrollo (...);

Que, la Ley Orgánica de Educación Superior, artículo 71, establecen que, “El principio de igualdad de oportunidades consiste en garantizar a todos los actores del Sistema de Educación Superior las mismas posibilidades en el acceso, permanencia, movilidad y egreso del sistema, sin discriminación de género, credo, orientación sexual, etnia, cultura, preferencia política, condición socioeconómica, de movilidad o discapacidad.

Las instituciones que conforman el Sistema de Educación Superior cumplirán con el principio de igualdad de oportunidades a favor de los ecuatorianos en el exterior, retornados y deportados, de manera progresiva, a través de su inclusión o del desarrollo de programas como los destinados a la implementación de educación superior a distancia o en línea”;

Que, la Ley Orgánica de Educación Superior, artículo 78, establecen que, “Para efectos de esta Ley, se entiende por: c) Ayudas económicas.- Es una subvención de carácter excepcional no reembolsable, otorgada por el ente rector de la política pública de educación superior, las instituciones de educación superior, la entidad operadora de becas y ayudas económicas, organismos internacionales o entidades creadas o facultadas para dicho fin, a personas naturales que se encuentren en condiciones de vulnerabilidad, para cubrir rubros específicos inherentes a estudios de educación superior, movilidad académica, desarrollo de programas, proyectos y actividades de investigación, capacitación, perfeccionamiento, entrenamiento profesional y las demás que defina el ente rector de la política pública de educación superior.

Que, Ley Orgánica de la Educación Superior Artículo 138 establecen que “Las instituciones del Sistema de Educación Superior fomentarán las relaciones interinstitucionales entre universidades, escuelas politécnicas e institutos superiores técnicos, tecnológicos, pedagógicos, de artes y conservatorios superiores tanto nacionales como internacionales, a fin de facilitar la movilidad docente, estudiantil y de investigadores, y la relación en el desarrollo de sus actividades académicas, culturales, de investigación y de vinculación con la sociedad (...).”

Que, Reglamento de Régimen Académico

Artículo 3.- Objetivos. - Los objetivos del presente Reglamento son: d) *Favorecer la movilidad nacional e internacional de profesores, investigadores y estudiantes; así como la internacionalización de la formación;* y, (...).

Artículo 4.- Funciones sustantivas. - Las funciones sustantivas que garantizan la consecución de los fines de la educación superior, de conformidad con lo establecido en el artículo 117 de la LOES, son las siguientes: c) Vinculación. - La vinculación con la sociedad, como función sustantiva, genera capacidades e intercambio de conocimientos acorde a los dominios académicos de las IES para garantizar la construcción de respuestas efectivas a las necesidades y desafíos de su entorno. Contribuye con la pertinencia del quehacer educativo, mejorando la calidad de vida, el medio ambiente, el desarrollo productivo y la preservación, difusión y enriquecimiento de las culturas y saberes. Se desarrolla mediante un conjunto de planes, programas, proyectos e iniciativas de interés público, planificadas, ejecutadas, monitoreadas y evaluadas de manera sistemática por las IES, tales como: servicio comunitario, prestación de servicios especializados, consultorías, educación continua, gestión de redes, cooperación y desarrollo, difusión y distribución del saber; que permitan la democratización del conocimiento y el desarrollo de la innovación social.

Que, REGLAMENTO DE CARRERA Y ESCALAFÓN DEL PERSONAL ACADÉMICO DE LA
UNIVERSIDAD ESTATAL DE MILAGRO
PROCESO DE MOVILIDAD DEL PERSONAL ACADÉMICO

Artículo 100.- Derecho a la movilidad. - A fin de garantizar la movilidad del personal académico, se podrán conceder licencias, comisiones de servicio y autorizar traspasos y traslados de puestos.

En ejercicio de la autonomía responsable, el encargado para la concesión será el Rector y cuando sea por más de sesenta (60) días será el Órgano Colegiado Académico Superior, previa solicitud del personal académico e informe del Vicerrectorado Académico de Formación de Grado y la Dirección de Talento Humano.

El tiempo de servicio y la evaluación integral del desempeño en la institución distinta a la de origen serán considerados a efectos de la promoción.

Artículo 132.- Movilidad. - La universidad concederá al personal de apoyo académico licencias, comisiones de servicio, permisos, traspasos de puestos, traslados de puestos; y, cambios de acuerdo a normas análogas a lo establecido en la LOSEP.

Que, REGLAMENTO DE LA ESTRUCTURA ORGANIZACIONAL POR PROCESOS DE LA UNIVERSIDAD ESTATAL DE MILAGRO

DE LA DIRECCIÓN DE RELACIONES INTERINSTITUCIONALES

Artículo 144.- Misión. - Promover acercamientos e impulsar actividades interinstitucionales a nivel nacional e internacional que contribuyan al desarrollo académico y científico de la Universidad.

Artículo 145.- Responsable. - La Gestión es responsabilidad de la Dirección de Relaciones Interinstitucionales y tendrá línea de reporte al Rectorado.

Que, de acuerdo a la POLÍTICA DE INTERNACIONALIZACIÓN Y MOVILIDAD ACADÉMICA DE LA UNIVERSIDAD ESTATAL DE MILAGRO, de los procesos de la Gestión de Relaciones Interinstitucionales, Política 1.- Objeto. - La presente política tiene por objeto integrar la dimensión internacional en la cultura institucional para facilitar los procesos institucionales e impulsar vínculos de cooperación académica y de trabajo en redes con instituciones afines a la misión de la Universidad, fomentando la internacionalización y movilidad del personal académico, estudiantes de pre y postgrado y personal administrativo.

Política 3.- Políticas de internacionalización. - Las políticas para la internacionalización en la Universidad Estatal de Milagro, son las siguientes:

c. Política de colaboración con la comunidad nacional e internacional: Promover la colaboración con la comunidad nacional e internacional a través de proyectos de investigación y vinculación.

d. Política de internacionalización del personal docente y administrativo: Establecer programas de capacitación y desarrollo profesional para el personal docente y administrativo, que fomenten la adquisición de habilidades interculturales y promuevan la participación en conferencias y eventos internacionales. Esto fortalecerá la capacidad de la universidad para brindar una educación de calidad en un entorno global.

e. Política de asesoramiento a estudiantes y docentes internacionales: Implementar un sistema integral de asesoramiento para estudiantes y docentes internacionales. Además, se deben establecer programas de integración cultural y actividades extracurriculares que promuevan la interacción entre estudiantes internacionales y locales.

Política 4.- Objetivos de la internacionalización. - Los objetivos buscan promover acciones que ayuden al desarrollo y a la consolidación de una cultura internacional en la comunidad universitaria, a través de programas y actividades específicas con las cuales se pretende:

a. Fortalecer la colaboración y la investigación internacional en la universidad.

Política 5.- Áreas de impacto de la internacionalización. - Las áreas de impacto serán las siguientes:

b. Formación internacional del talento humano: Grado, posgrado y pos doctorados. y c. Cooperación Internacional: Proyectos, acuerdos y convenios.

3. Motivación Técnica

El presente informe tiene como objetivo evaluar la pertinencia de la internacionalización y movilidad en el marco de la participación de la delegación de la Universidad Estatal de Milagro (UNEMI), como misión internacional institucional, en la primera reunión oficial del consorcio del proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT, a realizarse en el Instituto Superior de Engenharia do Porto (ISEP), en la ciudad de Porto, Portugal, entre el 22 y el 24 de mayo de 2025.

❖ Contexto y Justificación:

Esta misión se enmarca en el fortalecimiento de las relaciones interinstitucionales y académicas con instituciones de educación superior europeas, la promoción de la investigación y la innovación científica en escenarios internacionales, el posicionamiento institucional en redes multilaterales de cooperación académica, y la consolidación de alianzas estratégicas con actores clave del Espacio Europeo de Educación Superior. Además, responde a los lineamientos de internacionalización establecidos por la UNEMI, contribuyendo a la proyección global de su quehacer académico y al fortalecimiento del perfil internacional de sus autoridades, directivos y comunidad universitaria.

❖ Objetivo de la movilidad académica:

El objetivo de la movilidad institucional es fortalecer las capacidades de la Universidad Estatal de Milagro (UNEMI) en el marco del proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – E_TALENT, a través de la participación activa en la primera reunión del consorcio internacional, orientada a fomentar la mejora continua de la formación docente y la alineación de los programas educativos con las demandas del sector de servicios moderno. Esta iniciativa permitirá a la UNEMI contribuir a la transformación del sistema de educación superior en Ecuador mediante el desarrollo de competencias en tecnologías digitales, impulso de metodologías inclusivas en áreas STEAM, promoción del emprendimiento juvenil y femenino, y el fortalecimiento de los vínculos entre la academia y el mercado laboral nacional e internacional.

❖ Participantes Propuestos:

Los participantes propuestos para esta movilidad son:

1. **PhD. Fabricio Guevara Viejo** – Rector de la Universidad Estatal de Milagro.
2. **PhD. Jesennia Cárdenas Cobos** – Vicerrectora Académica Formación de grado.
3. **PhD. Paolo Fabre Merchán** – Decano de Investigación.
4. **PhD. Mariuxi Vinueza Morales** – Decana de ciencias de la ingeniería
5. **MSc. Mirella Correa Peralta** – Directora de carrera de tecnología de la información en línea

❖ Actividades Previstas

Durante el desarrollo de la misión se prevé la realización de las siguientes actividades:

- **Participación en la reunión oficial del consorcio internacional** del proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT, a realizarse del 22 al 24 de mayo de 2025 en el Instituto Superior de Engenharia do Porto, Portugal.
- **Intervención en mesas de trabajo temáticas**, relacionadas con el desarrollo de programas de formación docente, implementación de estándares internacionales en educación superior y estrategias de fortalecimiento institucional.
- **Establecimiento de acuerdos de colaboración** con instituciones de educación superior europeas y latinoamericanas participantes del consorcio.

- **Socialización del rol de UNEMI dentro del proyecto**, presentación de capacidades institucionales y propuestas para el diseño e implementación de programas de formación profesional.
- **Visitas técnicas y académicas** a laboratorios, centros de innovación y unidades académicas del Instituto Superior de Engenharia do Porto.

❖ **Análisis de Factibilidad y pertinencia:**

La participación de la delegación de UNEMI en la reunión oficial del consorcio del proyecto **E_TALENT**, en Portugal, es factible y pertinente conforme a la política institucional de internacionalización.

Desde la **pertinencia**, se alinea con las políticas institucionales que promueven la colaboración internacional (Política 3c), el desarrollo profesional docente (3d), la participación en proyectos de cooperación (Política 5c), y la vinculación con redes científicas internacionales (Política 9), fortaleciendo la proyección global de la universidad y su capacidad investigativa.

Desde la **factibilidad**, el **Informe No. ITI-VICEACADFYG-PG-RG-2025-001** del Vicerrectorado Académico de Formación de Grado indica que, *al encontrarse en ejecución la planificación académica del periodo 1S-2025 sin novedades, las funciones administrativas y académicas pueden desarrollarse de forma virtual, permitiendo la participación de los docentes sin afectar el normal desenvolvimiento de la facultad pueden ser realizadas en modalidad virtual desde sus accesos remotos a las plataformas institucionales Siendo importante mencionar que la participación en la delegación contribuye directamente a las actividades que se desarrollan en la Facultad de Ciencias e Ingenierías teniendo impacto directo en la gestión de las carreras de grado y sus proyectos.*

4. Conclusiones

Con base en el antecedente expuesto, en la descripción jurídica y técnica del presente informe se concluye que:

La participación de la delegación oficial de la UNEMI en la reunión de la comisión del proyecto **E_TALENT**, que se llevará a cabo entre el 22 y el 24 de mayo de 2025 en el Instituto Superior de Engenharia do Porto, Portugal, es técnicamente pertinente y está alineada con las políticas y metas de internacionalización de la institución. Esta participación fortalece las estrategias de cooperación internacional, contribuyendo al posicionamiento de la universidad en escenarios académicos y científicos de alto nivel. La representación institucional, a través del personal académico, no solo aporta al fortalecimiento de la colaboración interinstitucional, sino que también promueve el desarrollo y la proyección global de la UNEMI, favoreciendo su crecimiento y expansión en el ámbito académico internacional.

Los participantes propuestos para esta movilidad son:

- **PhD. Fabricio Guevara Viejo** – Rector de la Universidad Estatal de Milagro.
- **PhD. Jesennia Cárdenas Cobos** – Vicerrectora Académica Formación de grado.
- **PhD. Paolo Fabre Merchán** – Decano de Investigación.
- **PhD. Mariuxi Vinuesa Morales** – Decana de ciencias de la ingeniería
- **MSc. Mirella Correa Peralta** – Directora de carrera de tecnología de la información en línea

5. Recomendaciones

En base a lo detallado en el cuerpo del presente informe, las conclusiones del mismo y la normativa relacionada se recomienda:

Se sugiere autorizar la participación de la comisión oficial en Portugal, y proceder con la adquisición de los boletos aéreos, considerando un rango de 24 a 48 horas para los tiempos de escala y conexiones de vuelo. Asimismo, se recomienda cubrir todos los rubros correspondientes, incluyendo viáticos, subsistencias y demás gastos relacionados, y coordinar las autorizaciones necesarias conforme a la normativa vigente, a fin de garantizar la correcta ejecución de las actividades programadas en las fechas establecidas.

6. Anexos

No.	Nombre del documento	Fecha de generación	# páginas
1	INVITACIÓN PhD. Fabricio Guevara Viejo	28/04/2025	1
2	INVITACIÓN PhD. Jesennia Cárdenas Cobos	28/04/2025	1
3	INVITACIÓN PhD. Paolo Fabre Merchán	28/04/2025	1
4	INVITACIÓN PhD. Mariuxi Vinueza Morales	28/04/2025	1
5	INVITACIÓN MSc. Mirella Correa Peralta	28/04/2025	1
6	UNEMI-VICEACADFYG-2025-0268-MEM	28/04/2025	1

Rol/Cargo	Firma
Elaborado por: Ing. Viviana Gaibor Hinostroza, Mgtr. Analista de Relaciones Interinstitucionales Dirección de Relaciones Interinstitucionales	
Aprobado por: Ing. Jaime Coello Viejó, Mgtr. Director Dirección de Relaciones Interinstitucionales	

Memorando Nro. UNEMI-VICEACADFYG-2025-0291-MEM

Milagro, 05 de mayo de 2025

PARA: Sr. Dr. Jorge Fabricio Guevara Viejó
Rector

ASUNTO: Alcance al Memorando Nro. UNEMI-VICEACADFYG-2025-0268-MEM Solicitud de delegación en la participación de la visita oficial que tendrá lugar en el Instituto Superior de Engenharia do Porto, Porto, Portugal entre el 22 y el 24 de mayo de 2025

De mi consideración:

Con alcance al Memorando Nro. UNEMI-VICEACADFYG-2025-0268-MEM, donde se solicitó la autorización de la compra de pasajes aéreos y se recomienda cubrir todos los rubros correspondientes, incluyendo viáticos, subsistencias y demás gastos relacionados que servirán en la participación de la delegación en la participación de la visita oficial que tendrá lugar en el Instituto Superior de Engenharia do Porto, Porto, Portugal, sobre el Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT.

En este contexto se adjunta Se adjunta el Informe Técnico No. ITI-VICEACADFYG-PG-RG-2025-001 donde se evalúa la pertinencia de movilidad internacional saliente en el marco de la participación de delegación UNEMI que estará conformada por los siguientes funcionarios:

- PhD. Fabricio Guevara Viejo - RECTOR
- PhD. Jesennia Cárdenas Cobo - VICERRECTORA ACADEMICA DE FORMACIÓN DE GRADO
- PhD. Edwin Carrasquero Rodríguez – VICERRECTOR DE INVESTIGACIÓN Y POSGRADO
- PhD. Paolo Fabre Merchan - DECANO DE INVESTIGACIÓN
- PhD. Mariuxi Vinueza Morales - DECANA DE LA FACULTAD DE CIENCIAS E INGENIERÍAS
- MSc. Mirella Correa Peralta - DIRECTORA DE LA CARRERA DE TECNOLOGÍA DE LA INFORMACIÓN

Se anexa link del expediente:

<https://drive.google.com/drive/folders/1aQiG5CEVLPJkIcFHDuXXtWBDEAlVoakI?usp=sharing>

Con sentimientos de distinguida consideración.

Atentamente,

Documento firmado electrónicamente

Dra. Jesennia del Pilar Cárdenas Cobo
VICERRECTORA ACADÉMICA DE FORMACIÓN DE GRADO

Anexos:
- unemi-viceacadfyg-2025-0268-mem-1.pdf

Copia:
Sr. Mgs. Jaime Marcelo Coello Viejo
Director de Relaciones Interinstitucionales

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CARTA DE INVITACIÓN

Tras la aprobación del proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT por parte de la Comisión Europea, la primera reunión del consorcio, en el que participan 2 instituciones de educación superior europeas, 7 instituciones de educación superior ecuatorianas, la Secretaría Nacional de Educación Superior, Ciencia, Tecnología e Innovación de Ecuador y una entidad internacional, tendrá lugar en el Instituto Superior de Engenharia do Porto, Porto, Portugal entre el 22 y el 24 de Mayo de 2025.

Con este fin, me gustaría invitar a **Edwuin Carrasquero Rodriguez**, pasaporte **196271624**, a asistir a la reunión como representante de la **Universidad Estatal de Milagro**.

João Rocha
Profesor y Coordinador del Proyecto

IMPORTANT NOTICE

What is the Application Form?

The Application Form is the template for EU grants applications; it must be submitted via the EU Funding & Tenders Portal before the call deadline.

The Form consists of 2 parts:.

- Part A contains structured administrative information
- Part B is a narrative technical description of the project.

Part A is generated by the IT system. It is based on the information which you enter into the Portal Submission System screens.

Part B needs to be uploaded as PDF (+ annexes) in the Submission System. The templates to use are available there.

How to prepare and submit it?

The Application Form must be prepared by the consortium and submitted by a representative. Once submitted, you will receive a confirmation.

Character and page limits:

- page limit normally 40 pages for calls for low value grants (60 000 or below); 120 pages for all other calls (unless otherwise provided for in the Call document/Programme Guide)
- supporting documents can be provided as an annex and do not count towards the page limit
- minimum font size — Arial 9 points
- page size: A4
- margins (top, bottom, left and right): at least 15 mm (not including headers & footers).

Please abide by the formatting rules. They are NOT a target! Keep your text as concise as possible. Do not use hyperlinks to show information that is an essential part of your application.

 If you attempt to upload an application that exceeds the specified limit, you will receive an automatic warning asking you to shorten and re-upload your application. For applications that are not shortened, the excess pages will be made invisible and thus disregarded by the evaluators.

 **Please do NOT delete any instructions in the document. The overall page limit has been raised to ensure equal treatment of all applicants.**

 **This document is tagged. Be careful not to delete the tags; they are needed for the processing.**

TECHNICAL DESCRIPTION (PART B)**COVER PAGE**

Part B of the Application Form must be downloaded from the Portal Submission System, completed and then assembled and re-uploaded as PDF in the system. Page 1 with the grey IMPORTANT NOTICE box should be deleted before uploading.

Note: Please read carefully the conditions set out in the Call document/Programme Guide (for open calls: published on the Portal). Pay particular attention to the award criteria; they explain how the application will be evaluated.

PROJECT	
Project name:	Ecuadorian tertiary educators Transformation And Learning EnhancemenT
Project acronym:	E TALENT
Coordinator contact:	João Rocha, Instituto Politécnico do Porto

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#@PRJ-SUM-PS@# [This document is tagged. Do not delete the tags; they are needed for the processing.]

PROJECT SUMMARY

Project summary (in English)

See Abstract (Application Form Part A).

#\$PRJ-SUM-PS\$# #@REL-EVA-RE@# #@PRJ-OBJ-PO@#

1. RELEVANCE

1.1 Background and general objectives

Background and general objectives

Please address all guiding points presented in the Call document/Programme Guide under the award criterion 'Relevance'.

Describe the background and rationale of the project.

How is the project relevant to the scope of the call? How does the project address the general objectives of the call?

The ETALENT project is highly relevant to scope of the call, as it addresses the urgent need for upskilling educators in Ecuador to align with the growing demands of the service sector, which, as per the 2022 National Employment, Unemployment, and Underemployment Survey by INEC, represents a significant portion (34.3%) of employment in the country. Pereira W.M, Missio F.J. and Gonzaga J.J. in their April 2023 article for the CEPAL magazine states that recent studies indicate that the modern service sector (services provided digitally such as: IT , financial and business services) contributes to innovation, increased productivity and, consequently, economic growth. The data from the World Trade Organization shows the highest growth in this sector. However, the participation of Latin America and the Caribbean is still marginal. Some factors influencing this performance are: limited supply of specialized professionals and technicians, a lack of strong commitment to modern services in some regional integration agreements, and deficiencies in long-term policies and public-private coordination to promote the sector. Therefore, Ecuador's higher education system has the opportunity to provide professionals with aligned competences. The project's main ideas and relevance in the context of the grant priorities are as follows: *Fostering STEAM Skills and Gender Inclusiveness*: ETALENT enhances teaching methodologies in digital technologies, crucial to the modern service sector, thereby contributing to the development of STEAM skills. The project's emphasis on equitable access ensures gender inclusiveness in these sectors. *Promoting Youth and Women Entrepreneurship*: By upgrading educators in management and business, ETALENT indirectly facilitates the development of entrepreneurial skills in students, particularly among youth and women, thereby supporting local employment opportunities and innovation. *Strengthening Academic, Research, and Business Links*: The project aligns professional development programs (PDPs) at HEIs with international standards, thereby addressing the skills gap and strengthening the connection between academia and the practical needs of the business and service sectors. *Supporting the Upskilling of Young Population*: By focusing on the transformation and upskilling of educators, ETALENT contributes to the education of a younger, well-equipped workforce ready to meet the challenges of the modern economy. *Enhancing Connections with the Labor Market*: ETALENT's specialized PDPs for the services sector and its focus on international certification and accreditation align higher education outputs with labor market demands, particularly in sectors exhibiting high growth. *Developing Teacher Education and In-Service Trainings*: Through its comprehensive approach to transforming educators' skills and implementing a national system for evaluating teaching practices and pedagogical competence, ETALENT addresses structural educational issues and promotes high-quality teaching.

In summary, ETALENT directly addresses the grant's call priorities by aligning Ecuador's higher education system with the needs of its rapidly growing service sector. By focusing on upskilling

educators, enhancing teaching methodologies, and ensuring alignment with international standards, the project sets a precedent for educator transformation, adaptation, and recognition, serving as a model for the region.

Central to the ETALNET project is the development and implementation of macro-level policy reforms, supported by the Ministry of Education (represented by SENESCYT). These reforms focus on the transformation, upskilling, evaluation and recognition of educators and include the establishment of new structures at Ecuadorian Higher Education Institutions (HEIs) – namely, Capacity Development CENTERS. These centers will offer a broad spectrum of modern university services, enriched with a variety of digital tools and methods. These services are geared towards the professionalization and continuous professional development of academic staff to meet the labour market needs.

While the primary beneficiaries of these services are the teaching staff of the project partner universities, the scope extends to other Ecuadorian HEIs, ensuring nationwide coverage. Project activities targeted on educators who have different levels of access to resources and information and uneven economic opportunities (for Partners UNEMI, Universidad Nacional de Loja, ESPOCH, UTEQ who originate from remote zones) will allow to increase competence, raise awareness and strengthen capacities of teachers from the fields of education, social sciences, management, business and law. It provides opportunities to enhance capacity building to cover the need of the services sector within Ecuador's higher education system in which all the partners have common interests and may complement each other. Particular attention will be given to intra-regional connectivity and contribute to the development of the professional development programs, as well as provide tools for their qualification and career development, evaluation and recognition at international level.

1.2 Needs analysis and specific objectives

Needs analysis and specific objectives

Please address the specific conditions/objectives set out in the Call document/ Programme Guide, if applicable.

Describe how the objectives of the project are based on a sound needs analysis in line with the specific objectives of the call. What issue/challenge/gap does the project aim to address?

The objectives should be clear, measurable, realistic and achievable within the duration of the project. For each objective, define appropriate indicators for measuring achievement (including a unit of measurement, baseline value and target value).

Problems and needs identified at the level of the Partner Country: [Ecuador]:

Contextual Background (according to the study presented by the Coordinating Ministry of Knowledge and Human Talent “Ecuador hacia el 2035: Agenda Prospectiva para el Sector del Conocimiento y Talento Humano”): Ecuador currently operates 59 tertiary institutions, comprising 33 public universities, 8 co-financed, and 18 self-financed. These institutions employ 35,501 undergraduate and 1,655 postgraduate educators. The number of professionals graduating from universities is projected to increase from approximately 1.2 million to 3.8 million by 2035. This increase is most significant in the service sector and in engineering, industry, and construction, with a projected gap of 757,100 and 691,700 professionals, respectively. Current and Future Distribution of University Graduates: Currently, 40% of university professionals are graduates in social sciences, education, commerce, and law. By 2035, this distribution is expected to shift, with significant increases in engineering, industry, construction, and services – from 11% to 22%, and from 1% to 21% respectively. The necessary number of educators has been calculated based on a student-to-teacher ratio of 14:1, indicating a need to nearly double the educator workforce from 39,400 to 70,400. Internationalization and Quality Assurance in Higher Education: The internationalization of Higher Education Institutions (HEIs) and the creation of capacity development space for educators are prioritized to ensure common policies and quality standards. This demands continuous evaluation and recognition system, as well as accreditation.

Needs Identified for the ETALNET Project:

Expansion of Educator Workforce: There is a need to nearly double the number of educators to meet the growing student population. Shift in Educational Focus: The demand for professionals in the service sector and engineering, industry, and construction will significantly increase, necessitating a realignment of educational focus towards these areas. Enhancement of Digital and Pedagogical Skills: As the demand for professionals in technology-driven sectors rises, educators must enhance their digital and pedagogical skills to effectively prepare students for these fields. The research conducted between 2020 and 2022 highlighted several key issues, needs, and interests in the realm of teacher training and development. Notably, it underscored the importance of utilizing methodologies and technological tools to improve teaching and learning. The study also emphasized the necessity of fostering continuous teacher training and professional development activities. These activities are crucial for enhancing workplace conditions, fostering inclusivity, and increasing the accessibility of professional development and capacity-building opportunities for educators from diverse economic and social backgrounds. The need for professional development programs (PDPs) aligned with international standards is crucial to elevate the quality of education and ensure educators are equipped with current and relevant skills. Ensuring equitable access to education across all sectors is critical, especially given the projected

increase in demand for education in diverse fields. In Ecuador, the establishment of transparent evidence-based assessment and certification system for evaluating and validating the professional competencies of educators is seen as a vital component in bolstering the quality assurance processes in professional education. Some universities in Ecuador have already taken the initiative to implement transparency and open government plans, which demonstrates a high commitment to these values, with the Organic Law on Transparency and Access to Public Information (LOTAIP) and with the Open Government Plan (now Open State) of Ecuador (2023), which involves HIEs as one of the main actors to promote its implementation in the country (Barragán and Mora, 2022). Ecuadorian universities have a fundamental role to play in the execution of national transparency and open government plans. However, these initiatives need to be strengthened and expanded. The lack of training and awareness within universities, regulatory and structural deficiencies, and the lack of models to look to, are making access to university information still a major obstacle (Merchán, 2023; Peñafiel, Pazmiño & Erazo, 2023).

Within the ETALENT Project specific attention will be paid to make comprehensive diagnostic of transparency issues in HEIs in Ecuador and development of the Framework for action with indicators and evaluation tools to promote the adoption of good governance, integrity and transparency practices in the Ecuadorian higher education sector. Furthermore, Ecuador's "Plan for the Creation of Opportunities 2021-2025" sets out to augment the capabilities of its citizens and advance innovative, inclusive, and quality education across all levels. This strategic plan covers a range of pertinent topics, including innovative educational approaches, classroom inclusivity, the reinforcement of higher education, and the enhancement of teacher training, among other key areas. The ETALENT Project is strategically positioned to address these needs by transforming Ecuador's educator workforce. The project's focus on enhancing teaching methodologies, particularly in digital technologies, aligning with international standards, and emphasizing educator upskilling aligns closely with the projected needs of Ecuador's evolving educational landscape.

Institutional level needs analysis: Additionally to above mentioned needs, the post-pandemic situation revealed certain dissatisfaction among students with the resources available to teachers to address this situation in the educational context, especially in aspects related to a solid and integrated training in soft skills and technological spaces, sustainability, and social responsibility. Universities also face difficulties in arousing students' interest. In accordance with the new model of external evaluation for accreditation purposes for the of Quality Assurance of Universities and Polytechnic Schools issued by CACES (2023), it is necessary to raise the culture of innovation, network formation, and internationalization among academic staff. The participation of ESPE University in the ETALENT Project aligns with its strategic goals and core principles. As an institution focused on preparing specialists in the scientific and technical field, ESPE is grounded in principles and values that foster the generation and transfer of knowledge. This commitment to advancing the country's progress and that of the Armed Forces through education, research, and societal interaction is a key driver for its involvement in ETALENT. ESPE recognizes lack of Follow-Up, Control, and Improvement of Educators professional development as well as lack of transparent Internal and External communication and socialization system. The ETALENT Project, with its focus on transforming and enhancing teaching methodologies, could provide ESPE University with a structured framework to improve these processes. The project's approach to professional development and quality assurance aligns well with the need for better management and oversight of academic processes. ESPOL is one of the leading universities of the country. Its graduates collaborate with companies in the manufacturing, port operations, technology, aquiculture and service sectors mostly on the coast of Ecuador. These sectors need highly qualified professionals who meet the professional profiles required at international level. Several action plans have been executed to improve the quality of teaching and strengthen the capacities of teaching staff. Nevertheless, ESPOL seeks robust strategies that will consistently enhance skills and facilitate teachers transformation to meet the demands of the country economy. Therefore, regional and international collaboration is vital, which will help to update ESPOL with even more developed scenarios. The latter will be helpful to identify the existing gaps, establish suitable action plans and share experiences of how to put them in practice. Within the framework of ETALENT, EPN envisions a multifaceted approach to addressing the evolving needs of Ecuador's higher education system, particularly in the service sector. Building on its history and commitment to excellence, EPN is deeply interested in playing a crucial role in reshaping the educational landscape. The institution recognizes that the dynamics of education are evolving, and as such, it is crucial to equip educators with the latest pedagogical methods and digital competencies. ETALENT addresses the need for innovation among educators in Ecuadorian higher education, particularly in the service sector. Partner institutions UNEMI, Universidad Nacional de Loja, ESPOCH, UTEQ firmly believe that university education requires academic quality and is projected to initiate accreditation model parameters in the context of national and global quality assurance following a principle of relevance that responds to the expectations and needs of society. Ecuadorian partner universities clearly understand that educational innovation is based on new technologies that have managed to converge the technological with the pedagogical, maintaining a scientific and human vision in the academic training of students (Constitution of the Republic of Ecuador; LOES, 2018). In this sense, there is a certain need to promote significant changes in various categories of didactics, such as content, resources, methods, forms of organization, and evaluation, in different study modalities. As

remote regional universities these partner organisations do not have significant experience in international activities involving faculty members. This therefore will be a valuable experience of participating in an Erasmus+ CBHE project. Capacity building of the teaching staff according with international best practice is an important objective of this HEI in its pursuit of a desired growth in international academic cooperation. There is a current need for increasing transparency and good governance in HEIs in Ecuador, including faculty members' assessment system, capacity building and professional recognition, update the system of evaluating teaching practice and pedagogical competence and strengthen the image of the universities at national and international level. SENESCYT being government agency founded in Ecuador aims at guiding public policy in matters of higher education, science, technology, innovation and ancestral knowledge through plans, programs and projects that promote equitable access to higher education, universities, polytechnics, technical and technological academic training. It recognizes the need of enhancement of human talent, expanding access and strengthening of the university, technical and technological higher education system with the criteria of quality, inclusiveness, relevance, and democracy. Partner institution [CEDIA]: CEDIA is the "Ecuadorian Corporation for the Development of Research and Academia" (acronym in Spanish), a non-profit organization, whose mission is to encourage, promote and coordinate the development of scientific research, academia, and innovation. It offers services related to these and other related areas to its members and actors from the public, private, national or international sectors. CEDIA, provides a wide range with over 60 services to more than 80 higher education institutions (HEIs) including universities, public research institutes and community colleges, as well as multiple public and private organizations. Through its participation in the project, CEDIA will provide a Learning Management System (LMS) platform that integrates Learning Analytics for data driven decision, and supports active learning to improve teaching and learning practices in HEIs. Additionally, CEDIA will contribute to regional dissemination, and will develop a sustainability model for the project based on the provision of the MOOC platform and other services.

Based on the results of the sound needs analysis for Ecuador and involved partner HEIs, the ETALENT Project has the following specific objectives: Conduct a thorough analysis of European best practices and identify shortcomings in the national system of capacity building, evaluation, and rewarding for educators within the first six months of the project. By the end of 2026, develop (7) and revise (14) professional development programs (PDPs), specifically designed for educators in the services sector, ensuring alignment with international standards. Establish and ensure the sustainable operation of capacity building centers at partner HEIs as a cohesive network by the end of 2027 (focusing on structural and operational aspects of the centers, ensuring they function effectively, collaboratively, and sustainably within the network to support continuous professional development of educators). Provide comprehensive support to 400 educators for the initial evaluation of lacking skills and subsequent capacity building, aiming for completion by mid-2027. Train and establish a Monitoring Committee of 100 experts by the end of 2027 to facilitate ongoing peer evaluation and quality assurance of the educational initiatives. By the end of 2026 Develop Framework standards and a seal of excellence to periodically evaluate HEIs' transparency and open government practices. By mid-2028, develop and publish comprehensive national recommendations to introduce reforms for the transformation of educators' skills and competencies, including skill diagnostics, learning enhancement, evaluation and certification processes.

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1.3 Complementarity with other actions and innovation — European added value

Complementarity with other actions and innovation

Explain how the project builds on the results of past activities carried out in the field, and describe its innovative aspects (if any).

The ETALENT Project is innovatively designed to directly address and fulfill the growing demands of Ecuador's service sector by increasing and enhancing the number of qualified educators. Recognizing the increasing importance of digital proficiency in modern education, ETALENT places a strong emphasis on enhancing teaching methodologies with digital technologies. This not only prepares educators to meet current educational standards but also equips them to effectively engage with the digital-native generation of students. ETALENT is unique in its approach to capacity building. It not only focuses on developing educators' teaching skills but also includes elements of personal development, such as interpersonal competencies. This comprehensive approach ensures a well-rounded enhancement of educators' professional profiles.

In preparation for this project, the existing practices for the implementation of professional development programs were carefully studied, including the eleven case studies involving innovative practices for the professional development of academics in Europe presented in the Joint Research Centre Technical Report (Inamorato dos Santos, A., Gaušas, S., Mackevičiūtė, doi:10.2760/712385, JRC115595). The presented analytics and the good European practices will of course be taken into account and used as efficiently as possible to ensure the development of professional development systems in Ecuadorian higher education. The insights from the report can help in structuring ETALENT's programs, ensuring

they are comprehensive, forward-thinking, and aligned with international standards. However, it is important to note that this project pays special attention transforming a wide array of disciplines including education, social sciences, management, business, and law to the skills and capacity building program for teachers focused on service sector needs. The paper by Stasewitsch, E., Dokuka, S. & Kauffeld, S. Promoting educational innovations and change through networks between higher education teachers. (Tert Educ Manag 28, 61–79 (2022). <https://doi.org/10.1007/s11233-021-09086-0>) explores how networks among higher education teachers can promote educational innovations and change, offering insights into the dynamics of collaboration and knowledge exchange in academia.

Another relevant project that the ETALENT Project complements is the international project – EngineeriNg educaTors pEdagogical tRaining ENTER <http://erasmus-enter.org> under the leadership of IPP (coordinating institution of both projects) the developed multi-level modular system for pedagogical training of engineering educators based on international network cooperation called iPET Programs will be adapted and further developed for HEIs in Ecuador. Although such programs can be considered as a reference model for professional development programs, the ETALENT project will go further, namely by the creation of Pilot Capacity Development Centers. The establishment of Pilot Capacity Development Centers is an innovative step in providing educators with continuous support and guidance. These centers serve as hubs for learning enhancement and professional growth, aiding educators in both their immediate and long-term development goals. The Pilot Capacity Development Centers created within the ETALENT Project will follow the registration criteria for individual certification of educators to facilitate individual professional registration of the educators from Ecuador, while ENTER Quality assurance standards will be taken as a basis for all updated and new PDPs preparation for international accreditation. Analysing best practices of the European approach will allow the partner universities to contribute to create solutions taking into account European expertise and overcoming possible obstacles on the way of adapting existing approaches to the national realities of each country. The national funds and grant programs of Ecuador do not offer any opportunities or open calls to support such projects with inter-regional connectivity and international scope, which leads to the paramount importance of having an Erasmus plus grant funds, to achieve the aim of this project.

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2. QUALITY

2.1 PROJECT DESIGN AND IMPLEMENTATION

2.1.1 Concept and methodology

Concept and methodology

Please address all guiding points presented in the Call document/Programme Guide under the award criterion 'Quality of the project design and implementation'.

Outline the approach and methodology behind the project. Explain why they are the most suitable for achieving the project's objectives.

The ETALENT project employs the Waterfall methodology, characterized by a sequential development life cycle with clearly defined goals and expected outcomes across nine work packages. This method mirrors the collaborative planning and design approach of partner organizations, beginning with a shared understanding of the project's scope and objectives and a consensus on deliverables for each main phase. The linear structure of the Waterfall methodology facilitates measurable progress tracking. However, acknowledging the limitations of the Waterfall approach in incorporating beneficiary and end-user feedback, the consortium has integrated specific activities within the 'horizontal' Work Packages, such as Management and Coordination, Quality Assurance, Impact, and Dissemination. These are designed to engage stakeholders in dialogue and create review steps, incorporating their perspectives under the guidance of a Management Board, Steering Board, and an Internal Quality Board. Continuous internal and external monitoring and quality control will be integral to all activities, allowing for adjustments based on feedback from key target groups. This approach is critical in analyzing and enhancing professional development programs for tertiary educators, based on competency assessments and initial diagnostics.

By the project's conclusion, the pilot Capacity Development Centers will operate in a network mode, offering ongoing support for educators in continuous learning enhancement and international registration at a national level. Furthermore, the PDPs developed and updated at partner HEIs will undergo international accreditation, ensuring their relevance and high quality for both the European and Ecuadorian Higher Education Areas. The project will extensively disseminate its outcomes to key stakeholders at institutional, national, and international levels, thereby promoting teaching excellence and elevating the prestige of the educational profession. This comprehensive approach sets the groundwork for a macro-level reform aimed at transforming educators' skills and competencies, including skill diagnostics, learning enhancement, evaluation, and certification processes tailored to labor market and

national economic needs. The working methodology to be used for achieving project objectives will rely on the identification of the project's major progress points and measurable indicators to be completed in the allocated time frame.

Major project outcomes:

1. Report on the state of the national systems of professional evaluation of educators in Europe and Ecuador 2. Transparent, evidence-based system of capacity building, evaluating teaching practice and pedagogical competence of educators that promotes and rewards excellence 3. Created/updated professional development programs (PDPs) following international framework quality assurance standards for PDPs focused on service sector needs 4. Pilot Capacity Development Centres built up at partner HEIs functioning in network mode and providing interregional connectivity with similar centres 5. Monitoring Committee ensuring peer review and assessment of educators' portfolios 6. International database of registered professional educators among educators from PC HEIs. 7. Improved access to and quality of professional development programs for educators ensuring equity, accessibility and inclusion of teachers with fewer opportunities. 8. National recommendations to introduce the reform for the transformation of educators' skills and competencies, including skill diagnostics, learning enhancement, evaluation and certification processes 9. Project website providing access to Project progress information and direct link to the international register 10. Increased number of professional educators ensuring the needs of the service sector in highly qualified teachers

Measurable indicators of progress: number of pilot Capacity Development Centres at partner HEIs, number of new and updated Professional Development Programs (PDPs) at partner HEIs; number of teachers trained; number of PDPs prepared for international accreditation; number of experts trained to build up the Monitoring Committee; number of educators registered on the PER (among project partners HEIs); number of activities primarily focused on educators with fewer opportunities; number of visitors to the Project website; number of published papers and publications relevant to the project; number and range of dissemination events (organized by Project consortium or with partners' participation) where the project is presented; number and range of participants of the project events; share of positive internal and external peer reviews of deliverables.

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2.1.2 Project management, quality assurance and monitoring and evaluation strategy

Project management, quality assurance and monitoring and evaluation strategy

Describe the measures foreseen to ensure that the project implementation is of high quality and completed in time.

With quality control and continuous monitoring of project progress as its main aim, WP 8 is designed to introduce and ensure consistent execution of the activities enabling the effective management of the project and the quality assurance of its procedures and outcomes. Different management and monitoring approaches are planned. The Internal Quality Board (IQB) consists of representatives of partner institutions from different countries involved in the project: 1 – Project Coordinator (IPP), 1- WP8 leader and other selected partners' representatives (ensuring that the total number is odd). IQB is designed to be a collegial body to govern quality assurance issues within the project. It is foreseen that the face-to-face meetings of the IQB do not need additional mobility, as these will coincide with other project events. Also, the issues related to QA activities will be regularly discussed during teleconferences. The IQB will be responsible for the development of the ETALENT Project QA strategy that should be presented (as a first version) at the project kick-off meeting. It will be updated and improved after being discussed by all project partners and will include the revision of measurable indicators of quality progress for each WP. External Quality Control and Assurance has to be performed by invited external experts, peers from non-partner universities and potential stakeholders of project outcomes (2 from Europe, 1 from Ecuador). This will constitute the External Quality Board (EQB). The EQB will be invited to participate in key events (2) of the Project and will revise the project deliverables. Other valuable external quality control feedback will be given by the National Erasmus + office. A risk assessment and management strategy will be implemented by the project Steering Board to define, identify and evaluate the risks during the project execution and to plan management and mitigation strategies to minimize their impact on the project. The risk management process will ensure that any project performance deviations (in the schedule, scope, quality, and costs) are minimized. All partner institutions will contribute to the QA activities, by participating in discussion of the Quality assurance strategy peer-reviewing of the project deliverables, reporting procedures. Project QA tools: IQB meetings (teleconferences and face-to-face); Event organization blueprint Feedback questionnaires on results of Project events; External & internal review of project deliverables; Reports on QA progress and indicators achievement. Additionally, internal tools for performance assessment will be used. Based on simple templates, WP leaders will deliver progress reports to the Project's Steering Board. The objective is to detect possible deviations from the planned schedule and progress indicators (see LFM) through simple and effective procedures. These reports will be used to produce project interim and final reports. LFM is provided below

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NARRATIVE SUMMARY OF THE INTERVENTION LOGIC	OBJECTIVELY VERIFIABLE INDICATORS	MEANS OF VERIFICATION	IMPORTANT ASSUMPTIONS AND PREREQUISITES
Goal (general objective) ETALENT directly addresses the grant's call priorities by aligning Ecuador's higher education system with the needs of its rapidly growing service sector. By focusing on upskilling educators, enhancing teaching methodologies, and ensuring alignment with international standards, the project sets a precedent for educator transformation, adaptation, and recognition, serving as a model for the region. This Strand 3 project falls mainly under the aegis of the EU Overreaching priorities <i>Sustainable growth and jobs</i>, and focuses on a macro-level reform aimed at transforming educators' skills and competencies, including skill diagnostics, learning enhancement, evaluation, and certification processes tailored to labor market and national economic needs. By targeting public universities that serve economically-challenged populations, the project will also make a valuable contribution to promote social and economic equality. Finally, by following transparent, well-established and internationally-accepted standards the macro level policy reform processes will take place to ensure upskilling, assessment and transformation mechanisms for educators in Ecuador.	Number of candidates for PDPs at each institution (400) Number of teachers from minorities/immigrant populations/remote areas included in the project (120) Number of teachers registered at Professional Educator Register (400) Number of PDPs with international accreditation Number of institutional rewarding systems for educators implemented. Enhanced educator competence across various disciplines. Raised level of main stakeholders' satisfaction with the quality of teaching (students; employers)	Registration lists of educators who applied for PDPs at each institution. Registration cards (with assigned ID numbers) for each registered educator; Data provided by the Register. Accreditation certificates awarded by an international accreditation agency to each accredited PDP. Documents/Records, number of transparency-related issues reported and the rate at which they are resolved. Analytics of the questionnaires received from stakeholders Institutional decrees confirming establishment of the CDPs at each partner HEI.	The EU is currently leading the world experience of international professional educator registration systems. The recognition by national regulators and governance bodies of the institutions involved of the value and quality of these registration systems will play a very important role in the successful implementation of the project. Alignment with existing national and institutional legislation, systems and practices is crucial. Emphasis should be laid on the constructive, developmental, not punitive, nature of the programmes of the project on offer, with its core aim of transforming educators' skills and competencies, including skill diagnostics, learning enhancement, evaluation, and certification processes tailored to labor market and national economic needs.
Purpose (specific Objectives) -Conduct a thorough analysis of European best practices and identify shortcomings in the national system of capacity building, evaluation, and rewarding for educators -Develop (7) and revise (14) professional development programs (PDPs), specifically designed for educators in the services sector, ensuring alignment with international	Number of teachers at partner HEIs who successfully complete professional development programs implemented within the project; Increased number of educators for service sector; Increased level of educators' competence Number of teachers (400) evaluated and rewarded based on the criteria developed within	PDPs graduation certificates awarded to educators; Feedback from educators and their students; Results of evaluation of educators' pedagogical competence via the established evaluation system;	Existence and availability of sufficient and adequate equipment at partner HEIs to achieve project specific objectives; No high level of exchange

standards -Establish and ensure the sustainable operation of capacity building centers at partner HEIs as a cohesive network Provide comprehensive support to 400 educators for the initial evaluation of lacking skills and subsequent capacity building -Train and establish a Monitoring Committee of 100 experts to facilitate ongoing peer evaluation and quality assurance of the educational initiatives. -Develop Framework standards and a seal of excellence to periodically evaluate HEIs' transparency and open government practices. -Develop and publish comprehensive national recommendations to introduce reforms for the transformation of educators' skills and competencies, including skill diagnostics, learning enhancement, evaluation and certification processes. -Ensure transparency, accountability and high quality of project results management through adequate coordination, control procedures, quality and risk management	the system; Share of teachers and students satisfied with the evaluation system approaches and results; Increased level of transparency in management of HEI, including teaching practice evaluation; Number of Capacity Development Centers offering a range of digital tools and methods for educator professionalization and development -7; Number of new (7) and updated (14) professional development programs (PDPs) in compliance with international framework quality assurance standards; Number of teachers who request support to prepare portfolio and apply for professional registration; Number of students who select the courses of registered professors in comparison with non-registered professors; Number of trained Monitoring Committee members - 100; Raised awareness among all key stakeholders on information, tools, and approaches required in order to pass through the upskilling and transformation process as a professional educator	Well defined, clear and public available evaluation criteria; Institutional decrees confirming establishment of the CDPs at each partner HEI; Curriculum of the new and updated PDPs; List of applications and support request from educators available at CDCs; Comparison analytics of attractiveness of courses for students hold by registered educators and non-registered educators; List of ENTER Register Monitoring Committee members including 100 persons selected and trained within the project; Feedback from key stakeholders; Lists of events' attendees; Meetings' minutes, lists of participants at project dissemination events.	rate changes within the project lifetime; Any designated stakeholders will review and comment on the proposed content and procedures in a timely manner.
Outputs (deliverables) WP1 D1.1 Kick-off Project report D1.2 First year management board report D1.3 Second year management board report D1.4 Third year management board report D1.5 Final management board report D1.6 Progress Report D1.7 Sustainability Strategy D1.8 Project Management Handbook WP2 D2.1 Global Educator Professional Development, Evaluation and Registration WP3. D3.1 Partner HEIs in Ecuador tailored transparent institutional evidence-based system of capacity building, evaluation of teaching practice and pedagogical competence of educators WP4. D4.1 Pilot Capacity Development Centers at partner	Developed and in time submitted reports; Analytical and guiding materials, teaching materials, PDPs curriculum; Number of established pilot Capacity Development Centers at partner HEIs -7; Number of new (7) and updated (14) professional development programs (PDPs) in compliance with international framework quality assurance standards; 100 Monitoring Committee members, composed from PC HEIs experts in higher education; Recommendations for improvement and preparation for accreditation of PDPs; Multilingual project web-site; Number of visitors to the Project website; Number of activities primarily focused on educators with fewer opportunities; Management and QA issues operated according	International database with registered Ecuadorian educators; Institutional decrees confirming establishment of the CDPs at each partner HEI; Curriculum of the new and updated PDPs; Agreements between CDSs within and outside of the project; Consideration of the transparent institutional evidence-based system by ministries/local/institutional authorities as a good practice for	Access to all the resources needed to complete the project, both human and material; The project team has high proficiency level to develop the foreseen deliverables; The approval of the developed documents, process and guidelines at institutional level will be not too much time-consuming allowing to keep the deadlines; There are no restrictions for

HEIs in Ecuador; D4.2 Professional development programs for educators catalogue <i>WP5</i> D5.1 CDC's Network PDP's Catalogue <i>WP6</i> D6.1 Professional development guidelines <i>WP7</i> D7.1 Comprehensive diagnostic report on HEIs Transparency in Ecuador, D7.2 Framework for action document with Transparency Standards and evaluation criteria, D7.3 Protocol and criteria for the award of the seal of excellence in transparency <i>WP8</i> D8.1 Project's quality assurance <i>plan</i> <i>WP9</i> D9.1 Dissemination and impact plan, D9.2 Website, media and social network presence; D9.3 Educator Professional Award; D9.4. National recommendations for the reform of educators' capacity building, assessment and international recognition system; D9.5 Final Conference proceedings	to the program guidelines.	implementation (recommendation letters); URL of the website; website statistics and analytics; Feedback from key stakeholders; Lists of events' attendees; Meetings' minutes, lists of participants at project dissemination events.	partners participation in project meetings at any level.
Activities: <i>WP1</i> T1.1 Project Kick-off meeting T1.2 First year management board meeting T1.3 Second year management board meeting T1.4 Third year management board meeting T1.5 Project final management board meeting T1.6 Monthly Steering board meeting <i>WP2</i> T2.1 Educator Professional Development and Evaluation in Europe T2.2 Educator Professional Development and Evaluation in Ecuador T2.3 Educator Professional Registration <i>WP3</i> T3.1 Promote and reward excellence in teaching and skills development of educators in Ecuador. T3.2 Develop transparent institutional evidence-based system of evaluating teaching practice and pedagogical competence of educators promoting and rewarding excellence <i>WP4</i> T4.1 Update pilot Capacity Development Center at ESPE T4.2 Update pilot Capacity Development Center at ESPOL T4.3 Create pilot Capacity Development Center at	Inputs: resources <i>WP1</i>: 135 person months – 20 565 Euro Travel, Accommodation Subsistence – 147 620 EUR Other goods, - works and services-12 500 Euro Indirect costs – 12 647,95 Euro Total costs: 193 332,95 EUR <i>WP2</i>: 86 person months – 16 178 Euro Travel, Accommodation Subsistence –0 EUR Other goods, - works and services- 0 Euro Indirect costs – 1 132,46 Euro Total costs: 17 310,46 EUR <i>WP3</i>: 376 person months – 59 910 Euro Travel, Accommodation Subsistence – 27 420 Euro Other goods, - works and services- 0 Euro Indirect costs – 6 457,50 Euro Total costs: 98 707,50 EUR <i>WP4</i>: 507 person months – 56 820 Euro Travel, Accommodation Subsistence – 51 415,00 Euro Equipment - 126 000 Euro Other goods, - works and services- 49 000 Euro	Progress reports; Project Steering Board and Management Board meetings; Project workplan; Internal and External Quality Control Boards meetings and reports;	Sufficiently high level of motivation of all partners within the project lifetime; No legislation changes affecting project activities; Overall cost of day-to-day operations will not increase; All equipment will be in working condition through the project cycle.

UNEMI T4.4 Update pilot Capacity Development Center at ESPOCH T4.5 Create pilot Capacity Development Center at UNLOJA T4.6 Update pilot Capacity Development Center at UPN T4.7 Create pilot Capacity Development Center at UTEQ T4.8 Create and update existing professional development programs for educators WP5 T5.1 CDC's regional cooperation in Ecuador T5.2 CDC's international cooperation WP6 T6.1 Professional development guidelines T6.2 Professional registration preparation T6.3 International Professional Educator Register Monitoring Committee preparation WP7 T7.1 Diagnosis of current transparency and open government practices in Ecuador's HEIs T7.2 Develop Framework standards to periodically evaluate HEIs' transparency and open government practices T7.3 Test for transparency the designed transparent system of capacity building, evaluation and recognition as a pilot project T7.4 Create a seal of excellence in transparency to recognise and certify HEIs that demonstrate a high level of compliance with the Transparency framework standards WP8 T8.1 Project's quality assurance plan T8.2 Internal and external project's monitoring and quality control WP9 T9.1 Dissemination and impact plan T9.2 Website, Media and Social networking T9.3 Educator Professional Award T9.4 National recommendations for the reform of educators' assessment and international recognition system T9.5. Final Conference	Indirect costs – 21 560,42 Euro Total costs: 329 566,42 EUR WP5: 275 person months – 34 620 Euro Travel, Accommodation Subsistence – 52 505 Euro Other goods, - works and services- 5 250 Euro Indirect costs – 6 466,25 Euro Total costs: 98 841,25 EUR WP6: 366 person months – 56 366 Euro Travel, Accommodation Subsistence – 14 560 Euro Other goods, - works and services- 14 000 Euro Indirect costs – 5 944,82 Euro Total costs: 90 870,82 EUR WP7: 214 person months – 33 420 Euro Travel, Accommodation Subsistence – 10 480 Euro Other goods, - works and services- 29 750 Euro Indirect costs – 5 155,50 Euro Total costs: 78 805,50 EUR WP8: 148 person months – 30 576 Euro Travel, Accommodation Subsistence – 30 880 Euro Other goods, - works and services- 4 000 Euro Indirect costs – 4 581,92 Euro Total costs: 70 037,92 EUR WP9: 196 person months – 27 184 Euro Travel, Accommodation Subsistence – 65 880 Euro Other goods, - works and services- 15 500 Euro Indirect costs – 7 599,48 Euro Total costs: 116 163,48 EUR		
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2.1.3 Project teams, staff and experts

Project teams and staff <i>Describe the project teams and how they will work together to implement the project. List the staff included in the project budget (budget category A) by function/profile (e.g. project manager, senior expert/advisor/researcher, junior expert/advisor/researcher, trainers/teachers, technical personnel, administrative personnel etc. and describe shortly their tasks. If required by the call, provide CVs of all key actors. If required by the Call document/Programme Guide.</i>			
Name and function	Organisation	Role/tasks	Professional profile and expertise
João Rocha Professor	IPP	Senior Educator / Manager	Immediate Past President of the Polytechnic Institute of Porto. PhD in Electrical and Computer Engineering and with extensive experience as a teacher and researcher, He held several academic management positions, including that of president of the Instituto Superior de Engenharia do Porto for 11 years. He is a member of the National Commission for Access to Higher Education. He was a member of the Administrative Council of SEFI (European Society for Engineering Education) for 6 years.
Cristina Pinto da Silva Professor	IPP	Quality Assurance Expert	PhD in Linguistics from Lancaster University, UK. Past Vice-President of the Polytechnic Institute of Porto (P.PORTO). Her research endeavours are focused on Classroom Research and Quality Assurance and Management in Higher Education. A member of the Quality Board of Athena European University.
Eduarda Pinto Ferreira Professor	IPP	Senior Educator / Manager	PhD in Engineering Science (2006), a Master in Electrical Engineering – Telecommunication profile (1995) and Bachelor in Applied Mathematics and Computer Science (1991). She is Coordinator Professor in ISEP's Mathematics Department where she lectures since 1992 in several programmes and courses. She was President of the Pedagogical Council between 2010 and 2014.
Angelo Martins Professor	IPP	Tech specialist	Ph.D. in Electrical and Computer Engineering (2003), lecturing in ISEP Informatics Dept. since 1993. Currently he is Coordinator Professor, and, he was the Program Manager of the Informatics Eng. Bachelor at ISEP (2008-2018) and an active collaborator of the CDIO initiative.
Carla Alexandra Soares Carneiro International Relations Office expert	IPP	Administrative and Support staff	Degree in Modern languages and Literature - Portuguese and English (teaching field) EQF level 6 University of Porto, Porto (Portugal), postgraduation in Intercultural Relations. 18 years of experience in Instituto Politécnico do Porto at the International Relations Office Presidency
María Isabel Doval Ruiz Vice-Rector	UVIGO	Senior Educator / Manager	BA in Philosophy and Educational Sciences (Pedagogy), Universidade de Santiago de Compostela). PhD in Psychopedagogy (Universidade de Vigo, UVigo). 2002-ongoing: Associate Professor: Department of Didactics, Scholar Organisation and Research Methods. Experience in comparative Pedagogy (European, Balkan, Maghreb and Central Asian university systems). Work experience in public administration, as Deputy Since 2018 she is Vice-Rector of Social Responsibility, Internationalisation and Cooperation (Universidade de Vigo).
A. Marcos Arias Acuña (1968) Professor	UVIGO	Quality Assurance Expert	MSc (1991) PhD (1997) on Telecommunications Engineering by the University of Vigo (SPAIN). He is full professor at the Department of Signal Theory and Communications, with teaching in radio communications since 1992. Cooperating in the educational project UNISF (Universidade sem Fronteiras) a collaboration between the 6 public universities of the Galicia-Northern Portugal Euroregion co-funded by the ERDF.

J. Oscar Rubiños López (1968) Professor	UVIGO	Senior Educator / Manager	MSc (1991) PhD (1997) on Telecommunications Engineering by the University of Vigo (SPAIN). Since 2012 he held the position of University Professor in the Department of Signal Theory and Communications at the University of Vigo. He has been Vice-Rector of University Extension (2001-2002) and Vice-Rector of University Extension and Students (2002-2006) at the University of Vigo. From 2018 to 2020, hold the position of Commissioner for New Projects at the University of Vigo. Between 2000 and 2003 he was a member of the board of directors of the Association of Telecommunication Engineers of Galicia.
Fermín Navarro-Medina (1982) Associate Professor	UVIGO	Junior Educator	Aerospace Engineer, PhD (2010) by Universidad Politécnica de Madrid. He is Associate Professor at the School of Aerospace Engineering of University of Vigo. He carried out teaching activities in the Universidad Politécnica de Madrid, Universidad Europea, and Universidad de Vigo in different courses such as Thermodynamics, Space Thermal Control, Space Vehicle Design, etc.
José Carlos Quadrado President	ENTER	Senior Educator / Manager	Jose Carlos Quadrado, ENTER Network President, SEFI Fellow, is an international leader in engineering education. He holds a BSc in Energy and Power Systems, a diploma degree in Electrical Engineering, Automation and Industrial Electronics, a MSc and a Doctor degree in Electrical Engineering and Computers from Lisbon University. He also holds the Habilitation degree (Aggregation) in Electrical Eng. from Beira Interior University. He holds the position of past-President of the International Federation of Engineering Education Societies (IFEES), past-President of the Latin American and Caribbean Consortium of Engineering Institutions (LACCEI), and the position of past president of the Ibero-American Engineering Education Association (ASIBEIAs a current President of the European Network for Accreditation of Engineering Education (ENAE), he has been actively supporting the development of new accreditation agencies in Central Asia, Africa, Middle East, and Latin America. He is the Chair Elect of the International Division of the American Society for engineer Education (ASEE).
Kseniya Zaitseva Secretary General	ENTER	Senior Educator / Manager	PhD in Pedagogical Sciences, graduate degree in "Mathematical Methods in Economics". Also holds a Management degree. Has vast experience in coordinating several international projects (including Erasmus + projects) as well as organizing joint international partnerships in educational and research areas, organizing conferences, seminars, workshops and training courses.
Rita Cardan Secretariat administrative	ENTER	Administrative and Support staff	Holds Master degree in international projects' management. She is part of the Secretariat staff of the ENTER Network, responsible for communication and administrative support for all committees of the network.
Roman Hrmo Academic Committee member	ENTER	Quality Assurance Expert	PhD, Professor, Vice-Rector for quality and development, DTI University, he holds the position of Academic Committee member of the ENTER Network in charge of updating and to reviewing, develop ENTER Register regulations.
Lucia Krištofiaková, Quality Assurance Committee member	ENTER	Educator	PhD, Member of the Commission for Science, Technique and Education of the Association of Slovak Scientific and Technological Societies (ZSVTS), holds the position of Quality Assurance Committee member of the ENTER Network responsible for development and verification of accreditation standards for professional development programs with ENTER Label.

Angelo Homero Villavicencio Poveda	ESPE	Educator / Quality Assurance Expert	Full-time Tenured Professor in the Department of Energy and Mechanics, involved in community engagement projects, supervision of undergraduate theses, participation in national projects, member of the university's accreditation staff.
Jaime Paúl Ayala Taco	ESPE	Educator	Full-time Tenured Professor in the Department of Electrical, Electronic and Telecommunications, engaged in national and international projects, supervisor of undergraduate and postgraduate theses, member of the university's accreditation staff.
Carlos Daniel Altamirano Carrillo	ESPE	Senior Educator / Manager	Full-time Professor in the Department of Electrical, Electronic and Telecommunications, involved in national and international projects, Director of the University's Educational Development Unit.
Wilman Stalin Guarnizo Eras	ESPE	Educator	Professor in the Department of Humanities and Social Sciences, advisor to the Vice-Rector for Teaching - Educational Development Unit.
Katherine Chiluiza director of a research center in information technologies	Escuela Superior Politecnica del Ecuador (ESPOL)	Senior Educator / Manager	B.Sc. in Computer Engineering 1993 from ESPOL and her Ph.D. in Pedagogical Sciences from Ghent University, Belgium in 2004. Her research initiated in educational technology and teacher training and later moved to educational technology innovations and human-computer interaction applications in higher education. She is currently the director of a research center in information technologies (CTI) at ESPOL.
Sharon Guamán Academic Coordinator	Escuela Superior Politecnica del Ecuador (ESPOL)	Junior Educator	Sharon Guaman-Quintanilla is a doctoral candidate (PhD) in a multidisciplinary program in Business Economics & Education, at Universiteit Gent (Belgium). The topic of her doctoral thesis is focused on the Design Thinking methodology. Besides, she works as Academic Coordinator at ESPOL's Center for Entrepreneurship and Innovation (i3lab). Her academic interests are oriented -but not limited- to innovation, entrepreneurship, and essential skills in higher education settings.
Sofia Lopez Iglesias Director of the Quality Assurance Office	Escuela Superior Politecnica del Ecuador (ESPOL)	Quality Assurance Expert	Sofia Lopez received her BSc in Statistics from ESPOL and her MSc. in Industrial Engineering from Purdue University. She has supported continuous improvement initiatives for several companies and coached Green Belt projects. She led the ABET accreditation of the Industrial Engineering Program at ESPOL. Currently, she is the Director of the Quality Assurance Office at ESPOL.
Jesennia Cárdenas Cobo Vice-Rector	Universidad Estatal de Milagro	Senior Educator / Manager	Phd. in computer engineering. She is interested in engineering education and is part of the research group Educational change, technology and emerging pedagogies.
Dennis Mendoza Cabrera Professor	Universidad Estatal de Milagro	Quality Assurance Expert	Professor of the Faculty of Science and Engineering. His research interests are related to the impact of technology in community projects.
Wellington Álvarez Baque Professor	Universidad Estatal de Milagro	Junior Educator	Professor of the Faculty of Science and Engineering. Master of Science in International Management with Marketing, Roehampton University. Research group in Information Technology, Communication and Network Society. English language proficiency
Mirella Correa Peralta Professor	Universidad Estatal de Milagro	Junior Educator	Professor of the Faculty of Science and Engineering. His research interests are related to the impact of teaching, admission and use of technologies.
Juan Pablo Carvallo	(CEDIA)	Junior Educator	PhD in software engineering from the Catalonia Tech University, Barcelona, Spain. His research interests include software quality, software process improvement, hybrid

Executive Director			systems architecture and requirements engineering, among others. He has acted as General Chair and Scientific Chair in several international conferences, and as a reviewer for several international journals including IEEE Software.
Jorge Maldonado Mahauad Expert	(CEDIA)	Senior Educator / Manager	PhD. in Engineering Sciences, a teacher and researcher at the University of Cuenca, in the Department of Computer Science. He is currently the coordinator for Latin America of the LALA Community (Learning Analytics), from where he has promoted the creation of a network of more than 250 researchers from 80 Latin American institutions and Founder of the startup Edu-Analytics.
Javier Valdiviezo, Academic Coordinator	(CEDIA)	Quality Assurance Expert	Systems Engineer, Master in E-learning, Master in Learning Teaching Environments of the University of Barcelona. Professor at the University of Cuenca, Faculty of Economics. Professor at the University of Azuay, Faculty of Science and Technology. Founder and Instructor of the Training School of the Chamber of Commerce of Cuenca. Technological Advice of the Ministry of Security Project ECU 911. Currently he holds the position of Academic Coordinator of the Ecuadorian National Network of Ecuadorian Research and Education (CEDIA).
Byron Vaca - Rector	ESPOCH	Senior Educator / Manager	Dr. Byron Ernesto VacaBarahona was born in Riobamba, he is a full professor at ESPOCH and currently serves as rector of the institution. Among his functions is the administration and management of economic, human, technical, and technological resources, and infrastructure within the institution.
Ivan Menes	ESPOCH	Quality Assurance Expert	Graduated in 1997 with a computer science degree from the Instituto Superior Politecnico Jose Antonio Echeverria (ISPJAE), Havana, Cuba, and received a Master of Science degree in Applied Mathematics from Escuela Superior Politecnica de Chimborazo (ESPOCH), Riobamba, Ecuador, in 2008. 25 years of academic experience at ESPOCH, teaching the subjects of Simulation, Artificial Intelligence. From 2010 to 2014 he held the position of Dean of the Faculty of Computer Science and Electronics at ESPOCH, and since 2016 he has been the Director of Evaluation and Quality Assurance at ESPOCH.
William Pilco	ESPOCH	Senior Educator	Doctor in Business Management -Master in Teaching Open Education, Specialist in University Teaching, Higher Diploma in Emotional Intelligence and Development of Thought, Diploma in Corporate Communication, Eng. in Marketing; courses carried out for the purpose of accreditation of careers and postgraduate research and professionalization programs in the Council of Higher Education, Transparency in public management, Transparency in Management and Popular and Solidarity Economy, experience in private companies as background to academic work, Academic Coordinator of the Berufsakademie FADE-ESPOCH,
Rafael Córdova	ESPOCH	Administrative and Support staff	Rafael Alexander Córdova Uvidia, holds a Mechanical Engineering Degree and a master's degree on Industry 4.0. As part of his academic training he has attended various seminars at a national and local level in areas related to engineering. His actual responsibilities include being part of the research group GIDAC, supporting the Direction of International Relations
Nikolay Arturo Aguirre Mendoza - Rector	UNIVERSIDAD NACIONAL DE LOJA	Senior Educator / Manager	Rector - 4 years in rectory functions. Professor of the Faculty of Agriculture and Renewable Natural Resources. Supervisor of over 50 graduate and 20 years of research experience on ecology, management, restoration, and climate change in tropical ecosystems in several Latin American countries. Research Projects External evaluator for Colciencias in Colombia and

			Cienciactiva in Peru.
Kevin Marlow Jiménez Villavicencio - Director of international cooperation	UNIVERSIDAD NACIONAL DE LOJA	Senior Educator / Manager	PUCE Economist, Master in Economics with a specialization in Economic Development FLACSO, Diploma in Public-Private Associations from the Development Bank of Latin America - CAF. More than 15 years of experience in the private and public sector in projects, local development, in consulting. He was an adviser to the Minister of Finance. He was Manager Sucursal Sur B.P. Development Bank
Tarquino Sánchez Almeida - Rector	UPN		Doctor in Educational Research from the University of Alicante, Master in Business Management from the EPN, Postgraduate Diploma in Environmental Management from Maastricht School of Management; Engineer in Electronics and Telecommunications from the EPN. In addition, he is the coordinator of the INEDU-EPN Educational Research Group.
Tania Tufiño - Institutional Relations Directorate	UPN		A highly skilled Institutional Relations Analyst with extensive experience in developing and maintaining strategic partnerships between organizations and key stakeholders. She excels in crafting comprehensive communication strategies and engaging with government agencies, industry associations, and other entities to foster collaborative opportunities.
Yenny Guiselli Torres Navarrete, Vicerector foa Academic Affairs	UTEQ	Senior Educator / Manager	PhD in natural resources and sustainable management, she has a master's degree in Agribusiness Management and is part of the research group on Food Valuation for ruminants and non-ruminants based on agricultural waste.
Washington Alberto Chiriboga Casanova, Associate professor	UTEQ	Junior Educator	Master's in management information systems, Professor who is part of the research group in Information and Communication Technologies.
Mercedes Susana Carranza Patiño, Associate professor	UTEQ	Junior Educator	PhD in Agricultural Sciences with a master's degree in biotechnology, professor who is part of the research group in Genomic Biotechnology
Carlos Edison Zambrano, Associate professor	UTEQ	Junior Educator	PhD in Rural Economics with a master's degree in business administration and is part of the research group in Economic and Social Development
Joselyn Goyes Director of Planning, Monitoring, and International Relations	SENESCYT	Senior Educator / Manager	Currently serving as the Director of Planning, Monitoring, and International Relations at the Secretaría de Educación Superior Ciencia, Tecnología e Innovación, brings extensive experience in managing higher education systems. Her academic background includes a Diploma in Political Systems and Public Management, and a Master's in International Business Management, with a focus on international business/trade. Fluent in Spanish, English, and French, she skillfully navigates international relations within the academic sphere. Her role involves strategic oversight of educational planning and the fostering of global partnerships, showcasing her proficiency in both educational administration and international collaboration in the higher education sector.

Outside resources (subcontracting, seconded staff, etc)

If you do not have all skills/resources in-house, describe how you intend to get them (contributions of members, partner organisations, subcontracting, etc).

If there is subcontracting, please also complete the table in section 4.

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2.1.4 Cost effectiveness and financial management

Cost effectiveness and financial management (n/a for prefixed Lump Sum Grants)

Describe the measures adopted to ensure that the proposed results and objectives will be achieved in the most cost-effective way.

Indicate the arrangements adopted for the financial management of the project and, in particular, how the financial resources will be allocated and managed within the consortium.

 Do NOT compare and justify the costs of each work package, but summarize briefly why your budget is cost effective.

The budget allocation for each partner in the project has been meticulously evaluated to ensure optimal costs, reflecting their respective roles in implementing various Work Packages (WPs) as leaders, co-leaders, or active participants. Each partner is expected to submit both an interim and a final financial report to the project coordinator. In the interest of enhancing project cohesion, all partners are anticipated to contribute to every WP. Financial oversight will be centralized under the coordinator's authority. A comprehensive agreement, grounded in the project application, budget, and financial guidelines for grant usage, will be established between the coordinator and each partner.

The project budget accounts for personnel costs, purchase costs (like Travel costs, accommodation costs and subsistence costs), and subcontracting costs, ensuring timely completion of activities and high-quality outputs. Personnel expenses are aligned with the funding norms for Lump Sum grants under the CBHE call, factoring in each partner's projected involvement in project tasks. The budget variance among partners is attributed to the differing staff costs between EU countries and Ecuador. Likewise, differences in WP costs are due to the scope and intensity of the work involved. A precise calculation has been conducted to guarantee equitable fund distribution across partners for each WP, with the financial contributions of each partner being closely tied to their specific expertise and the resources necessary for their assigned WP.

The consortium partners are dedicated to implementing cost-efficient strategies wherever feasible. This includes leveraging remote communication technologies to cut down on communication expenses and seeking the best subcontracting options in terms of cost-effectiveness, thereby balancing quality with prudent spending. In-person activities in the work plan, necessitating partner mobility, will be judiciously supported with travel, accommodation, and subsistence expenses, focusing on economical spending of grant funds. Special consideration has been given to the prudent selection of venues, duration, and the number of attendees for project meetings and events. For instance, meetings under WP1 and WP8 are strategically scheduled alongside other project activities (excluding the kick-off meeting) to economize resources without necessitating additional travel. This strategy is also applied to dissemination events, which will encompass workshops, IQB meetings, Management Board meetings, and Steering Board meetings in their agendas.

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2.1.5 Risk management

Critical risks and risk management strategy

Describe critical risks, uncertainties or difficulties related to the implementation of your project, and your measures/strategy for addressing them.

Indicate for each risk (in the description) the impact and the likelihood that the risk will materialise (high, medium, low), even after taking into account the mitigating measures.

Note: Uncertainties and unexpected events occur in all organisations, even if very well-run. The risk analysis will help you to predict issues that could delay or hinder project activities. A good risk management strategy is essential for good project management.

Risk No	Description	Work package No	Proposed risk-mitigation measures
1	Lockdown due to pandemic limitations, at regional, national and international level (example COVID-19 preventing measures).....	All WPs	The project activities have a great digital nature, and even those tasks foreseen as onsite activities could be implemented in a blended mode. Project partners have a good level of digital literacy and adequate resources that will allow them to complete project tasks even under pandemic limitations

2	Disruption of planned activities and timelines due to an unstable political situation in Ecuador, which could lead to a nationwide state of emergency and consequent security challenges	All WPs	Consider diversifying project activities across multiple locations to minimize the impact of localized disruptions. Establish clear safety protocols and emergency procedures for all project participants, prioritizing their well-being in case of a security crisis. Engage with the local community to understand their perspectives and needs, which can be crucial in times of political instability. Prioritize usage of digital platforms and tools to facilitate remote collaboration and learning, ensuring project continuity even if in-person activities are disrupted.
3	Lack of foreign language skills may hinder good understanding within the consortium and dissemination outside of the project	All WPs	The formal language within the consortium will be English, and at the project proposal formation stage team members were selected with relevant foreign language communication skills. Moreover EU partners could communicate with LA partner in Spanish (IPP, UVIGO, ENTER) should the need arise. All project deliverables at national and international dissemination level as well as the project website will be available in English and Spanish.
4	Selection of privileged groups of teachers at partner HEIs to participate in PDPs and to apply for registration on the International Professional Educator Register	WP6, WP7	Selection of teachers involved will follow transparent, fair, verifiable, inclusive and equitable criteria developed within the WPs.
5	Not all HEIs manage update/create centers at their HEIs in foreseen timeframe due to bureaucratic reasons, time-consuming internal process	WP4	Involvement of management staff in the teams from each partner institution (rectors, vice-rectors, heads of departments, directors) will ensure required support and assistance that will facilitate the implementation of project activities, including establishment of centres at each HEIs in Ecuador.
6	Delay in completing project activities deadlines (due to the delayed start of activities implementation, force-majeure reasons)	WP1, WP8	Rigorous following of the Work plan deadlines and time control; Steering Board monthly meetings will allow to identify the risk of delay, alert involved partners and propose adequate measures to meet the deadlines.

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2.2 PARTNERSHIP AND COOPERATION ARRANGEMENTS

2.2.1 Consortium set-up

Consortium cooperation and division of roles (if applicable)

Please address all guiding points presented in the Call document/Programme Guide under the award criterion 'Quality of the partnership and the cooperation arrangements'.

Describe the participants (Beneficiaries, Affiliated Entities, Associated Partners and others, if any) and explain how they will work together to implement the project. How will they bring together the necessary expertise? How will they complement each other?

In what way does each of the participants contribute to the project? Show that each has a valid role and adequate resources to fulfil that role.

The project consortium consists of partners from Portugal, Spain and Ecuador. The number of partners among the countries corresponds to the requirements of the application within the Capacity Building Projects (Erasmus +). All the partners were motivated to start a joint cooperation in preparation phase of the application, as the main idea and intended outcomes of the Project fully correspond to the needs of each partner institution and the country as a whole.

The core role in uniting the consortium members was played by the Coordinator of the Project (IPP), which has a history of good and efficient cooperation supported by MoU's in several activities with all the other members of the current consortium. At the level of the eligible third country not associated to the Programme (Ecuador), the selection of partners was based on previous collaboration links at national and international level (UVIGO, ESPOL, CEDIA), while extending invitations to newcomers or less

experienced HEIs to join the initiative (UNEMI, Universidad Nacional de Loja, ESPOCH, UTEQ) and ensuring participation of the national authorities (SENESCYT) as the project deals with the structural reform. All the HEIs involved in the project are public universities that have a significant impact on the development of their respective regions as well as on the whole country. They represent different regions of the country; indeed, many of them are situated in remote or rural areas that have fewer opportunities for international cooperation. Such conditions are less favourable for academic staff capacity building, which in turn limits their recognition and professional development to institutional or regional level only.

The project objectives are linked to the key issues: “Academic Offer” and “Internationalization of Higher Education” according to “SENESCYT contribution to the Agenda 2035” (4). In terms of the Academic Offer, SENESCYT foresees relevant programs in conformity to the real needs of the country. At the same time, programs should consider the evolution of the requirements in terms of the direction of the economy growth. Among the goals for 2035, the Ecuadorian higher education system seeks internationalization and interinstitutional mechanisms for coordination. Therefore, a consortium between Ecuadorian universities and higher education institutions from Europe is highly needed.

Cross-regional and international cooperation within the Erasmus + project is a unique and great opportunity to take significant steps forward, namely by fostering structural reforms in assessment, capacity building and recognition system applied to educators; international professional educators register in the Ecuadorian higher education community and improving the offer and quality of higher education to meet labor market requirements. To achieve the Project’s aims and objectives, all partners have a sufficient number of representatives in each Work Package, a factor that will also support and assure the sustainability of the Project.

All HEIs will actively contribute to the following objectives: To promote and reward excellence in teaching and skills development of educators; To monitor the state of national systems of teaching staff professional development and evaluation (including reference institutions requirements) in Europe and Ecuador; To develop a transparent, evidence-based institutional system of capacity building, evaluating teaching practice and pedagogical competence of educators that promotes and rewards excellence; To create or update pilot Capacity Development Centers at partner HEIs ; To promote cross-regional and international cooperation of the pilot Capacity Development Centers with similar centers responsible for educators’ professional development and recognition ; To update existing professional development programs (PDPs) and create new ones following international framework quality assurance standards for professional development programs to ensure educators skills transitioning to the services sector needs; To support educators in preparation for individual professional registration (digital mode) to gain international recognition of skills and qualifications, including portfolio building and recommendations for further teaching and interpersonal competences development.

Additionally: The Project Coordinator is an European HEI with vast experience not only in thematic ideas of the ETALENT project but also in capacity building, internationalization, and management of big international projects. IPP will be responsible for the management and coordination of project activities and provide tools, assistance, and support to all consortium members to complete the project main aim and specific objectives with a high level of efficiency and proficiency, taking into account multicultural aspects and in compliance with the policy priorities published in Guidelines 2024 call.

ESPE will be a leading partner of WP2 with the responsibility for monitoring the state of the national systems of teaching staff professional development and evaluation (including reference institutions requirements) in Europe and Ecuador. UPN will be coordinating activities of the WP3 dedicated to the development of transparent, evidence-based institutional system of capacity building, evaluating teaching practice and pedagogical competence of educators that promotes and rewards excellence.

The ENTER partner was invited to join the consortium since it plays a vital role in holding international e educators’ register and will share all the expertise in preparing educators for registration, including their portfolio building following an evidence-based approach within WP6. ESPOL will be coordinating activities within WP4 – Implementation of Pilot Capacity Development Centers in each partner HEI from Ecuador. CEDIA will make all efforts required to coordinate the activities aimed at the promotion of cross-regional and international cooperation of the pilot Capacity Development Centers with similar ones responsible for educators professional development and recognition (WP5).

Universidad Nacional de Loja and UTEQ will be coordinating WP6 activities mainly focused on professional registration of educators from partner HEIs in the International Professional Educator Register, in cooperation with all the other HEIs and supported by ENTER. UVIGO based on best practices and initiatives applied to Transparent University management will be WP7 leader and will coordinate the activities of the ETALENT project that ensure development of a comprehensive and sustainable strategy to improve transparency and good governance in HEIs in Ecuador. UNEMI will be a leading partner for quality assurance tasks within the project (WP8), including the Project’s quality assurance strategy definition and internal project monitoring and quality control. Besides the HEIs, the consortium includes non-academic institutions with a relevant profile and experience in the project objectives. These organizations contributed significantly to the consortium building thanks to their close and well-developed links with HEIs in their countries and abroad.

CEDIA and ENTER will be responsible for the following tasks: determine requirements and select the experts for the Monitoring Committee; develop training materials and provide training sessions for the

Monitoring Committee members and devise the assessment of the portfolios of candidates for the Professional Educator Register; develop guidelines and prepare professional development programs for international accreditation procedures.

ENTER will be a leading partner for dissemination tasks within the project, including the definition of a dissemination strategy. All partners will actively contribute to the Impact and Dissemination WP9 activities to raise awareness of the stakeholders on project activities and results and ensure social recognition of high-quality educators at national and international level and thus increase the prestige of the profession. Taking into account that the Project corresponds to the Strand 3 objectives, the important role is devoted to SENESCYT (being the national authority body) that will develop national recommendations to introduce the reform of educators' capacity building, assessment and international recognition system based on transparent evidence-based principles, as well as take measures to stimulate upgrade and transformation of educators skills to meet the requirements of the labour market, namely the service sector to eliminate existing lack of professionals. As described above, all project activities are distributed in a balanced way among all partners, which will guarantee permanent collaboration, involvement, sharing of good practices and capacity building for all involved, and provide more support and assistance for newcomers and less experienced HEIs.

2.2.2 Consortium management and decision-making

Consortium management and decision-making (if applicable)

Explain the management structures and decision-making mechanisms within the consortium. Describe how decisions will be taken and how regular and effective communication will be ensured. Describe methods to ensure planning and control.

Note: The concept (including organisational structure and decision-making mechanisms) must be adapted to the complexity and scale of the project.

The main management bodies of ETalent Project will be a Management Board (MB) and a Steering Board (SB).

The MB will be composed of one senior member of each Partner and will be chaired by the Coordinator. This Board will be responsible for the overall direction and major decisions concerning the project, and to supervise the project SB. The SB will be composed of the WP Leaders and chaired by the Coordinator and will report directly to the MB on the progress and all technical matters.

The SB will be responsible for overseeing directly the execution of the plan of work and proposing corrective actions to the plan of work to the MB if or when necessary. The Task Leaders will report to their WP Leader on project implementation and development and will assist in the preparation of reports. The SB will have monthly online meetings and one in-person progress meeting annually. The Coordination team will be responsible for permanent communication with all project partners, assist in technical issues, reports preparation, send reminding messages on the deadlines of tasks' fulfillment and forthcoming activities and events. Communication will be realized through e-mails, virtual conference calls (like zoom, MS teams) and phone calls that will help to facilitate the operational processes. A web-based project management tool and a central document repository will be used, which will foster effective collaboration and transparency and make all the project documentation available to all partners (templates, working documents, reports, deliverables, etc.).

The Coordinator will be responsible for:

Organizing and coordinating the work between the different Work Packages to guarantee the consistency of the whole project; Collecting all technical, financial and administrative information from all the partners to monitor in real-time the progress of the project and thus foster consistency with the work plan established in the proposal; Monitoring the project operation and informing the Commission's Officer of all developments that could significantly affect the result of the project; Organizing, with the Partners, the preparation and the production of deliverables and the exchange of information inside the Consortium; Proposing the agenda for meetings on the project; Consolidating and monitoring the project reports; Solving any technical, financial, administrative or contractual issues or conflicts between partners, when needed; Chairing the Project Management Board and the Steering Board.

Conflict management will be primarily addressed at WP level. The WP Leader will try to solve the conflicts and will communicate every incident to the Project Coordinator. Technical and performance issues will be addressed at the SB meetings. For major problems that cannot be solved otherwise (i.e. by the WP leader or the SB, as mentioned above), the following procedure applies: Any member of the Consortium raises a major problem for discussion. A written statement addressed to the Coordinator and MB is required declaring the problem as a major issue and identifying it properly; The Coordinator tries to solve the problem with the concerned member. If the conflict cannot be solved, the following steps apply: (i) The Coordinator raises the issue at the next regular MB meeting or calls for a special meeting to solve the problem; (ii) During that meeting, the different solutions of the problem have to be worked out clearly. The problem can be solved at this level if an agreement is found between the partners; (iii) If not, a formal vote takes place according to MB normal procedure. The decisions by the

MB will strive for consensus among partners, but in case of a deadlock, a casting vote may necessary. These points will be duly addressed and included in the Consortium Agreement

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3. IMPACT

3.1 Impact and ambition

Impact and ambition

Please address each guiding points presented in the Call document/Programme Guide under the award criterion 'Impact'.

Define the expected short, medium and long-term effects of the project. Who are the target groups? How will the target groups benefit concretely from the project and what would change for them?

For the ETALENT Project, the dissemination and exploitation of project results by partners and the involvement of target groups will elevate the quality of education at participating universities through international acknowledgment of educators' qualifications across various disciplines. The Professional Educator Register, alongside international professional accreditation, will enhance the global recognition of education and thereby improve the reputation of teaching methods, professional development programs, and the HEIs themselves.

The realization of the ETALENT Project and the increase in faculty with international professional certification will enable participating universities to attract more talented students eager to acquire competitive skills and competencies from top educators. This will also raise industry interest in partner universities and their graduates, thanks to the confirmed high level of teaching.

The ETALENT Project ensures a significant impact on its target groups and stakeholders at local, national, and regional levels, namely:

Educators: Will receive comprehensive services and tools to support their career development and achieve international professional recognition.

Students: Will benefit from highly qualified educators, enhancing their university experience, satisfaction with teaching quality, and motivation for further studies.

University Management: Will gain access to a reliable, transparent system of professional recognition, reinforcing the career development of educators.

Partner Universities: By improving the competence of teaching staff and their international recognition, they will enhance their competitive edge and strengthen their image at both national and international levels. Participation will also foster various forms of international cooperation, introduction of advanced teaching methods, and intercultural communication.

- Local and national authorities: will obtain the monitoring results of the state of the national system of professional evaluation and their compatibility with international requirements to better adapt their policies to the national needs and recognition at the highest quality level.

- Participants with fewer opportunities: will get equal opportunities of inclusion and progression in their professional life, access to relevant ETALENT project information, services and events.

- Universities (not members of the consortium) of the Partner Country: will get more information, recommendations how to redesign their professional development programs and access the network of Capacity development centers as well as guidelines and support on how to prepare and apply for professional international registration of educators in their HEIs.

Monitoring and Impact Assessment:

The ETALENT project incorporates specific measures and indicators to monitor progress and assess impact at the individual, institutional, and systemic levels.

Short-term Effects:

1.Capacity Building and Professional Qualification Improvement

Quantitative Indicators: Number of educators at partner HEIs who successfully complete professional development programs within the project. Qualitative Indicators: Enhanced educator competence across various disciplines.

2. Introduction of a Transparent Evaluation System:

Quantitative Indicators: Number of educators evaluated and rewarded; proportion of educators and students satisfied with the evaluation system. Qualitative Indicators: Increased transparency in the evaluation of teaching practice and pedagogical competence.

3.Provision of New Support Services:

Quantitative Indicators: Number of established Capacity Development Centers; number of new and updated PDPs; number of educators seeking support for professional registration. Qualitative Indicators: Enhanced supportiveness and accessibility of university services.

Medium-term Effects: 1.Policy Reforms and Capacity Development Centers:

Quantitative Indicators: Number of Capacity Development Centers offering a range of digital tools and

methods for educator professionalization and development. Qualitative Indicators: Updated policies and guidelines for educator assessment and international recognition. 2. Social Recognition of High-Quality Educators: Quantitative Indicators: Number of educators registered in the International Professional Educator Register; student preferences for courses taught by registered educators. Qualitative Indicators: Increased awareness and recognition of professional educator qualifications.

3. Framework standards and a seal of excellence to periodically evaluate HEIs' transparency and open government practices. Quantitative Indicators: percentage of compliance with the established transparency standards by HEIs, Number of Accessible Documents/Records, number of transparency-related issues reported and the rate at which they are resolved. Qualitative Indicator: commitment to the values of transparency and excellence; influenced educational policy and regulations, encouraging a broader adoption of transparency standards at a national and regional level.

Long-term Effects: 1. Improved Quality of Education and Student Competencies:

Quantitative Indicators: Number of students accessing courses taught by highly qualified educators in the service sector. Qualitative Indicator: Increased stakeholder satisfaction with the quality of teaching.

2. Enhanced Communication and Collaboration: Quantitative Indicators: Increase in joint initiatives between universities in Ecuador and internationally. Qualitative Indicators: Improved mutual understanding between educators and labor market of different regions of Ecuador.

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3.2 Communication, dissemination and visibility

Communication, dissemination and visibility of funding

Describe the communication and dissemination activities which are planned in order to promote the activities/results and maximise the impact (to whom, which format, how many, etc.). Clarify how you will reach the target groups, relevant stakeholders, policymakers and the general public and explain the choice of the dissemination channels.

Describe how the visibility of EU funding will be ensured.

For the ETALENT Project, dissemination activities will be centered on enhancing awareness among key target groups about the project's initiatives and achievements. These activities will encompass:

Development of a Dissemination Strategy: Crafting and implementing a comprehensive strategy to promote the ETALENT Project. This will involve selecting suitable dissemination tools, crafting messages, identifying channels and audiences, and creating materials.

Multilingual Website Development and Monitoring: Creating and maintaining a project website that is accessible in multiple languages to ensure broad reach and engagement.

Organization of Dissemination Events: Hosting a variety of events, including a capstone conference, to spread information about the project's outcomes and progress. **Inclusivity in Event Access:** Guaranteeing equal access for all participants in project events, with special emphasis on inclusivity for individuals with fewer opportunities or special needs.

Active Consortium Participation: Encouraging all ETALENT partners to actively engage in dissemination by identifying opportunities, leveraging their institutional networks, presenting at relevant events, and promoting project events and participation procedures.

Target Groups: The primary focus will be on educators, students, and management of partner HEIs, including underrepresented groups; HEIs not in the consortium; governmental and national bodies, local authorities; and the broader society. **Communication Methods:** Utilizing multiple channels such as partner websites, digital and printed flyers (minimum 1000), a multilingual project website, at least two project events and conferences, social media accounts, eco-friendly promotional materials, publications in journals and conferences (minimum 7), institutional meetings (minimum 70), and workshops (minimum 4). The final conference will serve as a platform to share and discuss project outcomes with external stakeholders for feedback. **Open Access Materials:** All materials developed under the ETALENT project, including deliverables of national and international importance, will be freely accessible in English and Spanish on the project website. **Progress Indicators:** These will include the number of dissemination activities, diversity of tools and channels used, attendance of target group representatives at events, number of educators completing their PDPs, registrations on the Professional Educator Register, expansion of the network of Capacity Development Centers, distribution of flyers and promotional materials, records of website traffic, social media engagement, and detailed records of meetings and event participation.

By adhering to this comprehensive dissemination strategy, the ETALENT Project aims to ensure that its impact and achievements are widely recognized and accessible, contributing to the enhancement of teaching and pedagogical competencies in the broader educational landscape.

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3.3 Sustainability and continuation

Sustainability, long-term impact and continuation

*Describe the follow-up of the project after the EU funding ends. How will the project impact be ensured and sustained?
What will need to be done? Which parts of the project should be continued or maintained? How will this be achieved? Which resources will be necessary to continue the project? How will the results be used?
Are there any possible synergies/complementarities with other (EU funded) activities that can build on the project results?*

The ETALENT Project's implementation of an institutional system for capacity building and evaluating the teaching practice and pedagogical competence of educators is a strategic response to the existing gap and shortage of qualified educators in the service sector. This system is designed to align with the requirements of the labor market, thereby facilitating job growth and sustainability.

By focusing on capacity building, this system addresses the critical need for upskilling educators to meet the evolving demands of the service sector. This approach not only enhances the quality of teaching but also ensures that educators are equipped with the relevant and current skills demanded by the labor market. As educators improve their pedagogical competencies and teaching practices, they become more effective in preparing students for the workforce, thereby bridging the gap between educational output and labor market needs.

The evaluation component of the system ensures that these improvements in teaching are not only implemented but also sustained and continuously enhanced. By regularly assessing the pedagogical competencies and teaching practices of educators, the system helps maintain high standards of education, which is crucial for producing a workforce that is well-prepared for the challenges and opportunities of the service sector. Moreover, this institutional system plays a vital role in addressing the shortage of educators in the service sector. By providing a structured pathway for professional development and recognition, it attracts and retains more individuals to the teaching profession, particularly in areas where there is a significant demand. This influx of skilled educators will contribute to filling the current gaps in the service sector, facilitating job growth and ensuring the sustainability of the labor market. Capacity Development Centers created at partner HEIs may offer their services (such as PDPs programs for educators; preparation for international accreditation; support to apply for registration on Professional Educator Register) to all interested educators, including HEIs that are non-participants in the ETALENT project consortium. Extension of the scope of registered educators will ensure its growth and addition of new members, thus achieving sustainability. The initiated reform of educators' transformation, assessment and international recognition system based on transparent evidence-based principles will have a significant impact on the national level counting with the expertise and support of the national authorities (being project partners) will allow to disseminate pilot results at other HEIs at the whole country level.

The ETALENT Project's Transparency Framework Standards and Excellence Award are designed to significantly impact the development of the Ecuadorian Higher Education Area. By setting a benchmark for transparency and excellence, these standards will drive numerous positive changes and encourage higher education institutions in Ecuador to adopt more transparent practices. This includes clear disclosure of administrative procedures, financial operations, and academic outcomes. Increased transparency will foster trust and credibility among students, faculty, and the public. Meeting international standards of transparency and excellence will elevate the standing of Ecuadorian higher education institutions on a global platform. This can lead to increased opportunities for international collaborations, research partnerships, and student exchange programs. The framework will encourage institutions to adopt a more student-centric approach, ensuring that the educational environment caters to the evolving needs of students, including aspects like accessibility, support services, and career guidance. The introduction of the Excellence Award for Transparency, as part of the ETALENT Project, is a strategic move that ensures the sustainability of the project. This award plays a critical role in continuously promoting and implementing the values of transparency and excellence among universities not only in Ecuador but also across the region. The award encourages a culture of continuous improvement. Institutions that may have already achieved a certain level of transparency will be motivated to maintain or enhance their standards to remain eligible for future awards.

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4. WORK PLAN, WORK PACKAGES, ACTIVITIES, RESOURCES AND TIMING

4.1 Work plan

Work plan

Provide a brief description of the overall structure of the work plan (list of work packages or graphical presentation (Pert chart or similar)).

The ETALENT project is divided in 9 work packages (WP) to better managing its implementation. The WP's are:

- WP 001 Management and Coordination
- WP 002 Preparation
- WP 003 Institutional rewarding system
- WP 004 Pilot Capacity Development centers implementation
- WP 005 Capacity Development Centers' Network
- WP 006 Professional registration
- WP 007 Transparency and Good Governance in Higher Education Institutions in Ecuador
- WP 008 Quality Assurance
- WP 009 Impact and Dissemination

To better understand how the WPs are interconnected, we are attaching the Pert chart where the operational connections and the quality assurance links are depicted

4.2 Work packages, activities, resources and timing

WORK PACKAGES

Work packages

This section concerns a detailed description of the project activities.

*Group your activities into work packages. **A work package means a major sub-division of the project.** For each work package, enter an objective (expected outcome) and list the activities, milestones and deliverables that belong to it. The grouping should be logical and guided by identifiable deliverables/outputs.*

Projects should normally have a minimum of 2 work packages. WP1 should cover the management and coordination activities (meetings, coordination, project monitoring and evaluation, financial management, progress reports, etc.) and all the activities which are cross-cutting and therefore difficult to assign to another specific work package (do not try splitting these activities across different work packages). WP2 and further WPs should be used for the other project activities. You can create as many work packages as needed by copying WP1. The last WP should be dedicated to Impact and dissemination

Please refer to the Call document/Programme Guide for specific requirements concerning the number and the typology of work packages.

Objectives

List the specific objectives to which the work package is linked.

Activities and division of work (WP description)

Provide a concise overview of the work (planned tasks). Be specific and give a short name and number for each task.

Show who is participating in each task: Coordinator (COO), and if applicable Beneficiaries (BEN), Affiliated Entities (AE), Associated Partners (AP) and others, indicating **in bold** the task leader.

Add information on other participants' involvement in the project e.g. subcontractors, in-kind contributions.

Note:

In-kind contributions: In-kind contributions for free are cost-neutral, i.e. cannot be declared as cost. Please indicate the in-kind contributions that are provided in the context of the work package.

The Coordinator remains fully responsible for the coordination tasks, even if they are delegated to someone else. Coordinator tasks cannot be subcontracted.

If there is subcontracting, please also complete the table below.

Milestones and deliverables (outputs/outcomes)

Milestones are control points in the project that help to chart progress (e.g. completion of a key deliverable allowing the next phase of the work to begin). Use them only for major outputs in complex projects, otherwise leave the section empty. Please limit the number of milestones by work package.

Means of verification are how you intend to prove that a milestone has been reached. If appropriate, you can also refer to indicators.

Deliverables are project outputs which are submitted to show project progress (any format). Refer only to major outputs. Do not include minor sub-items, internal working papers, meeting minutes, etc. It is recommended to limit the number of deliverables to max 10-15 for the entire project. You may be asked to further reduce the number during grant preparation.

Work Package 1**Work Package 1: Management and coordination****Duration:**

M1 – M48

Lead Beneficiary:

1 - IPP

Objectives

List the specific objectives to which this work package is linked.

Provide comprehensive project management through adequate coordination, control procedures, quality, and risk management to ensure transparency, accountability, and high quality of project results

Activities (what, how, where) and division of work

Task No (continuous numbering linked to WP)	Task Name	Description	Participants		In-kind Contributions and Subcontracting (Yes/No and which)
			Name	Role (COO, BEN, AE, AP, OTHER)	
T1.1	Project Kick-off meeting	The project kick-off meeting will be organized and hosted by the Project Coordinator (IPP) onsite and will be aimed to get together all the members of the consortium, explain Grant Program rules and procedures, discuss project activities, make introduction presentations of each participant organization and teambuilding. Also, a Steering Board will be elected, with a representative from each region together with the project coordinator, that will help manage the project between Management Board meetings. All project events will ensure equal access to all type of participants (including those with few opportunities). This is also the reason why each one of the management meetings is organized centrally in the different regions/countries, allowing the colleagues from these countries to extend their participation in the events in their region at a reduced cost.	IPP UVIGO ENTER ESPE ESPOL UNEMI CEDIA UNLOJA ESPOCH UPN UTEQ SENESCYT	COO BEN BEN BEN BEN BEN BEN BEN BEN BEN BEN BEN	The organizer will provide as in-kind contributions a networking dinner.
T1.2	First year management board meeting	The project first year management board onsite meeting will be organized at the end of the first year and hosted by UPN and will be aimed to get together all the members of the consortium, discuss project activities implementation, make analysis of the project implementation benefits and short comes by each participant organization. This will help decide on the eventual correction/mitigation measures to be implemented to guarantee the project success.	IPP UVIGO ENTER ESPE ESPOL UNEMI CEDIA UNLOJA ESPOCH UPN UTEQ SENESCYT	BEN BEN BEN BEN BEN BEN BEN BEN BEN COO BEN BEN	The organizer will provide as in-kind contributions a networking dinner.
T1.3	Second year management board meeting	The project second year management board onsite meeting will be organized at the end of the second year and hosted by UVIGO and will be aimed to get together all the members of the consortium, discuss project activities implementation, make analysis of the project implementation benefits and short comes by each participant organization. This will help decide on the eventual correction/mitigation measures to be implemented to guarantee the project success.	IPP UVIGO ENTER ESPE ESPOL UNEMI CEDIA UNLOJA ESPOCH	BEN COO BEN BEN BEN BEN BEN BEN BEN	The organizer will provide as in-kind contributions a networking dinner.

			UPN UTEQ SENESCYT	BEN BEN BEN	
T1.4	Third year management board meeting	The project third year management board onsite meeting will be organized at the end of the second year and hosted by CEDIA and will be aimed to get together all the members of the consortium, discuss project activities implementation, make analysis of the project implementation benefits and short comes by each participant organization. This will help decide on the eventual correction/mitigation measures to be implemented to guarantee the project success.	IPP UVIGO ENTER ESPE ESPOL UNEMI CEDIA UNLOJA ESPOCH UPN UTEQ SENESCYT	BEN BEN BEN BEN BEN BEN COO BEN BEN BEN BEN BEN	The organizer will provide as in-kind contributions a networking dinner.
T1.5	Project final management board meeting	The project final management board onsite meeting will be organized at the end of the third year and hosted by IPP and will be aimed to get together all the members of the consortium, discuss project activities implementation, make analysis of the project final implementation and short comes by each participant organization. Also this is the final opportunity to gather evidences missing for the final report.	IPP UVIGO ENTER ESPE ESPOL UNEMI CEDIA UNLOJA ESPOCH UPN UTEQ SENESCYT	COO BEN BEN BEN BEN BEN BEN BEN BEN BEN BEN BEN	The organizer will provide as in-kind contributions a networking dinner.
T1.6	Monthly Steering board meeting	The Steering Board elected in the T1.1 with a representative from each region together with the project coordinator, that will help manage the project between Management Board meetings, will meet online every month and will invite other partners that are responsible for the incoming milestones attainment. This will therefor involve all the partners at some point and will prevent/ correct deviations from the plan.	IPP UVIGO ENTER ESPE ESPOL UNEMI CEDIA UNLOJA ESPOCH UPN UTEQ SENESCYT	COO BEN BEN BEN BEN BEN BEN BEN BEN BEN BEN	The coordinator will provide as in-kind contributions the necessary virtual platform for the Steering board monthly meetings.

Milestones and deliverables (outputs/outcomes)							
Milestone No (continuous numbering not linked to WP)	Milestone Name	Work Package No	Lead Beneficiary	Description		Due Date (month number)	Means of Verification
Deliverable No (continuous numbering linked to WP)	Deliverable Name	Work Package No	Lead Beneficiary	Type	Dissemination Level	Due Date (month number)	Description (including format and language)
D1.1	Kick-off Project report	1	IPP	R	PU	M 2	This meeting will generate a project Kick-off report to be published on the project website in English, describing detailed information on project functioning and qualitative and quantitative achievement of indicators. The Steering board composition elected is also part of this deliverable. In this meeting all partners will be present, and the meeting will have a duration of 3 days with an agenda that allows the discussion of the above referred meeting topics. The participants are the managers and the support staff from each organization that will sign a presence list. In this meeting we estimate a total of 30 participants. A final feedback questionnaire will be issued after the closure of the meeting.
D1.2	First year management board report	1	UPN	R	PU	M 12	This meeting will generate a 1st year interim report. A final feedback questionnaire will be issued after the closure of the

							meeting.
D1.3	Second year management board report	1	UVIGO	R	PU	M 24	This meeting will generate a 2 nd year interim report. The participants are the managers and the support staff from each organization that will sign a presence list. In this meeting we estimate a total of 25 participants. A final feedback questionnaire will be issued after the closure of the meeting.
D1.4	Third year management board report	1	CEDIA	R	PU	M 36	This meeting will generate a 3 rd year interim report. The participants are the managers and the support staff from each organization that will sign a presence list. In this meeting we estimate a total of 25 participants. A final feedback questionnaire will be issued after the closure of the meeting.
D1.5	Final management board report	1	IPP	R	PU	M 47	This meeting will generate a final report. The participants are the managers and the support staff from each organization that will sign a presence list. In this meeting we estimate a total of 25 participants. A final feedback questionnaire will be issued after the closure of the meeting.
D1.6	Progress Report	1	IPP	R	SEN	M 24	Progress report at half of the project
D1.7	Sustainability Strategy	1	ENTER	R	PU	M 6	This report will present the sustainability strategy of the project
D1.8	Project Management Handbook	1	TUT	R	PU	M 6	This report will present the project management handbook

Estimated budget — Resources <i>(n/a for prefixed Lump Sum Grants)</i>														
Participant	Costs													
	A. Personnel		B. Subcontracting	C.1a Travel			C.1b Accommodation	C.1c Subsistence	C.2 Equipment	C.3 Other goods, works and services	D.1 Financial support to third parties		E. Indirect costs	Total costs
IPP	30	5 430	0 EUR	3 travels	4 persons travelling	9 840 EUR	3 240 EUR	3 240 EUR	0 EUR	11 000 EUR	0 grants	0 EUR	2292,50 EUR	35042.50 EUR
UVIGO	10	1810	0 EUR	4 travels	3 persons travelling	7 380 EUR	2 430 EUR	2 430 EUR	0 EUR	500 EUR	0 prizes	0 EUR	1 018,50 EUR	15 568,50 EUR
ENTER	10	1810	0EUR	5 travels	1 persons travelling	4 100 EUR	1 800 EUR	1 800 EUR	0 EUR	0 EUR	0 prizes	0 EUR	665,70 EUR	10 175,70 EUR
ESPE	10	1 345	0EUR	4 travels	2 persons travelling	6 160 EUR	3 960 EUR	3 960 EUR	0 EUR	0 EUR	0 prizes	0 EUR	1 079,75 EUR	16 504,75 EUR
ESPOL	10	1 345	0EUR	5 travels	2 persons travelling	5 040 EUR	3 240 EUR	3 240 EUR	0 EUR	500 EUR	0 prizes	0 EUR	935,55 EUR	14 300,55 EUR
UNEMI	10	1 345	0EUR	5 travels	2 persons travelling	6 160 EUR	3 960 EUR	3 960 EUR	0 EUR	0 EUR	0 prizes	0 EUR	1 079,75 EUR	16 504,75 EUR
CEDIA	5	755	0 EUR	4 travels	1 persons travelling	2 240 EUR	1 440 EUR	1 440 EUR	0 EUR	500 EUR	0 grants	0 EUR	446,25 EUR	6 821,25 EUR
UNLOJA	10	1 345	0EUR	5 travels	2 persons travelling	6 160 EUR	3 960 EUR	3 960 EUR	0 EUR	0 EUR	0 prizes	0 EUR	1 079,75 EUR	16 504,75 EUR
ESPOCH	10	1 345	0EUR	5 travels	2 persons travelling	6 160 EUR	3 960 EUR	3 960 EUR	0 EUR	0 EUR	0 prizes	0 EUR	1 079,75 EUR	16 504,75 EUR
EPN	10	1 345	0EUR	4 travels	2 persons travelling	5 040 EUR	3 240 EUR	3 240 EUR	0 EUR	0 EUR	0 prizes	0 EUR	900,55 EUR	13 765,55 EUR
UTEQ	10	1 345	0EUR	5 travels	2 persons travelling	6 160 EUR	3 960 EUR	3 960 EUR	0 EUR	0 EUR	0 prizes	0 EUR	1 079,75 EUR	16 504,75 EUR
SENESCYT	10	1345	0 EUR	5 travels	1 persons travelling	5 600 EUR	3 600 EUR	3 600 EUR	0 EUR	0 EUR	0 grants	0 EUR	990,15 EUR	15 135,15 EUR

Total	135 person months	20 565 EUR	0 EUR	54 travels	33 persons travelling	70 040 EUR	38 790 EUR	38 790 EUR	0 EUR	12 500 EUR	0 grants 0 prizes	0 EUR	12 647,95 EUR	193 332,95 EUR
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For certain Lump Sum Grants, see detailed budget table/calculator (annex 1 to Part B; see [Portal Reference Documents](#)).

Work Package 2 - Preparation

Work Package 2: Preparation					
Duration:	M1 – M6	Lead Beneficiary:	2 - ESPE		
Objectives					
<i>List the specific objectives to which this work package is linked.</i>					
Monitor the state of the national systems of teaching staff professional development and evaluation (including reference institutions requirements) in Europe and Ecuador					
Activities (what, how, where) and division of work					
Task No (continuous numbering linked to WP)	Task Name	Description	Participants		In-kind Contributions and Subcontracting (Yes/No and which)
			Name	Role (COO, BEN, AE, AP, OTHER)	
T2.1	Educator Professional Development and Evaluation in Europe	Monitoring the updated state of the European systems of professional development and evaluation (including reference institutions requirements) of educators in Europe. The current state is known but we also know that this issue is in the forefront of the development of the institutions and therefore we need to make the updating of the reference conditions in the beginning of the project. The updating will be made through distributed work among the partners and with online meetings.	IPP UVIGO ENTER	BEN COO BEN	The coordinator will provide as in-kind contributions the necessary virtual platform for the meetings.
T2.2	Educator Professional Development and Evaluation in Ecuador	Monitoring of the updated state of the national system of professional evaluation (including partner and reference institutions requirements) of educators in Ecuador. The current state is known but we also know that this issue is in the forefront of the development of the institutions and	ESPE ESPOL UNEMI CEDIA UNLOJA	BEN BEN BEN COO BEN	The coordinator will provide as in-kind contributions the necessary virtual platform for the meetings.

		therefore we need to make the updating of the reference conditions in the beginning of the project.	ESPOCH UPN UTEQ SENESCYT	BEN BEN BEN BEN			
T2.3	Educator Professional Registration	Monitoring the updated state of enrolment of the target regions in the global Professional Educator Register, comparing the regions of the project with the other regions, and an updated statistical analysis. The current state is known but we also know that this issue is in the forefront of the development of the institutions and therefore we need to make the updating of the reference conditions in the beginning of the project.	ENTER ESPOL UNEMI CEDIA UNLOJA ESPOCH UPN UTEQ SENESCYT	COO BEN BEN BEN BEN BEN BEN BEN	The coordinator will provide as in-kind contributions the necessary virtual platform for the meetings.		
Milestones and deliverables (outputs/outcomes)							
Milestone No (continuous numbering not linked to WP)	Milestone Name	Work Package No	Lead Beneficiary	Description	Due Date (month number)	Means of Verification	
Deliverable No (continuous numbering linked to WP)	Deliverable Name	Work Package No	Lead Beneficiary	Type	Dissemination Level	Due Date (month number)	Description (including format and language)
D2.1	Global Educator Professional Development, Evaluation and Registration	2	ESPE	R	PU	M 6	Report to be published on the project website in English, describing detailed information on the global state of the art of the Educator Professional Development, Evaluation and Registration. This report will be the first of its kind and will allow scholars and managers of the HEI in the project the implementation of strategies and

							policies aligned with the best practices in Europe
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Estimated budget — Resources <i>(n/a for prefixed Lump Sum Grants)</i>														
Participant	Costs													
	A. Personnel		B. Subcontracting	C.1a Travel			C.1b Accommodation	C.1c Subsistence	C.2 Equipment	C.3 Other goods, works and services	D.1 Financial support to third parties		E. Indirect costs	Total costs
IPP	6	1 674	0 EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	0 EUR	0 grants	0 EUR	117.18 EUR	1 791.18 EUR
UVIGO	6	1 674	0 EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	0 EUR	0 grants	0 EUR	117.18 EUR	1 791.18 EUR
ENTER	6	1 674	0 EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	0 EUR	0 grants	0 EUR	117.18 EUR	1 791.18 EUR
ESPE	18	2 628	0EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	0 EUR	0 grants	0 EUR	244,86 EUR	3 742,86 EUR
ESPOL	6	870	0EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	0 EUR	0 grants	0 EUR	60,90 EUR	930,90 EUR
UNEMI	6	870	0EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	0 EUR	0 grants	0 EUR	60,90 EUR	930,90 EUR
CEDIA	12	2 148	0 EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	0 EUR	0 grants	0 EUR	150,36 EUR	2 298,36EUR
UNLOJA	6	870	0EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	0 EUR	0 grants	0 EUR	60,90 EUR	930,90 EUR
ESPOCH	6	870	0EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	0 EUR	0 grants	0 EUR	60,90 EUR	930,90 EUR
UPN	6	870	0EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	0 EUR	0 grants	0 EUR	60,90 EUR	930,90 EUR
UTEQ	6	870	0EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	0 EUR	0 grants	0 EUR	60,90 EUR	930,90 EUR
SENESCYT	2	290	0 EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	0 EUR	0 grants	0 EUR	20,30 EUR	310,30 EUR

Total	86 person months	16 178 EUR	0 EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	0 EUR	0 grants	0 EUR	1 132,46 EUR	17 310,46 EUR/
For certain Lump Sum Grants, see detailed budget table/calculator (annex 1 to Part B; see Portal Reference Documents).														

Work Package 3 - Institutional rewarding system

Work Package 3: Institutional rewarding system					
Duration:		M7 – M15	Lead Beneficiary:		3 - UPN
Objectives					
<i>List the specific objectives to which this work package is linked.</i>					
Promote and reward excellence in teaching and skills development of educators. Develop transparent institutional evidence-based system of capacity building, evaluation of teaching practice and pedagogical competence of educators promoting and rewarding excellence Stimulate the social recognition of high-quality educators at national and international levels increasing the prestige and attractiveness of the profession for educators in the service sector)					
Activities (what, how, where) and division of work					
Task No (continuous numbering linked to WP)	Task Name	Description	Participants		In-kind Contributions and Subcontracting (Yes/No and which)
			Name	Role (COO, BEN, AE, AP, OTHER)	
T3.1	Promote and reward excellence in teaching and skills development of educators in Ecuador.	Institutional onsite meetings in Ecuadorian HEIs with the relevant stakeholders will take place to increase the conscience of the need to reward excellence in teaching and skills development. The onsite meetings are justified by the need of multilevel networking with the relevant stakeholders on campus. The meetings are conducted by senior educators of the EU partner HEIs together with an ENTER Network representative.	IPP UVIGO ENTER ESPE ESPOL UNEMI UNLOJA ESPOCH UPN UTEQ	BEN BEN COO BEN BEN BEN BEN BEN BEN BEN	The BEN's will provide as in-kind contributions a networking dinner.

T3.2	Develop transparent institutional evidence-based system of capacity building, evaluation of teaching practice and pedagogical competence of educators	From the existing evidence-based perspective models for managing the organizations, and considering the information extracted from the T3.1, an HEI tailored transparent institutional evidence-based system of evaluating teaching practice and pedagogical competence of educators is developed supporting in the HEI the career promotion and rewarding excellence.	IPP UVIGO ENTER ESPE ESPOL UNEMI CEDIA UNLOJA ESPOCH UPN UTEQ SENECYT	BEN BEN BEN BEN BEN BEN BEN BEN BEN COO BEN BEN	The coordinator will provide as in-kind contributions the necessary virtual platform for the meetings of the team.		
Milestones and deliverables (outputs/outcomes)							
Milestone No (continuous numbering not linked to WP)	Milestone Name	Work Package No	Lead Beneficiary	Description	Due Date (month number)	Means of Verification	
Deliverable No (continuous numbering linked to WP)	Deliverable Name	Work Package No	Lead Beneficiary	Type	Dissemination Level	Due Date (month number)	Description (including format and language)
D3.1	ESPE, ESPOL, UNEMI, UNLOJA, ESPOCH, UPN, UTEQ tailored transparent institutional evidence-based system of capacity building, evaluation of teaching practice and pedagogical competence of educators	3	UPN	R	PU	M 15	Report to be published on the project website in English, describing detailed information on the HEI tailored transparent institutional evidence-based system of evaluating teaching practice and pedagogical competence of educators.

Estimated budget — Resources *(n/a for prefixed Lump Sum Grants)*

Participant	Costs
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	A. Personnel		B. Subcontracting	C.1a Travel			C.1b Accommodation	C.1c Subsistence	C.2 Equipment	C.3 Other goods, works and services	D.1 Financial support to third parties		E. Indirect costs	Total costs
IPP	14	3 906	0 EUR	7 travels	1 persons travelling	5 740 EUR	1 890 EUR	1 890 EUR	0 EUR	0 EUR	0 grants	0 EUR	939,82 EUR	14 365,82 EUR
UVIGO	14	3 906	0 EUR	7 travels	1 persons travelling	5 740 EUR	1 890 EUR	1 890 EUR	0 EUR	0 EUR	0 grants	0 EUR	939,82 EUR	14 365,82 EUR
ENTER	14	3 906	0 EUR	7 travels	1 persons travelling	5 740 EUR	1 890 EUR	1 890 EUR	0 EUR	0 EUR	0 grants	0 EUR	939,82 EUR	14 365,82 EUR
ESPE	45	6 630	0EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	0 EUR	0 prizes	0 EUR	464,10 EUR	7 094,10 EUR
ESPOL	45	6 630	0EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	0 EUR	0 prizes	0 EUR	464,10 EUR	7 094,10 EUR
UNEMI	45	6 630	0EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	0 EUR	0 prizes	0 EUR	464,10 EUR	7 094,10 EUR
CEDIA	7	1 057	0 EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	0 EUR	0 prizes	0 EUR	73,99 EUR	1130,99 EUR
UNLOJA	45	6 630	0EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	0 EUR	0 prizes	0 EUR	464,10 EUR	7 094,10 EUR
ESPOCH	45	6 630	0EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	0 EUR	0 prizes	0 EUR	464,10 EUR	7 094,10 EUR
UPN	55	8 820	0EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	0 EUR	0 prizes	0 EUR	617,40 EUR	9 437,40 EUR
UTEQ	45	6 630	0EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	0 EUR	0 prizes	0 EUR	464,10 EUR	7 094,10 EUR
SENESCYT	14	1 883	0 EUR	7 travels	1 persons travelling	1260 EUR	1260 EUR	1260 EUR	0 EUR	0 EUR	0 grants	0 EUR	396,41 EUR	6 059,41 EUR
Total	376 person months	59 910 EUR	0 EUR	28 travels	4 persons travelling	18 480 EUR	6 930 EUR	6 930 EUR	0 EUR	0 EUR	0 grants 0 prizes	0 EUR	6 457,50 EUR	98 707,50 EUR]
For certain Lump Sum Grants, see detailed budget table/calculator (annex 1 to Part B; see Portal Reference Documents).														

Work Package 4 - Pilot Capacity Development centers implementation

Work Package 4: Pilot Capacity Development centers implementation					
Duration:	M15 – M24	Lead Beneficiary:	5- ESPOL		
Objectives					
<i>List the specific objectives to which this work package is linked.</i>					
Create or update pilot Capacity Development Centers at partner HEIs Update existing professional development programs (PDPs) and create new ones following international framework quality assurance standards for professional development programs					
Activities (what, how, where) and division of work					
Task No (continuous numbering linked to WP)	Task Name	Description	Participants		In-kind Contributions and Subcontracting (Yes/No and which)
			Name	Role (COO, BEN, AE, AP, OTHER)	
T4.1	Update pilot Capacity Development Center at ESPE	The updating of the existing professional capacity development initiatives in ESPE, converting it in a formal pilot Capacity Development Center, CDC, by using the available physical and equipment resources. This CDC will systematize and rationalize the professional development programs offer, while aligning it with the international requirements and best practices. The implementation of this task requires online meetings and a kick-off onsite meeting of the participants and the necessary meeting with the authorities to formalize its inauguration.	IPP UVIGO ENTER ESPE CEDIA SENESCYT	BEN BEN BEN COO BEN BEN	The COO will provide as in-kind contributions an IT equipped room for the Capacity Development Center operation
T4.1	Update pilot Capacity Development Center at ESPOL	The updating of the existing professional capacity development initiatives in ESOL, converting it in a formal pilot Capacity Development Center, CDC, by using the available physical and equipment resources.	IPP UVIGO ENTER ESPOL CEDIA SENESCYT	BEN BEN BEN COO BEN BEN	The COO will provide as in-kind contributions an IT equipped room for the Capacity Development Center operation
T4.3	Create pilot Capacity Development Center at UNEMI	Taking advantage of the UNEMI top management commitment with the educators' professional development, consubstantiated by the availability of physical and equipment resources, the formal creation of the pilot Capacity Development Center will make this institutional commitment visible.	IPP UVIGO ENTER UNEMI CEDIA SENESCYT	BEN BEN BEN COO BEN BEN	The COO will provide as in-kind contributions an IT equipped room for the Capacity Development Center operation

T4.4	Create pilot Capacity Development Center at UNLOJA	Taking advantage of the UNLOJA top management commitment with the educators' professional development, consubstantiated by the availability of physical and equipment resources, the formal creation of the pilot Capacity Development Center will make this institutional commitment visible.	IPP UVIGO ENTER UNLOJA CEDIA SENESCYT	BEN BEN BEN COO BEN BEN	The COO will provide as in-kind contributions an IT equipped room for the Capacity Development Center operation
T4.5	Update pilot Capacity Development Center at ESPOCH	The updating of the existing professional capacity development initiatives in ESPOCH, converting it in a formal pilot Capacity Development Center, CDC, by using the available physical and equipment resources.	IPP UVIGO ENTER ESPOCH CEDIA SENESCYT	BEN BEN BEN COO BEN BEN	The COO will provide as in-kind contributions an IT equipped room for the Capacity Development Center operation
T4.6	Update pilot Capacity Development Center at EPN	The updating of the existing professional capacity development initiatives in ESN, converting it in a formal pilot Capacity Development Center, CDC, by using the available physical and equipment resources.	IPP UVIGO ENTER EPN CEDIA SENESCYT	BEN BEN BEN COO BEN BEN	The COO will provide as in-kind contributions an IT equipped room for the Capacity Development Center operation
T4.7	Update pilot Capacity Development Center at UTEQ	The updating of the existing professional capacity development initiatives in UTEQ, converting it in a formal pilot Capacity Development Center, CDC, by using the available physical and equipment resources.	IPP UVIGO ENTER UTEQ CEDIA SENESCYT	BEN BEN BEN COO BEN BEN	The COO will provide as in-kind contributions an IT equipped room for the Capacity Development Center operation
T4.8	Create and update existing professional development programs for educators	Update existing professional development programs (PDPs) and create new ones following international framework quality assurance standards focused on service sector. The compilation and systematization of the available existing professional development programs will be done through online meetings	IPP UVIGO ENTER ESPOL UNEMI CEDIA UNLOJA ESPOCH UPN UTEQ SENESCYT	BEN BEN BEN COO BEN BEN BEN BEN BEN BEN	The coordinator will provide as in-kind contributions the necessary virtual platform for the meetings of the team.

Milestones and deliverables (outputs/outcomes)

Milestone No (continuous numbering not)	Milestone Name	Work Package No	Lead Beneficiary	Description	Due Date (month)	Means of Verification
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linked to WP)						number)	
Deliverable No (continuous numbering linked to WP)	Deliverable Name	Work Package No	Lead Beneficiary	Type	Dissemination Level	Due Date (month number)	Description (including format and language)
D4.1	Pilot Capacity Development Center at ESPE, ESPOL, UNEMI, UNLOJA, ESPOCH,EPN, UTEQ	4	ESPOL	DEM	PU	M20	The above referred meetings, firstly at HEI preparation level and afterwards during the inauguration will generate media news to be cited on the project website in English, and in the local language describing detailed information on the pilot center purpose and functioning. This center will coordinate the PDP's offered by the university.
D4.2	Professional development programs for educators catalogue	4	ENTER	R	PU	M24	This catalogue will be the first of its kind in the target HEI's and will allow scholars and managers of the HEI in the project to schedule the PDP's accordingly with the educators' demand and the centers availability.

Estimated budget — Resources <i>(n/a for prefixed Lump Sum Grants)</i>													
Participant	Costs												
	A. Personnel		B. Subcontracting	C.1a Travel			C.1b Accommodation	C.1c Subsistence	C.2 Equipment	C.3 Other goods, works and services	D.1 Financial support to third parties		E. Indirect costs
IPP	14	3 906	0 EUR	7 travels	1 persons travelling	5 740 EUR	1 890 EUR	1 890 EUR	0 EUR	0 EUR	0 grants	0 EUR	939.82 EUR
UVIGO	14	3 906	0 EUR	7 travels	1 persons travelling	5 740 EUR	1 890 EUR	1 890 EUR	0 EUR	0 EUR	0 grants	0 EUR	939.82 EUR

ENTER	14	3 906	0 EUR	7 travels	2 persons travelling	11 480 EUR	3 780 EUR	3 780 EUR	0 EUR	0 EUR	0 grants	0 EUR	1 606,22 EUR	24 552,22 EUR
ESPE	60	8 912	0EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	18 000 EUR	7 000 EUR	0 prizes	0 EUR	2 373,84 EUR	36 285,84 EUR
ESPOL	70	11 102	0EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	18 000 EUR	7 000 EUR	0 prizes	0 EUR	2 527,14 EUR	36 285,84 EUR
UNEMI	60	8 912	0EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	18 000 EUR	7 000 EUR	0 prizes	0 EUR	2 373,84 EUR	36 285,84 EUR
CEDIA	21	3 416	0 EUR	7 travels	2 persons travelling	3 850 EUR	2 520 EUR	2 520 EUR	0 EUR	0 EUR	0 prizes	0 EUR	861,42 EUR	13 167,42 EUR
UNLOJA	60	8 912	0EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	18 000 EUR	7 000 EUR	0 prizes	0 EUR	2 373,84 EUR	36 285,84 EUR
ESPOCH	60	8 912	0EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	18 000 EUR	7 000 EUR	0 prizes	0 EUR	2 373,84 EUR	36 285,84 EUR
EPN	60	8 912	0EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	18 000 EUR	7 000 EUR	0 prizes	0 EUR	2 373,84 EUR	36 285,84 EUR
UTEQ	60	8 912	0EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	18 000 EUR	7 000 EUR	0 prizes	0 EUR	2 373,84 EUR	36 285,84 EUR
SENECYT	14	1 533	0 EUR	7 travels	1 persons travelling	1 925 EUR	1 260 EUR	1 260 EUR	0 EUR	0 EUR	0 grants	0 EUR	442,96 EUR	6 770,96 EUR
Total	507 person months	81 591 EUR	0 EUR	35 travels	7 persons travelling	28 735 EUR	11 340 EUR	11 340 EUR	126 000 EUR	49 000 EUR	0 grants 0 prizes	0 EUR	21 560,42 EUR	329 566,42 EUR

For certain Lump Sum Grants, see detailed budget table/calculator (annex 1 to Part B; see [Portal Reference Documents](#)).

Work Package 5: Capacity Development Centers' Network					
Duration:	M20 – M32	Lead Beneficiary:	7 - CEDIA		
Objectives <i>List the specific objectives to which this work package is linked.</i>					
Promote cross-regional and international cooperation of the pilot Capacity Development Centers with similar centers responsible for educators' professional development and recognition					
Activities (what, how, where) and division of work					
Task No (continuous numbering linked to WP)	Task Name	Description	Participants		In-kind Contributions and Subcontracting (Yes/No and which)
			Name	Role (COO, BEN, AE, AP, OTHER)	
T5.1	Capacity Development Centers' (CDC) regional cooperation in Ecuador	Strengthening the social cohesion remains a priority for the LAC Region, which is the most unequal of the world. The ETALENT project contributes to build inclusive societies by developing awareness and strengthening capacities and interconnections in higher education. Particular attention is given to making onsite workshops directed to spread the pilot center influence on vulnerable communities as well as to HEI's situated in remote and rural areas of Ecuador. By developing this cooperation within the country as a network of professional development centers, it supports intra-regional connectivity and contributes to the capacity building and upskilling of teaching staff.	IPP UVIGO ENTER ESPE ESPOL UNEMI CEDIA UNLOJA ESPOCH EPN UTEQ SENECYT	BEN BEN BEN BEN BEN COO BEN BEN BEN BEN BEN	The coordinator will provide as in-kind contributions the necessary space for the workshop and social inclusion events.
T5.2	CDC's international cooperation	Once the regional cohesion and cooperation is secured, it is of paramount importance that the complete CDC's network connects online with the European CDC's starting by the ones existing in EU project partners (UVIGO, IPP). Also, this network aims at spreading to other EU excellence centers, allowing the best practices, and leading CDC's achievements to be easily spread in the other project regions. Online meetings will be enough for establishing this cooperation that will allow during the participation in onsite dissemination events to have	IPP UVIGO ENTER ESPE ESPOL UNEMI CEDIA UNLOJA	BEN BEN COO BEN BEN BEN BEN BEN	The coordinator will provide as in-kind contributions the necessary virtual platform for the meetings of the team.

		further networking capabilities.	ESPOCH EPN UTEQ SENESCYT	BEN BEN BEN BEN			
Milestones and deliverables (outputs/outcomes)							
Milestone No (continuous numbering not linked to WP)	Milestone Name	Work Package No	Lead Beneficiary	Description	Due Date (month number)	Means of Verification	
MS1	CDC's Network Spreading in Ecuador	5	CEDIA	The project success in the region is measured in the evidenced intra-regional connectivity in Ecuador	M32	The main indicators of this milestone are the number of agreements between the CDC's and the HEIs in Ecuador and that evidenced the intra-regional connectivity. The expectation is that, at least 2 more HEI's from Ecuador with agreements with the Pilot CDC's	
Deliverable No (continuous numbering linked to WP)	Deliverable Name	Work Package No	Lead Beneficiary	Type	Dissemination Level	Due Date (month number)	Description (including format and language)
D5.1	CDC's Network PDP's Catalogue	5	ENTER	DEC	PU	M32	Generated catalogue to be published on the ENTER Network and Project website in English, and in the local language describing detailed information on the Professional development programs for educators at each institution. This catalogue will allow scholars and managers of the HEIs outside the project to select the needed PDP's to be offered in their HEI's accordingly with their demand and the CDC's availability.

Estimated budget — Resources <i>(n/a for prefixed Lump Sum Grants)</i>														
Participant	Costs													
	A. Personnel		B. Subcontracting	C.1a Travel			C.1b Accommodation	C.1c Subsistence	C.2 Equipment	C.3 Other goods, works and services	D.1 Financial support to third parties		E. Indirect costs	Total costs
IPP	5	837	0 EUR	6 travels	1 persons travelling	4 920 EUR	1 620 EUR	1 620 EUR	0 EUR	0 EUR	0 grants	0 EUR	629.79 EUR	9 626,79 EUR
UVIGO	5	837	0 EUR	6 travels	1 persons travelling	4 920 EUR	1 620 EUR	1 620 EUR	0 EUR	0 EUR	0 grants	0 EUR	629.79 EUR	9 626,79 EUR
ENTER	6	1 086	0EUR	6 travels	1 persons travelling	4 920 EUR	1 620 EUR	1 620 EUR	0 EUR	0 EUR	0 prizes	0 EUR	647,22 EUR	9 893,22 EUR
ESPE	33	3 825	0EUR	5 travels	1 persons travelling	1 375 EUR	900 EUR	900 EUR	0 EUR	750 EUR	0 prizes	0 EUR	542,50 EUR	8 292,50 EUR
ESPOL	33	3 825	0EUR	5 travels	1 persons travelling	1 375 EUR	900 EUR	900 EUR	0 EUR	750 EUR	0 prizes	0 EUR	542,50 EUR	8 292,50 EUR
UNEMI	33	3 825	0EUR	5 travels	1 persons travelling	1 375 EUR	900 EUR	900 EUR	0 EUR	750 EUR	0 prizes	0 EUR	542,50 EUR	8 292,50 EUR
CEDIA	22	3 740	0 EUR	5 travels	1 persons travelling	1 425 EUR	600 EUR	600 EUR	0 EUR	0 EUR	0 prizes	0 EUR	445,55 EUR	6 810,55 EUR
UNLOJA	33	3 825	0EUR	5 travels	1 persons travelling	1 375 EUR	900 EUR	900 EUR	0 EUR	750 EUR	0 prizes	0 EUR	542,50 EUR	8 292,50 EUR
ESPOCH	33	3 825	0EUR	5 travels	1 persons travelling	1 375 EUR	900 EUR	900 EUR	0 EUR	750 EUR	0 prizes	0 EUR	542,50 EUR	8 292,50 EUR

EPN	33	3 825	0EUR	5 travels	1 persons travelling	1 375 EUR	900 EUR	900 EUR	0 EUR	750 EUR	0 prizes	0 EUR	542,50 EUR	8 292,50 EUR
UTEQ	33	3 825	0EUR	5 travels	1persons travelling	1 375 EUR	900 EUR	900 EUR	0 EUR	750 EUR	0 prizes	0 EUR	542,50 EUR	8 292,50 EUR
SENECYT	10	1 345	0 EUR	5 travels	1persons travelling	1 375 EUR	900 EUR	900 EUR	0 EUR	0 EUR	0 prizes	0 EUR	316,40 EUR	4 836,40 EUR
Total	275 person months	34 620 EUR	0 EUR	63 travels	12 persons travelling	27 185 EUR	12 660 EUR	12 660 EUR	0 EUR	5 250 EUR	0 grants 0 prizes	0 EUR	6 466,25 EUR	98841,25 EUR
For certain Lump Sum Grants, see detailed budget table/calculator (annex 1 to Part B; see Portal Reference Documents).														

Work Package 6 - Professional registration

Work Package 6: Professional registration					
Duration:	M18– M36	Lead Beneficiary:	8 - UNLOJA		
Objectives <i>List the specific objectives to which this work package is linked.</i>					
Develop guidelines and prepare professional development programs for international accreditation procedure Support educators in preparation for individual professional registration (digital mode) to gain international recognition of skills and qualifications, including portfolio building and recommendations for further teaching and interpersonal competences development Determine the requirements and train experts from Ecuadorian partner organizations to make part of the Monitoring Committee for evaluation within the International Professional Educator Register					
Activities (what, how, where) and division of work					
Task No (continuous numbering linked to WP)	Task Name	Description	Participants		In-kind Contributions and Subcontracting (Yes/No and which)
			Name	Role (COO, BEN, AE, AP, OTHER)	
T6.1	Professional	Based on the educators' career growth needs, develop	IPP	BEN	The coordinator will provide as in-kind

	development guidelines	guidelines, and prepare professional development programs for international accreditation procedure. All this preparation will be done through online meetings.	UVIGO ENTER ESPE ESPOL UNEMI CEDIA UNLOJA ESPOCH EPN UTEQ SENESCYT	BEN BEN BEN BEN BEN BEN COO BEN BEN BEN BEN	contributions the necessary virtual platform for the meetings of the team.	
T6.2	Professional registration preparation	Support educators online in preparation for individual professional registration (digital mode) to gain international recognition of skills and qualifications, including portfolio building and recommendations for further teaching and interpersonal competences development	IPP UVIGO ENTER ENTER ESPE ESPOL UNEMI CEDIA UNLOJA ESPOCH EPN UTEQ SENESCYT	COO BEN BEN BEN BEN BEN BEN BEN BEN BEN BEN BEN	The coordinator will provide as in-kind contributions the necessary virtual platform for the meetings of the team.	
T6.3	International Professional Educator Register Monitoring Committee preparation in Ecuador	Determine the requirements, select, and train onsite experts from Ecuadorian organizations to be part of the Monitoring Committee for the peer evaluation within the International Professional Educator Register. Participation from other identified experts, specially from social challenged situations, from other countries in the region is welcome	ENTER ESPE ESPOL UNEMI CEDIA UNLOJA ESPOCH EPN UTEQ SENESCYT	BEN BEN BEN BEN COO BEN BEN BEN BEN BEN	The coordinator will provide as in-kind contributions the necessary space training events.	
Milestones and deliverables (outputs/outcomes)						
Milestone No (continuous numbering not linked to WP)	Milestone Name	Work Package No	Lead Beneficiary	Description	Due Date (month number)	Means of Verification

MS3	Registered Professional Educators in Ecuador	6	UNLOJA	After the preparation of the Educators, in for the CDC's Network, both for the professional registration and as reviewers in the professional educators register, the expectation is that the Registered Professional Educators in Ecuador increases substantially		M36	The main indicators are the number of Professional Educators in Ecuador directly involved in the project increases by 400. Also, the number of Monitoring committee members from Ecuador educators directly involved in the project increases by 100
Deliverable No (continuous numbering linked to WP)	Deliverable Name	Work Package No	Lead Beneficiary	Type	Dissemination Level	Due Date (month number)	Description (including format and language)
D6.1	Professional development guidelines	6	ENTER	DEC	PU J	M36	The above referred onsite and virtual meetings, will generate professional development guidelines to be published on the project website in English, and in the local languages describing detailed information on the Professional development guidelines for educators in each region. These guidelines will allow educators from each region HEIs outside the project to select the appropriated development decisions to become international registered professional educators. The participants that will spend 2 days in training are the quality experts from the project partners and the relevant stakeholders from the HEI that will sign a presence list. A final feedback questionnaire will be issued after the completion of the training.

Estimated budget — Resources *(n/a for prefixed Lump Sum Grants)*

	Costs
Participant	

	A. Personnel		B. Subcontracting	C.1a Travel			C.1b Accommodation	C.1c Subsistence	C.2 Equipment	C.3 Other goods, works and services	D.1 Financial support to third parties		E. Indirect costs	Total costs
IPP	14	3 906	0 EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	0 EUR	0 grants	0 EUR	273.42 EUR	4 179,42 EUR
UVIGO	14	3 906	0 EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	0 EUR	0 grants	0 EUR	273.42 EUR	4 179,42 EUR
ENTER	14	3 906	0EUR	7 travels	1 persons travelling	5 740 EUR	1 890 EUR	1 890 EUR	0 EUR	0 EUR	0 prizes	0 EUR	939,82 EUR	14 365,82 EUR
ESPE	44	5 926	0EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	2 000 EUR	0 prizes	0 EUR	554,82 EUR	8 480,82 EUR
ESPOL	44	5 926	0EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	2 000 EUR	0 prizes	0 EUR	554,82 EUR	8 480,82 EUR
UNEMI	44	5 926	0EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	2 000 EUR	0 prizes	0 EUR	554,82 EUR	8 480,82 EUR
CEDIA	4	538	0 EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	0 EUR	0 prizes	0 EUR	37,66 EUR	575,66 EUR
UNLOJA	44	5 926	0EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	2 000 EUR	0 prizes	0 EUR	554,82 EUR	8 480,82 EUR
ESPOCH	44	5 926	0EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	2 000 EUR	0 prizes	0 EUR	554,82 EUR	8 480,82 EUR
EPN	44	5 926	0EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	2 000 EUR	0 prizes	0 EUR	554,82 EUR	8 480,82 EUR
UTEQ	44	5 926	0EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	2 000 EUR	0 prizes	0 EUR	554,82 EUR	8 480,82 EUR
SENESCYT	2	438	0 EUR	7 travels	1 persons travelling	1260 EUR	1 890 EUR	1 890 EUR	0 EUR	0 EUR	0 grants	0 EUR	383,46 EUR	5 861,46 EUR
Total	366 person months	56 366 EUR	0 EUR	14 travels	2 persons travelling	14 000 EUR	3 780 EUR	3 780 EUR	0 EUR	14 000 EUR	0 grants 0 prizes	0 EUR	5 944,82 EUR	90870,82 EUR

For certain Lump Sum Grants, see detailed budget table/calculator (annex 1 to Part B; see [Portal Reference Documents](#)).

Work Package 7 – Transparent Management

Work Package 7: Transparency and Good Governance in Higher Education Institutions in Ecuador					
Duration:	M3 – M48	Lead Beneficiary:	9- UVIGO		
Objectives <i>List the specific objectives to which this work package is linked.</i>					
- Promote the adoption of good governance, integrity and transparency practices in the Ecuadorian higher education sector - Develop framework standards to periodically evaluate HEIs' transparency and open government practices - Create a seal of excellence in transparency to recognise and certify HEIs that demonstrate a high level of compliance with the framework standards					
Activities (what, how, where) and division of work <i>Provide a concise overview of the work (planned tasks). Be specific and give a short name and number for each task.</i> <i>Show who is participating in each task: Coordinator (COO), and if applicable Beneficiaries (BEN), Affiliated Entities (AE), Associated Partners (AP) and others, indicating in bold the task leader.</i> <i>Add information on other participants' involvement in the project e.g. subcontractors, in-kind contributions.</i>					
Task No (continuous numbering linked to WP)	Task Name	Description	Participants		In-kind Contributions and Subcontracting (Yes/No and which)
			Name	Role (COO, BEN, AE, AP, OTHER)	
T7.1	Conduct a comprehensive diagnosis of current transparency and open government practices in Ecuador's HEIs	The Integral Diagnosis involves a detailed analysis of successful cases in the European Union, specifically Spain and Portugal, as well as in Ibero-America, focusing on Ecuador. This involves three key subtasks: 1. Collection of Existing Data on Transparency and Open Government Practices, including regulations, structures, plans, and portals. It will focus on aspects like active, passive, and collaborative transparency. 2. Assessment of Current Transparency and Open Government Plans across various dimensions such as information, communication, participation, and e-services. 3. Identification of	IPP UVIGO ENTER ESPE ESPOL UNEMI CEDIA UNLOJA ESPOCH EPN	BEN BEN BEN BEN BEN BEN BEN BEN BEN	The coordinator will provide as in-kind contributions the necessary virtual platform for the meetings of the team.

		Areas for Improvement and Knowledge Gaps that help in formulating strategies to enhance transparency and open government practices in the targeted regions.	UTEQ SENECYT	BEN COO	
T7.2	Develop Framework standards to periodically evaluate HEIs' transparency and open government practices	Development of Framework Standards will include definition of key, transparent, dynamic and participatory indicators; Development of evaluation tools and methodologies; Establishment of monitoring and control procedures. The standards will focus on compliance with indicators at various levels, including institutional frameworks, public communication, citizen participation and collaboration, economic-financial aspects, service contracting, e-services, and measures of usability and accessibility, among others.	IPP UVIGO ENTER ESPE ESPOL UNEMI CEDIA UNLOJA ESPOCH EPN UTEQ SENECYT	BEN COO BEN BEN BEN BEN BEN BEN BEN BEN BEN BEN	The coordinator will provide as in-kind contributions the necessary virtual platform for the meetings of the team.. Each HEI will provide as in-kind contributions the necessary space for the diversity meetings and social inclusion events (of institutional, local level).
T7.3	Test for transparency the designed transparent system of capacity building, evaluation and recognition as a pilot project	To assess the effectiveness of the newly developed Framework Transparency standards the ETalent Project will apply them to evaluate the transparency of the institutional evidence-based system designed in WP3 to evaluate teaching practice and pedagogical competence of educators. The testing process will involve applying the framework standards to real-world scenarios within participating institutions. This process is crucial to ensure that the standards are not only theoretically sound but also practically effective.	ENTER ESPE ESPOL UNEMI CEDIA UNLOJA ESPOCH EPN UTEQ SENECYT	BEN BEN BEN BEN COO BEN BEN BEN BEN BEN	The coordinator will provide as in-kind contributions the necessary virtual platform for the meetings of the team. Each organization will provide as in-kind contributions the necessary space for the privilege walk.
T7.4	Create a seal of excellence in transparency to recognise and certify HEIs that demonstrate a high level of compliance with the Transparency framework standards	Design of the seal of excellence in transparency and the criteria for its award. First award ceremony to be completed within the Final Conference of the Project to raise awareness of the main stakeholders and society at large and promote the adoption of good governance, integrity and compliance practices in the Ecuadorian higher education sector.	IPP UVIGO ENTER ESPE ESPOL UNEMI CEDIA UNLOJA ESPOCH EPN UTEQ SENECYT	BEN BEN COO BEN BEN BEN BEN BEN BEN BEN BEN BEN	The coordinator will provide as in-kind contributions the necessary virtual platform for the meetings of the team. Each HEI will provide as in-kind contributions the necessary space for the art expression
Milestones and deliverables (outputs/outcomes)					

Milestone No (continuous numbering not linked to WP)	Milestone Name	Work Package No	Lead Beneficiary	Description		Due Date (month number)	Means of Verification
Deliverable No (continuous numbering linked to WP)	Deliverable Name	Work Package No	Lead Beneficiary	Type	Dissemination Level	Due Date (month number)	Description (including format and language)
D7.1	Comprehensive diagnostic report on HEIs Transparency in Ecuador	7	ESPOCH	R	PU	M12	The deliverable in form of the report will be published on the project website in English, describing in-depth analysis of current transparency practices, stakeholder feedback, areas for improvement, and recommendations for enhancing open government practices across Ecuadorian HEIs.
D7.2	Framework for action document with Transparency Standards and evaluation criteria.	7	UVIGO	R	PU	M24	The deliverable in form of the report will be available on the project website in English, describing key, transparent, dynamic and participatory indicators; evaluation tools and methodologies; monitoring and control procedures.
D7.3	Protocol and criteria for the award of the seal of excellence in transparency	7	ENTER	R	PU	M36	This deliverable will include detailed guidelines for evaluating HEIs, specific benchmarks for transparency, a step-by-step protocol for assessment, eligibility criteria for the award, the scoring system used for evaluation, methods for stakeholder engagement and feedback collection, and procedures for monitoring and maintaining transparency standards post-award.

Estimated budget — Resources *(n/a for prefixed Lump Sum Grants)*

Participant	Costs													
	A. Personnel		B. Subcontracting	C.1a Travel			C.1b Accommodation	C.1c Subsistence	C.2 Equipment	C.3 Other goods, works and services	D.1 Financial support to third parties		E. Indirect costs	Total costs
IPP	7	1 953	0 EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	0 EUR	0 grants	0 EUR	136.71 EUR	2 089,71 EUR
UVIGO	45	10 399	0 EUR	4 travels	2 persons travelling	3 280 EUR	3 600 EUR	3600 EUR	0 EUR	0 EUR	0 grants	0 EUR	1 461,53 EUR	22 340,53 EUR
ENTER	7	1 953	0 EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	0 EUR	0 grants	0 EUR	136.71 EUR	2 089,71 EUR
ESPE	21	2 577	0 EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	3 000 EUR	0 prizes	0 EUR	390,39 EUR	5 967,39 EUR
ESPOL	21	2 577	0 EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	3 000 EUR	0 prizes	0 EUR	390,39 EUR	5 967,39 EUR
UNEMI	21	2 577	0 EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	3 000 EUR	0 prizes	0 EUR	390,39 EUR	5 967,39 EUR
CEDIA	4	538	0 EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0EUR	0 EUR	8 750 EUR	0 grants	0 EUR	650,16 EUR	9 938,16 EUR
UNLOJA	21	2 577	0 EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	3 000 EUR	0 prizes	0 EUR	390,39 EUR	5 967,39 EUR
ESPOCH	21	2 577	0 EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	3 000 EUR	0 prizes	0 EUR	390,39 EUR	5 967,39 EUR
EPN	21	2 577	0 EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	3 000 EUR	0 prizes	0 EUR	390,39 EUR	5 967,39 EUR
UTEQ	21	2 577	0 EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	3 000 EUR	0 prizes	0 EUR	390,39 EUR	5 967,39 EUR
SENECYT	4	538	0 EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0EUR	0 EUR	0 EUR	0 grants	0 EUR	37,66 EUR	575,66 EUR
Total	214 person months	33 420 EUR	0 EUR	4 travels	2persons travelling	3 280 EUR	3 600 EUR	3600 EUR	0 EUR	29 750 EUR	0 grants 0 prizes	0 EUR	5 155,50 EUR	78 805,50 EUR
For certain Lump Sum Grants, see detailed budget table/calculator (annex 1 to Part B; see Portal Reference Documents).														

Work Package 8: Quality Assurance					
Duration:	M1 – M48	Lead Beneficiary:	6 - UNEMI		
Objectives <i>List the specific objectives to which this work package is linked.</i>					
Provide comprehensive project management through adequate coordination, control procedures, quality, and risk management to ensure transparency, accountability, and high quality of project results					
Activities (what, how, where) and division of work					
Task No (continuous numbering linked to WP)	Task Name	Description	Participants		In-kind Contributions and Subcontracting (Yes/No and which)
			Name	Role (COO, BEN, AE, AP, OTHER)	
T8.1	Project's quality assurance plan	Monitoring and quality assurance of all Project activities to ensure high quality and on schedule accomplishment of all Project outputs, transparency, accountability, and continuous improvement. The project partners will nominate in the kick-off meeting partners as members of the QA Board that will conduct all the related activities. The members are from the leader of the WP8, the coordinator and one from each Ecuadorian partner. However, all partners are necessarily involved in the project's quality assurance plan. The QA Board will meet at least twice a year and one of the times onsite simultaneously with the Management Board.	IPP UVIGO ENTER ESPE ESPOL UNEMI CEDIA UNLOJA ESPOCH EPN UTEQ SENESCYT	BEN BEN BEN BEN BEN COO BEN BEN BEN BEN BEN BEN	The WP coordinator will provide as in-kind contributions the necessary virtual platform for the meetings of the team
T8.2	Internal and external project's monitoring and quality control	The quality monitoring and control will be performed by the QA Board. The management board will invite 3 recognized personalities in the field from outside the project partners, but necessarily one from Ecuador, and two from Europe to form the External QA Board. These experts will report to the Management Board	IPP UVIGO ENTER ESPE ESPOL UNEMI	BEN BEN BEN BEN BEN COO	The WP coordinator will provide as in-kind contributions the necessary virtual platform for the meetings of the internal and external QA board.

		during the second and final management board meetings. The external QA Board will also issue the necessary warnings to the Management Board about the conducting of the project before any Management Board meeting. This report will be an integral part of the annual Management Board report.	CEDIA UNLOJA ESPOCH EPN UTEQ SENESCYT	BEN BEN BEN BEN BEN BEN			
Milestones and deliverables (outputs/outcomes)							
Milestone No (continuous numbering not linked to WP)	Milestone Name	Work Package No	Lead Beneficiary	Description	Due Date (month number)	Means of Verification	
Deliverable No (continuous numbering linked to WP)	Deliverable Name	Work Package No	Lead Beneficiary	Type	Dissemination Level	Due Date (month number)	Description (including format and language)
D8.1	Project's quality assurance plan	8	UNEMI	R	PU	M 6	Project's quality assurance plan will be published on the project website in English, describing detailed information on the quality assurance plan of the project. This report will allow the managers of the HEI in the project the implementation of QA strategies and policies aligned with the best practices in Europe.

Estimated budget — Resources <i>(n/a for prefixed Lump Sum Grants)</i>														
Participant	Costs													
	A. Personnel		B. Subcontracting	C.1a Travel			C.1b Accomodation	C.1c Subsistence	C.2 Equipm ent	C.3 Other goods, works and services	D.1 Financial support to third parties		E. Indirect costs	Total costs
IPP	6	3 348	0 EUR	3	1 persons	2 460	540	540	0 EUR	1000 EUR	0 grants	0 EUR	552.16 EUR	8 440,16

				travels	travelling	EUR	EUR	EUR						EUR
UVIGO	6	3 348	0 EUR	3 travels	1 persons travelling	2 460 EUR	540 EUR	540 EUR	0 EUR	1000 EUR	0 grants	0 EUR	552,16 EUR	8 440,16 EUR
ENTER	6	3 348	0 EUR	0 travels	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	0 EUR	0 grants	0 EUR	234,36 EUR	3 582,36 EUR
ESPE	12	2 184	0EUR	0 travels	0 persons travelling	0 EUR	1 440 EUR	1 440 EUR	0 EUR	0 EUR	0 prizes	0 EUR	152,88 EUR	2 336,88 EUR
ESPOL	12	2 184	0EUR	5 travels	1 persons travelling	2 800 EUR	1 350 EUR	1 350 EUR	0 EUR	500 EUR	0 prizes	0 EUR	572,88 EUR	8 756,88 EUR
UNEMI	22	4 374	0EUR	5 travels	1 persons travelling	2 800 EUR	1 350 EUR	1 350 EUR	0 EUR	500 EUR	0 prizes	0 EUR	726,18 EUR	11100,18 EUR
CEDIA	6	870	0 EUR	0 EUR	0 persons travelling	0 EUR	0 EUR	0 EUR	0 EUR	500 EUR	0 grants	0 EUR	95,90 EUR	1 465,90 EUR
UNLOJA	12	2 184	0EUR	5 travels	1 persons travelling	2 800 EUR	1 350 EUR	1 350 EUR	0 EUR	0 EUR	0 prizes	0 EUR	600,88EUR	9 184,88 EUR
ESPOCH	12	2 184	0EUR	5 travels	1 persons travelling	2 800 EUR	1 350 EUR	1 350 EUR	0 EUR	500 EUR	0 prizes	0 EUR	635,88 EUR	9 719,88 EUR
EPN	12	2 184	0EUR	0 travels	0 persons travelling	0 EUR	1 440 EUR	1 440 EUR	0 EUR	0 EUR	0 prizes	0 EUR	152,88 EUR	2 336,88 EUR
ESPOCH	12	2 184	0EUR	0 travels	0 persons travelling	0 EUR	1 440 EUR	1 440 EUR	0 EUR	0 EUR	0 prizes	0 EUR	152,88 EUR	2 336,88 EUR
SENECYT	12	2 184	0EUR	0 travels	0 persons travelling	0 EUR	1 440 EUR	1 440 EUR	0 EUR	0 EUR	0 prizes	0 EUR	152,88 EUR	2 336,88 EUR
Total	148 person months	30 576 EUR	0 EUR	26 travels	6 persons travelling	16 120 EUR	7 380 EUR	7 380 EUR	0 EUR	4000 EUR	0 grants 0 prizes	0 EUR	4 581,92 EUR	70037,92 EUR/

For certain Lump Sum Grants, see detailed budget table/calculator (annex 1 to Part B; see [Portal Reference Documents](#)).

Work Package 9 - Impact and Dissemination

Work Package 9: Impact and Dissemination

Duration:	M1 – M48	Lead Beneficiary:	4 – ENTER		
Objectives					
<i>List the specific objectives to which this work package is linked.</i>					
- Promote the excellence in teaching and skills development of educators. - Develop national recommendations to introduce the reform of educators' assessment and international recognition system - Stimulate the social recognition of high-quality educators at national and international levels increasing the prestige of the profession					
Activities (what, how, where) and division of work					
Task No (continuous numbering linked to WP)	Task Name	Description	Participants		In-kind Contributions and Subcontracting (Yes/No and which)
			Name	Role (COO, BEN, AE, AP, OTHER)	
T9.1	Dissemination and impact plan	Planning the dissemination and impact (D&I) of the project activities to ensure high levels of visibility, transparency, accountability, and perceived impact is the objective of this plan. The partners will nominate in the kick-off meeting 4 partners as members of the D&I Board that will conduct all the related activities. The members are from the leader of the WP9, IPP, CEDIA, SYNECYT. However, all partners are necessarily involved in the project's quality assurance plan. The D&I Board will meet at least twice a year and one of the times onsite simultaneously with the Management Board.	IPP UVIGO ENTER ESPE ESPOL UNEMI CEDIA UNLOJA ESPOCH EPN UTEQ SENECYT	BEN BEN COO BEN BEN BEN BEN BEN BEN BEN BEN BEN	The WP coordinator and all Project partners report on dissemination activities and make valuable contribution to reach the dissemination and impact indicators
T9.2	Website, Media and Social networking	All the partners will be active in supplying the contents for the website, media briefings and social networks, but CEDIA will be responsible for coordinating the posting of the information, resorting to the D&I board whenever necessary. The website has English version (as the main), and Spanish language versions. -regular update of contents: the website is maintained by the WP leader with contribution from	IPP UVIGO ENTER ESPE ESPOL UNEMI CEDIA UNLOJA ESPOCH	BEN BEN BEN BEN BEN COO BEN BEN	The WP coordinator and all Project partners report on dissemination activities and make valuable contribution to reach the dissemination and impact indicators

		all consortium members and the update will be regularly supervised by the D&I Board.	EPN UTEQ SENESCYT	BEN BEN BEN	
T9.3	Educator Professional Regional Award	To stimulate the recognition of the junior professional educator that is bringing more visibility to the profession in the region, the project will create a regional award. The award is to be given to the junior educator from one of the partners that successfully achieved the professional registration with the highest grade. All partners will contribute to the award regulation definition and the D&I board will implement it. The award is disclosed at the annual Management Board meeting The award is the support to the participation in a PDP from the CDC's network of the winner choice, on educators professional development skills.	IPP UVIGO ENTER ESPE ESPOL UNEMI CEDIA UNLOJA ESPOCH EPN UTEQ SENESCYT	BEN BEN BEN BEN BEN BEN COO BEN BEN BEN BEN BEN	The WP coordinator will provide as in-kind contributions the necessary virtual platform for the meetings of the award team-
T9.4	National recommendations to introduce the reform of educators' capacity building, assessment and international recognition system	Based on the results of the analysis and data obtained within the Project the National recommendations to introduce the reform of educators' capacity building, assessment and international recognition system in Ecuador will be developed. The Recommendations will take into account the need to ensure transparent evidence-based principles of the system.	IPP UVIGO ENTER ESPE ESPOL UNEMI CEDIA UNLOJA ESPOCH EPN UTEQ SENESCYT	BEN BEN BEN BEN BEN BEN BEN BEN BEN BEN BEN COO	The WP coordinator will provide as in-kind contributions and necessary data obtained within the Project
T9.5	Final Conference	The final conference is aimed to disseminate and discuss Project outcomes with participation of external stakeholders to get their feedback (main target groups). The final conference, as all project events will ensure equal access to all type of participants (including vulnerable ones) The final conference will produce the conference proceedings to compile on a single document all the best practices of the Educators Professional development in the project ETALENT.	IPP UVIGO ENTER ESPE ESPOL UNEMI CEDIA UNLOJA ESPOCH EPN UTEQ SENESCYT	BEN BEN BEN BEN COO BEN BEN BEN BEN BEN BEN COO	The organizer will provide as in-kind contributions the venue of the final conference and a conference networking gala dinner.

Milestones and deliverables (outputs/outcomes)							
Milestone No (continuous numbering not linked to WP)	Milestone Name	Work Package No	Lead Beneficiary	Description		Due Date (month number)	Means of Verification
Deliverable No (continuous numbering linked to WP)	Deliverable Name	Work Package No	Lead Beneficiary	Type	Dissemination Level	Due Date (month number)	Description (including format and language)
D9.1	Dissemination and impact plan	9	ENTER	R	PU	M 6	The above referred meetings, will generate a Project's dissemination and impact plan, published on the project website in English, describing detailed information on the Dissemination and Impact plan of the ETalent project. This report will allow the managers of the HEI in the project the implementation of Dissemination strategies and policies aligned with the most impactful practices in Europe and most efficient channels in Ecuador.
D9.2	Website, media and social network presence	9	ENTER	DEC	PU	M 9	The above referred D&I Board meetings, will generate contents to be published on the project website, press releases and social networks, in English and Spanish describing the most impactful events on the profession in the country.
D9.3	Educator Professional Regional Award	9	CEDIA	OTHER	PU	M36	To stimulate the recognition of the junior professional educator that is bringing more visibility to the profession in the region, the project will create a regional award. The award is to be given to the junior educator from one of the partners of the project that as in that year successfully achieved the professional registration with the highest grade. All partners will contribute to the award regulation definition through online meetings and the CEDIA will implement it. The award is disclosed at the annual Management Board meeting The award is the support to the participation in a PDP

							from the CDC's network of the winner choice, on educators' professional development skills.
D9.4	National recommendations to introduce the reform of educators' capacity building, assessment and international recognition system	9	SENESCYT	R	PU	M47	Based on the results of the analysis and data obtained within the Project the National recommendations to introduce the reform of educators' capacity building, assessment and international recognition system in Ecuador will be developed. It is expected that the recommendations will be considered as a guideline document for other HEIs in Ecuador to promote and ensure educators' capacity building, assessment and international recognition system
D9.5	Final Conference proceedings	9	ESPOL	R	PU	M47	The above referred final conference will generate Conference proceedings. All partners will be present with at least 3 members per HEI and 2 members by non-HEI, plus 100 external participants. The total amount of time spent will be equivalent to a full 3 days' work that allows the discussion of the topics corresponding to this project. In the conference each organization that will sign a presence list. In these meetings we estimate a total of 200 participants.

Estimated budget — Resources *(n/a for prefixed Lump Sum Grants)*

Participant	Costs													
	A. Personnel		B. Subcontracting	C.1a Travel			C.1b Accommodation	C.1c Subsistence	C.2 Equipment	C.3 Other goods, works and services	D.1 Financial support to third parties		E. Indirect costs	Total costs
IPP	20	2 930	0 EUR	4 travels	3 persons travelling	3 280 EUR	1 080 EUR	1 080 EUR	0 EUR	500 EUR	0 grants	0 EUR	620.90 EUR	9 490,90 EUR
UVIGO	20	2 930	0 EUR	4 travels	3 persons travelling	3 280 EUR	1 080 EUR	1 080 EUR	0 EUR	500 EUR	0 grants	0 EUR	620.90 EUR	9 490,90 EUR
ENTER	20	3 620	0 EUR	5 travels	2 persons travelling	4 100 EUR	1 350 EUR	1 350 EUR	0 EUR	11 250 EUR	0 prizes	0 EUR	1 516,90 EUR	23 186,90 EUR

ESPE	15	2 095	0EUR	5 travels	1 persons travelling	2 800 EUR	1 800 EUR	1 800 EUR	0 EUR	0 EUR	0 prizes	0 EUR	594,65 EUR	9 089,65 EUR
ESPOL	20	2 345	0EUR	4 travels	1 persons travelling	2 240 EUR	1 080 EUR	1 080 EUR	0 EUR	2 250 EUR	0 prizes	0 EUR	629,65 EUR	9 624,65 EUR
UNEMI	15	2 095	0EUR	5 travels	1 persons travelling	2 800 EUR	1 350 EUR	1 350 EUR	0 EUR	0 EUR	0 prizes	0 EUR	531,65 EUR	8 126,65 EUR
CEDIA	6	469	0EUR	5 travels	1 persons travelling	2 800 EUR	1 350 EUR	1 350 EUR	0 EUR	500 EUR	0 grants	0 EUR	452,83 EUR	6 921,83 EUR
UNLOJA	20	2 345	0EUR	5 travels	1 persons travelling	2 800 EUR	1 350 EUR	1 350 EUR	0 EUR	0 EUR	0 prizes	0 EUR	549,15 EUR	8 394,15 EUR
ESPOCH	15	2 095	0EUR	5 travels	1 persons travelling	2 800 EUR	1 350 EUR	1 350 EUR	0 EUR	0 EUR	0 prizes	0 EUR	531,65 EUR	8 126,65 EUR
EPN	20	2 345	0EUR	4 travels	1 persons travelling	2 240 EUR	1 080 EUR	1 080 EUR	0 EUR	0 EUR	0 prizes	0 EUR	507,15 EUR	7 752,15 EUR
UTEQ	15	2 095	0EUR	5 travels	1 persons travelling	2 800 EUR	1 350 EUR	1 350 EUR	0 EUR	0 EUR	0 prizes	0 EUR	531,65 EUR	8 126,65 EUR
SENESCYT	10	1 820	0 EUR	5 travels	1 persons travelling	2 800 EUR	1 350 EUR	1 350 EUR	0 EUR	0 EUR	0 grants	0 EUR	512,40 EUR	7 832,40 EUR
Total	196 person months	27 184 EUR	0 EUR	56 travels	17 persons travelling	34740,00 EUR	15 570 EUR	15 570 EUR	0 EUR	15 500,00 EUR	0 grants 0 prizes	0 EUR	7 599,48 EUR	116 163,48 EUR

For certain Lump Sum Grants, see detailed budget table/calculator (annex 1 to Part B; see [Portal Reference Documents](#)).

Staff effort per participant

Fill in the effort per work package and Beneficiary/Affiliated Entity.

Please indicate the number of person/months over the whole duration of the planned work.

Identify the work-package leader for each work package by showing the relevant person/month figure in bold.

Participant	WP1	WP2	WP3	WP4	WP5	WP6	WP7	WP8	WP9	Total Person-Months
Instituto Politecnico do Porto	30	6	14	14	3	14	7	12	20	120
Universidad de Vigo	10	6	14	14	3	14	45	12	20	138
ENTER Network	10	6	2	14	6	14	7	12	20	91
Universidad De Las Fuerzas Armadas	10	18	45	60	33	44	21	12	15	258
Escuela Superior Politecnica del Litoral	10	6	45	70	33	44	21	12	20	261
Universidad Estatal de Milagro	10	6	45	60	33	44	21	22	15	256
Centro de Desarrollo Ecuatoriano	5	12	7	21	22	4	4	6	6	87

Universidad Nacional de Loja	10	6	45	60	33	54	21	12	20	261
Escuela Superior Politecnica de Chimborazo	10	6	45	60	33	44	21	12	15	246
Escuela Politecnica Nacional	10	6	55	60	33	44	21	12	20	261
Universidad Tecnica Estatal De Quevedo	10	6	45	60	33	44	21	12	15	246
Secretaría de Educación Superior, Ciencia, Tecnología e Innovación	10	2	14	14	10	2	4	12	10	78
Total Person-Months	135	86	376	507	275	366	214	148	196	2 303

Events meetings and mobility

Events meetings and mobility							
This table is to be completed for events meetings and mobility that have been mentioned as part of the activities in the work packages above							
Give more details on the type, location, number of persons attending, etc.							
Event No (continuous numbering linked to WP)	Participant	Description					Attendees
		Name	Type	Area[insert topics addressed, types of skills/knowledge acquired, etc]	Location	Duration (days)	Number
E1.1	IPP, UVIGO ENTER, ESPE ESPOL, UNEMI CEDIA, UNLOJA ESPOCH, EPN UTEQ, SENESCYT	Kick-off meeting	Coordination Meeting	This meeting aims to get together all the members of the consortium, explain Grant Program rules and procedures, discuss project activities, make introduction presentations of each participant organization and teambuilding. Also, it will elect the Steering Board, the QA Board and the D&I Board. This will help to better manage the project between Management Board meetings.	Porto, Portugal	3	30
E1.2	IPP, UVIGO ENTER, ESPE ESPOL, UNEMI CEDIA, UNLOJA ESPOCH, EPN UTEQ, SENESCYT	1 st year Management Board Meeting	Coordination Meeting	The meeting aims to bring together all the management members of the project to discuss the project activities implementation at the end of the first year, to make analysis of the project implementation benefits and short comes by each participant organization. This will help decide on the eventual correction/ mitigation measures to be implemented to guarantee the project success.	Quito, Ecuador	2	25
E1.3	IPP, UVIGO ENTER, ESPE ESPOL, UNEMI CEDIA, UNLOJA ESPOCH, EPN UTEQ, SENESCYT	2 nd year Management Board Meeting	Coordination Meeting	The meeting aims to bring together all the management members of the project to discuss the project activities implementation at the end of the first year, to make analysis of the project implementation benefits and short comes by each participant organization. This will help decide on the eventual correction/ mitigation measures to be implemented to guarantee the project success.	Vigo, Spain	2	25

E1.4	IPP, UVIGO ENTER, ESPE ESPOL, UNEMI CEDIA, UNLOJA ESPOCH, EPN UTEQ SENESCYT	3 rd year Management Board Meeting	Coordination Meeting	The meeting aims to bring together all the management members of the project to discuss the project activities implementation at the end of the first year, to make analysis of the project implementation benefits and short comes by each participant organization. This will help decide on the eventual correction/ mitigation measures to be implemented to guarantee the project success.	Cuenca, Ecuador	2	25
E1.5	IPP, UVIGO ENTER, ESPE ESPOL, UNEMI CEDIA, UNLOJA ESPOCH, EPN UTEQ, SENESCYT	Final Management Board Meeting	Coordination Meeting	The meeting aims to bring together all the management members of the project to discuss the project activities implementation at the end of the project lifetime, to make analysis of the project implementation benefits and short comes by each participant organization. This meeting also aims to will help gather the final evidences of the project implementation.	Porto, Portugal	2	25
E3.1	IPP, UVIGO, ENTER, ESPE, SENESCYT	ESPE multilevel networking meetings with the relevant stakeholders	onsite meetings in ESPE with the relevant stakeholders	Increase the conscience of the need to reward excellence in teaching and skills development.	Sangolqui, Ecuador	2	50
E3.2	IPP, UVIGO, ENTER, ESPOL, SENESCYT	ESPOL multilevel networking meetings with the relevant stakeholders	onsite meetings in ESPOL with the relevant stakeholders	Increase the conscience of the need to reward excellence in teaching and skills development.	Guayaquil, Ecuador	2	50
E3.3	IPP, UVIGO, ENTER, UNEMI, SENESCYT	UNEMI multilevel networking meetings with the relevant stakeholders	onsite meetings in UNEMI with the relevant stakeholders	Increase the conscience of the need to reward excellence in teaching and skills development.	Milagro, Ecuador	2	50
E3.4	IPP, UVIGO, ENTER, UNLOJA, SENESCYT	UNLOJA multilevel networking meetings with relevant stakeholders	onsite meetings in UNLOJA with the relevant stakeholders	Increase the conscience of the need to reward excellence in teaching and skills development.	Loja, Ecuador	2	50
E3.5	IPP, UVIGO, ENTER, ESPOCH, SENESCYT	ESPOCH multilevel networking meetings with the relevant stakeholders on campus	Institutional onsite meetings in ESPOCH with the relevant stakeholders	Increase the conscience of the need to reward excellence in teaching and skills development.	Riobamba, Ecuador	2	50
E3.6	IPP, UVIGO,	EPN multilevel	Institutional	Increase the conscience of the need to reward excellence in teaching and	Quito,	2	50

	ENTER, EPN, SENESCYT	networking meetings with the relevant stakeholders on campus	onsite meetings in EPN with the relevant stakeholders	skills development.	Ecua dor		
E3.7	IPP, UVIGO, ENTER, UTEQ, SENESCYT	UTEQ multilevel networking meetings with the relevant stakeholders on campus	Institutional onsite meetings in UTEQ with the relevant stakeholders	Increase the conscience of the need to reward excellence in teaching and skills development.	Quevedo, Ecuador	2	50
E4.1	IPP, UVIGO, ENTER, ESPE, ESPOL, UNEMI, CEDIA, UNLOJA, ESPOCH, EPN, UTEQ, SENESCYT	ESPE Pilot Capacity Development Center Implementation Inauguration meeting	ESPE CDC Kickoff Seminar	This will show that the CDC will systematize, expand and rationalize the professional development programs existing offer, while aligning it with the international requirements and best practices. This CDC will act as the catalyst for the educators' involvement in the provided professional development programs, acquiring therefore their missing competences.	Sangolqui, Ecuador	3	60
E4.2	IPP, UVIGO, ENTER, ESPE, ESPOL, UNEMI, CEDIA, UNLOJA, ESPOCH, EPN, UTEQ, SENESCYT	ESPOL Pilot Capacity Development Center Implementation Inauguration meeting	ESPOL CDC Kickoff Seminar	This will show that the CDC will systematize, expand and rationalize the professional development programs existing offer, while aligning it with the international requirements and best practices. This CDC will act as the catalyst for the educators' involvement in the provided professional development programs, acquiring therefore their missing competences.	Guayaquil, Ecuador	3	60
E4.3	IPP, UVIGO, ENTER, ESPE, ESPOL, UNEMI, CEDIA, UNLOJA, ESPOCH, EPN, UTEQ, SENESCYT	ESPOL Pilot Capacity Development Center Implementation Inauguration meeting	UNEMI CDC Kickoff Seminar	This will show that the CDC will systematize, expand and rationalize the professional development programs existing offer, while aligning it with the international requirements and best practices. This CDC will act as the catalyst for the educators' involvement in the provided professional development programs, acquiring therefore their missing competences.	Milagro, Ecuador	3	60
E4.4	IPP, UVIGO, ENTER, ESPE, ESPOL, UNEMI, CEDIA, UNLOJA, ESPOCH, EPN, UTEQ, SENESCYT	UNLOJA Pilot Capacity Development Center Implementation Inauguration meeting	UNLOJA CDC Kickoff Seminar	This will show that the CDC will systematize, expand and rationalize the professional development programs existing offer, while aligning it with the international requirements and best practices. This CDC will act as the catalyst for the educators' involvement in the provided professional development programs, acquiring therefore their missing competences.	Loja, Ecuador	3	60
E4.5	IPP, UVIGO, ENTER, ESPE,	ESPOCH Pilot Capacity	ESPOCH CDC Kickoff	This will show that the CDC will systematize, expand and rationalize the professional development programs existing offer, while aligning it with the	Riobamba,	3	60

	ESPOL, UNEMI, CEDIA, UNLOJA, ESPOCH, EPN, UTEQ, SENESCYT	Development Center Implementation Inauguration meeting	Seminar	international requirements and best practices. This CDC will act as the catalyst for the educators' involvement in the provided professional development programs, acquiring therefore their missing competences.	Ecua dor		
E4.6	IPP, UVIGO, ENTER, ESPE, ESPOL, UNEMI, CEDIA, UNLOJA, ESPOCH, EPN, UTEQ, SENESCYT	EPN Pilot Capacity Development Center Implementation Inauguration meeting	EPN CDC Kickoff Seminar	This will show that the CDC will systematize, expand and rationalize the professional development programs existing offer, while aligning it with the international requirements and best practices. This CDC will act as the catalyst for the educators' involvement in the provided professional development programs, acquiring therefore their missing competences.	Quito, Ecua dor	3	60
E4.7	IPP, UVIGO, ENTER, ESPE, ESPOL, UNEMI, CEDIA, UNLOJA, ESPOCH, EPN, UTEQ, SENESCYT	UTEQ Pilot Capacity Development Center Implementation Inauguration meeting	UTEQ CDC Kickoff Seminar	This will show that the CDC will systematize, expand and rationalize the professional development programs existing offer, while aligning it with the international requirements and best practices. This CDC will act as the catalyst for the educators' involvement in the provided professional development programs, acquiring therefore their missing competences.	Quevedo, Ecua dor	3	60
E5.1	IPP, UVIGO, ESPOL, UNEMI, CEDIA, UNLOJA, ESPOCH, UTEQ, SENESCYT	(CDC) regional conference on cooperation with other HEIs in Ecuador	Regional conference	The project contributes to build inclusive societies by developing awareness and strengthening capacities and interconnections in the demanded areas of education. Particular attention is given to making this regional conference directed to spread the pilot center influence on vulnerable communities as well as to HEI's situated in remote and rural areas of Ecuador It supports intra-regional connectivity and contributes to teaching staff in Ecuador	QUITO, Ecua dor	2	100
E5.2	UVIGO, ENTER, ESPE, UNEMI, CEDIA, UNLOJA, ESPOCH, UPN, UTEQ, SENESCYT	(CDC) regional conference on cooperation with other HEIs in Ecuador	Regional conference	Particular attention is given to making this regional conference directed to spread the pilot center influence on vulnerable communities as well as to HEI's situated in remote and rural areas of Ecuador It supports intra-regional connectivity and contributes to teaching staff in Ecuador	Guayaquil, Ecua dor	2	100
E5.3	UVIGO, IPP, ESPE, ESPOL, CEDIA, UNLOJA, ESPOCH, UPN, UTEQ, SENESCYT	(CDC) regional conference on cooperation with other HEIs in Ecuador	Regional conference	Particular attention is given to making this regional conference directed to spread the pilot center influence on vulnerable communities as well as to HEI's situated in remote and rural areas of Ecuador It supports intra-regional connectivity and contributes to teaching staff in Ecuador	Milagro, Ecua dor	2	100
E5.4	IPP, ENTER, ESPE, ESPOL, UNEMI, CEDIA, ESPOCH, UPN, UTEQ,	(CDC) regional conference on cooperation with other HEIs in	Regional conference	Particular attention is given to making this regional conference directed to spread the pilot center influence on vulnerable communities as well as to HEI's situated in remote and rural areas of Ecuador It supports intra-regional connectivity and contributes to teaching staff in	Loja, Ecua dor	2	100

	SENESCYT	Ecuador		Ecuador			
E5.5	UVIGO, ENTER, ESPE, ESPOL, UNEMI, CEDIA, UNLOJA, UPN, UTEQ, SENESCYT	(CDC) regional conference on cooperation with other HEIs in Ecuador	Regional conference	Particular attention is given to making this regional conference directed to spread the pilot center influence on vulnerable communities as well as to HEI's situated in remote and rural areas of Ecuador It supports intra-regional connectivity and contributes to teaching staff in Ecuador	Riobamba, Ecuador	2	100
E5.6	IPP, ENTER, ESPE, ESPOL, UNEMI, CEDIA, UNLOJA, ESPOCH, UPN, SENESCYT	(CDC) regional conference on cooperation with other HEIs in Ecuador	Regional conference	Particular attention is given to making this regional conference directed to spread the pilot center influence on vulnerable communities as well as to HEI's situated in remote and rural areas of Ecuador It supports intra-regional connectivity and contributes to teaching staff in Ecuador	Quevedo, Ecuador	2	100
E6.1	ENTER, SENESCYT ESPE	International Professional Educator Register MC preparation in Ecuador	Training	Determine the requirements, select, and train onsite experts from Ecuadorian organizations to be part of the Monitoring Committee for the peer evaluation within the International Professional Educator Register. Participation from other identified experts, specially from social challenged situations, from other HEIs in the region is welcome	Sangolqui, Ecuador	2	30
E6.2	ENTER, SENESCYT ESPOL	International Professional Educator Register MC preparation in Ecuador	Training	Determine the requirements, select, and train onsite experts from Ecuadorian organizations to be part of the Monitoring Committee for the peer evaluation within the International Professional Educator Register. Participation from other identified experts, specially from social challenged situations, from other HEIs in the region is welcome	Guayaquil, Ecuador	2	30
E6.3	ENTER, SENESCYT UNEMI	International Professional Educator Register MC preparation in Ecuador	Training	Determine the requirements, select, and train onsite experts from Ecuadorian organizations to be part of the Monitoring Committee for the peer evaluation within the International Professional Educator Register. Participation from other identified experts, specially from social challenged situations, from other HEIs in the region is welcome	Milagro, Ecuador	2	30
E6.4	ENTER, SENESCYT UNLOJA	International Professional Educator Register MC preparation in Ecuador	Training	Determine the requirements, select, and train onsite experts from Ecuadorian organizations to be part of the Monitoring Committee for the peer evaluation within the International Professional Educator Register. Participation from other identified experts, specially from social challenged situations, from other HEIs in the region is welcome	Loja, Ecuador	2	30
E6.5	ENTER, SENESCYT ESPOCH	International Professional Educator Register MC preparation in Ecuador	Training	Determine the requirements, select, and train onsite experts from Ecuadorian organizations to be part of the Monitoring Committee for the peer evaluation within the International Professional Educator Register. Participation from other identified experts, specially from social challenged situations, from other HEIs in the region is welcome	Riobamba, Ecuador	2	30
E6.6	ENTER, SENESCYT UPN	International Professional Educator Register	Training	Determine the requirements, select, and train onsite experts from Ecuadorian organizations to be part of the Monitoring Committee for the peer evaluation within the International Professional Educator Register. Participation from	Quito, Ecuador	2	30

		MC preparation in Ecuador		other identified experts, specially from social challenged situations, from other HEIs in the region is welcome			
E6.7	ENTER, SENESCYT UTEQ	International Professional Educator Register MC preparation in Ecuador	Training	Determine the requirements, select, and train onsite experts from Ecuadorian organizations to be part of the Monitoring Committee for the peer evaluation within the International Professional Educator Register. Participation of experts from social challenged situations, from other HEIs is welcomed	Quevedo, Ecuador	2	30
E8.1	IPP, ESPOL, UNEMI, UNLOJA, ESPOCH	First year QA board meeting	Quality Assurance Meeting	The meeting to be held collocated with the E1.2 (1 Year Management Board Meeting) aims to monitoring and quality assurance of all Project activities to ensure high quality and on schedule accomplishment of all Project outputs, transparency, accountability, and continuous improvement.	Quito, Ecuador	1	5
E8.2	IPP, ESPOL, UNEMI, UNLOJA, ESPOCH	Second year QA board meeting	Quality Assurance Meeting	The meeting to be held in collocated with the E1.3 (2 Year Management Board Meeting) aims to monitoring and quality assurance of all Project activities to ensure high quality and on schedule accomplishment of all Project outputs, transparency, accountability, and continuous improvement.	Vigo, Spain	1	5
E8.3	IPP, ESPOL, UNEMI, UNLOJA, ESPOCH	Third year QA board meeting	Quality Assurance Meeting	The meeting to be held in collocated with the E1.4 (3 Year Management Board Meeting) aims to monitoring and quality assurance of all Project activities monitor quality and on schedule accomplishment of all Project outputs, transparency, accountability, and continuous improvement.	Cuenca, Ecuador	1	5
E8.4	IPP, ESPOL, UNEMI, UNLOJA, ESPOCH	Project final QA board meeting	Quality Assurance Meeting	The meeting to be held collocated with the E1.5 (Management Board Meeting) aims to monitoring and quality assurance of all Project activities monitor quality and on schedule accomplishment of all Project outputs, transparency, accountability, and continuous improvement.	Porto, Portugal	1	5
E8.5	IPP, ESPOL, UNEMI, UNLOJA, ESPOCH, plus 3 External Experts	Intermediary External QA board meeting	External Quality Assurance Meeting	The meeting to be held collocated with the E1.3 (2 Year Management Board Meeting) will allow the external experts to finalize the I report to the Management Board during the second year management board meeting. This report will be an integral part of the annual Management Board report.	Vigo, Spain	1	8
E8.5	IPP, ESPOL, UNEMI, UNLOJA, ESPOCH, plus 3 External Experts	Final External QA board meeting	External Quality Assurance Meeting	The meeting to be held collocated with the E1.5 (Final Management Board Meeting) will allow the external experts to finalize their final report to the Management Board. This report will be an integral part of final Management Board Project report.	Porto, Portugal	1	8
E9.1	IPP, UVIGO, ENTER, ESPE, ESPO, UNEMI, CEDIA, UNLOJA, ESPOCH, UPN, UTEQ, SENESCYT	First year D&I board meeting	Dissemination and Impact Meeting	The meeting to be held collocated with the E1.2 (First Year Management Board Meeting) will allow to discuss implementation of Dissemination strategies and policies aligned with the most impactful practices in Europe. Also, the D&I Board report will be used to spread results of the project, raise awareness and increase the Project impact	Quito, Ecuador	1	11
E9.2	IPP, UVIGO, ENTER, ESPE, ESPOL, UNEMI, CEDIA, UNLOJA, ESPOCH,	Second year D&I board meeting	Dissemination and Impact Meeting	The meeting to be held collocated with the E1.3 (Second Year Management Board Meeting) will allow) will allow to discuss implementation of Dissemination strategies and policies and make adjustments. Also, the D&I Board report will be used to spread results of the project, raise awareness	Vigo, Spain	1	11

	UPN, UTEQ, SENESCYT			and increase the Project impact			
E9.3	IPP, UVIGO, ENTER, ESPE, ESPOL, UNEMI, CEDIA, UNLOJA, ESPOCH, UPN, UTEQ, SENESCYT	ETALENT Future Sustainability meeting	Dissemination and Impact Meeting	The meeting to be held collocated with the E1.4 (Third Management Board Meeting) will allow to discuss within the project the understanding on the sustainability strategies and policies aligned with the most impactful practices in Europe.	Cuenca, Ecuador	1	11
E9.4	IPP, UVIGO, ENTER, ESPE, ESPOL, UNEMI, CEDIA, UNLOJA, ESPOCH, UPN, UTEQ, SENESCYT	ETALENT Future Sustainability meeting	Future sustainability Meeting	The meeting to be held collocated with the E1.5 (Final Management Board Meeting) will report on dissemination and sustainability results, and to discuss future steps of the project after its lifetime.	Porto, Portugal	1	12
E9.5	IPP, UVIGO, ENTER, ESPE, ESPOL, UNEMI, CEDIA, UNLOJA, ESPOCH, UPN, UTEQ, SENESCYT	ETALENT Final Conference	Conference	The final conference is aimed to disseminate and discuss Project outcomes with participation of external stakeholders to get their feedback (main target groups). The final conference, will ensure equal access to all type of participants (including vulnerable ones). Conference proceedings to compile on a single document all the best practices of the Educators Professional development in the project ETALENT will be produced	Guayaquil, Ecuador	3	200

Timetable

ACTIVITY	YEAR 1				YEAR 2				YEAR 3				YEAR 4			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Task 1.1 - Project Kick-off meeting																
Task 1.2 - First year management board meeting																
Task 1.3 - Second year management board meeting																
Task 1.4 - Third year management board meeting																
Task 1.5 - Project final management board meeting																
Task 1.6 - Monthly Steering board meeting																
Task 2.1 - Educator Professional Evaluation in Europe																
Task 2.2 - Educator Professional Evaluation in Ecuador																
Task 2.3 - Educator Professional Registration																
Task 3.1 - Promote and reward excellence in teaching and skills development of educators in Ecuador																
Task 3.2 - Develop transparent institutional evidence-based system of capacity building, evaluation of teaching practice																

Task 4.1 - Update pilot Capacity Development Center at ESPE																	
Task 4.2 - Update pilot Capacity Development Center at ESPOL																	
Task 4.3 - Create pilot Capacity Development Center at UNEMI																	
Task 4.4 - Update pilot CDC at UNLOJA																	
Task 4.5 - Create pilot CDS at ESPOCH																	
Task 4.6 - Create pilot Capacity Development Center at UPN																	
Task 4.7 - Create pilot Capacity Development Center at UTEQ																	
Task 4.5 - Create and update existing PDPs																	
Task 5.1 - CDC's regional cooperation																	
Task 5.2 - CDC's international cooperation																	
Task 6.1 - Professional development guidelines																	
Task 6.2 - Professional registration preparation																	
Task 6.3 - International Professional Educator Register Monitoring Committee preparation																	
Task 7.1 - Conduct a comprehensive diagnosis of current transparency and open government practices in Ecuador's HEIs																	
Task 7.2 - Develop Transparency Framework standards																	
Task 7.3 - Test for transparency the designed transparent system of capacity building, evaluation and recognition as a pilot project																	
Task 7.4 - Create a seal of excellence and certify HEIs																	
Task 8.1 - Project's quality assurance plan																	
Task 8.2 - Internal and external monitoring and quality control																	
Task 9.1 - Dissemination and impact plan																	
Task 9.2 - Website, Media and Social networking																	
Task 9.3 - Educator Professional Award																	
Task 9.4 - National recommendations to introduce the reform of educators' capacity building, assessment and recognition system																	
Task 9.5 - Final Conference																	

#\$WRK-PLA-WP\$#

5. OTHER

5.1 Ethics

Ethics (if applicable)

If the Call document/Programme Guide contains a section on ethics, describe ethics issues that may arise during the project implementation and the measures you intend to take to solve/avoid them.

Describe how you will ensure gender mainstreaming and children's rights in the project activities.

Regarding ethical considerations, we foresee potential challenges that we plan to tackle through two types of approaches: preemptive and proactive.

Preemptive approaches:

1. We will ensure the personal data of all participants is handled in accordance with international, EU, and national laws, including GDPR and other relevant privacy regulations. This will involve implementing necessary safeguards and adhering to principles that promote fairness, transparency, and accountability.

2. We will conduct a risk assessment concerning the mobility of participants. This will include incorporating measures like health and safety insurance in travel arrangements.

Proactive approaches:

3. The selection process for participants will focus on inclusivity, particularly of minorities, immigrants, and individuals from remote areas, while maintaining transparency and fairness in the selection criteria.

4. The allocation of resources will be mindful of and aim to address significant disparities among partner Higher Education Institutions (HEIs).

To ensure gender mainstreaming and the upholding of children's rights in the ETALENT Project activities, the project team will implement the following strategies: Ensure diverse representation in all aspects of the project, including in leadership roles, project teams, and participant groups. Strive for gender balance and include voices from different gender identities and backgrounds; Create and maintain a safe, respectful, and inclusive environment for all participants, especially for children and marginalized genders; Use educational materials and communication that are gender-neutral, non-stereotypical, and respectful of children's rights. Ensure that content is accessible and appropriate for diverse audiences; Engage with local communities, parents of current and future students to understand their needs and perspectives. This engagement should inform the project's approach to gender and children's rights; Actively involve stakeholders who are advocates or specialists in gender equality and children's rights.

#§ETH-ICS-EI§# #@SEC-URI-SU@#

5.2 Security

Security

Not applicable.

#§SEC-URI-SU§# #@DEC-LAR-DL@#

6. DECLARATIONS

Double funding

Information concerning other EU grants for this project

 Please note that there is a strict prohibition of double funding from the EU budget (except under EU Synergies actions).

YES/NO

We confirm that to our best knowledge neither the project as a whole nor any parts of it have benefitted from any other EU grant (including EU funding managed by authorities in EU Member States or other funding bodies, e.g. Erasmus, EU Regional Funds, EU Agricultural Funds, etc). If NO, explain and provide details.

YES

We confirm that to our best knowledge neither the project as a whole nor any parts of it are (nor will be) submitted for any other EU grant (including EU funding managed by authorities in EU Member States or other funding bodies, e.g. Erasmus, EU Regional Funds, EU Agricultural Funds, etc). If NO, explain and provide details.

YES

Financial support to third parties (if applicable) <i>If your project requires a higher maximum amount per third party than the threshold amount set in the Call document/Programme Guide, justify and explain why this is necessary in order to fulfil your project’s objectives.</i>
Insert text

Seal of Excellence (if applicable) <i>If provided in the Call document, proposals that pass the evaluation but are below the budget threshold (i.e. pass the minimum thresholds but are not ranked high enough to receive funding) will be awarded a Seal of Excellence. In this context we may share information about your proposal with other EU or national funding bodies through the Erasmus+ National Agencies.</i>	
Do you agree that your proposal (including proposal data and documentation) is shared with other EU and national funding bodies to find funding under other schemes?	[NO]

#§DEC-LAR-DL§#

Excess Page

Excess Page

Para:	PhD. Fabricio Guevara Viejo Rector	Contenido 1. Antecedentes 2. Motivación jurídica 3. Motivación técnica 4. Conclusiones 5. Recomendaciones 6. Anexos
De:	PhD. Jesennia Cárdenas Cobo Vicerrectora Académica de Formación Grado	
Objeto:	Informar la pertinencia de internacionalización y movilidad de la delegación que participará en la invitación del proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT por parte de la Comisión Europea, a realizarse en el Instituto Superior de Engenharia do Porto, Porto, Portugal entre el 22 y el 24 de mayo de 2025.	

1. Antecedentes

Que, mediante invitación realizada por parte del Sr. Joao Manuel Simoes Da Rocha, Profesor y Coordinador del Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT por parte de la Comisión Europea, mediante la cual, extiende la participación de la delegación de la visita oficial que tendrá lugar en el Instituto Superior de Engenharia do Porto, Porto, Portugal entre el 22 y el 24 de mayo de 2025.

La comitiva oficial de la Universidad Estatal de Milagro estará conformada por los siguientes funcionarios:

- PhD. Fabricio Guevara Viejo - RECTOR
- PhD. Jesennia Cardenas Cobo - VICERRECTORA ACADEMICA DE FORMACIÓN DE GRADO
- PhD. Edwuin Carrasquero Rodríguez – VICERRECTOR DE INVESTIGACIÓN Y POSGRADO
- PhD. Paolo Fabre Merchán - DECANO DE INVESTIGACIÓN
- PhD. Mariuxi Vinueza Morales - DECANO DE LA FACULTAD DE CIENCIAS E INGENIERÍAS
- MSc. Mirella Correa Peralta - DIRECTORA DE LA CARRERA DE TECNOLOGÍA DE LA INFORMACIÓN.

2. Motivación jurídica

Que, la Constitución de la República del Ecuador, en el artículo 350 establece que, “El Sistema de Educación Superior tiene como finalidad la formación académica y profesional con visión científica y humanista; la investigación científica y tecnológica; la innovación, promoción, desarrollo y difusión de los saberes y las culturas; la construcción de soluciones para los problemas del país, en relación con los objetivos del régimen de desarrollo”;

Que, la Constitución de la República del Ecuador, en el artículo 355 determina que, “El Estado reconocerá a las universidades y escuelas politécnicas autonomía académica, administrativa, financiera y orgánica, acorde con los objetivos del régimen de desarrollo y los principios establecidos en la Constitución.

Se reconoce a las universidades y escuelas politécnicas el derecho a la autonomía, ejercida y comprendida de manera solidaria y responsable. Dicha autonomía garantiza el ejercicio de la libertad académica y el derecho a la búsqueda de la verdad, sin restricciones; el gobierno y gestión de sí mismas, en consonancia con los principios de alternancia, transparencia y los derechos políticos; y la producción de ciencia, tecnología, cultura y arte. (...);

Que, el Reglamento de Régimen Académico en el artículo 3, establece que, “Los objetivos del presente Reglamento son (...) d) Favorecer la movilidad nacional e institucional de profesores, investigadores y estudiantes; así como la internacionalización de la formación (...).

Que, el Reglamento de Régimen Académico en el artículo 39, establece que, “Las IES podrán suscribir convenios de cooperación académica para el desarrollo de proyectos de docencia, investigación, innovación o vinculación a nivel local, regional, nacional e internacional”;

Que, el Reglamento de Carrera y Escalafón del Personal Académico de la Universidad Estatal de Milagro en el artículo 100, establece que en el Proceso de Movilidad del Personal Académico - Derecho a la movilidad. - A fin de garantizar la movilidad del personal académico, se podrán conceder licencias, comisiones de servicio y autorizar traspasos y traslados de puestos. En ejercicio de la autonomía responsable, el encargado para la concesión será el Rector y cuando sea por más de sesenta (60) días será el Órgano Colegiado Superior, previa solicitud del personal académico e informe del Vicerrectorado Académico de Formación de Grado y la Dirección de Talento Humano.

El tiempo de servicio y la evaluación integral del desempeño en la institución distinta a la de origen serán considerados a efectos de la promoción.

3. Motivación Técnica

El presente informe tiene como objetivo evaluar la pertinencia de la internacionalización y movilidad en el marco de la participación de la delegación de la Universidad Estatal de Milagro (UNEMI), como movilidad internacional de misión para realizar reuniones estratégicas con autoridades del Instituto Superior de Engenharia do Porto, Porto, Portugal entre el 22 y el 24 de mayo de 2025.

Considerando que nos encontramos en el periodo académico 1S-2025, y que la planificación académica se encuentra en ejecución y no ha presentado ninguna novedad, se determina que las actividades de orientación y dirección de la marcha administrativa y académica de la Facultad pueden ser realizadas en modalidad virtual desde sus accesos remotos a las plataformas institucionales.

Siendo importante mencionar que la participación en la delegación contribuye directamente a las actividades que se desarrollan en la Facultad de Ciencias e Ingenierías teniendo impacto directo en la gestión de las carreras de grado y sus proyectos.

4. Conclusiones

De acuerdo con los antecedentes establecidos en la descripción jurídica y técnica del presente informe se concluye que:

La participación de la delegación oficial de la UNEMI en la visita oficial que tendrá lugar en el Instituto Superior de Engenharia do Porto, Porto, Portugal del 22 al 24 de mayo de 2025, es técnicamente pertinente y altamente estratégica sobre el Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT.

5. Recomendaciones

En base a lo detallado en el cuerpo del presente informe, las conclusiones del mismo y la normativa relacionada se recomienda:

- Autorizar la participación de la comisión oficial para gestionar actividades de internacionalización con autoridades del Instituto Superior de Engenharia do Porto, Porto, Portugal y proceder con la adquisición de los boletos aéreos.
- Cubrir todos los rubros correspondientes, incluyendo viáticos, subsistencias y demás gastos relacionados.

6. Anexos

No.	Nombre del documento	# páginas
1	Carta de Invitación	5

Rol/Cargo	Firma
Elaborado por: Mgs. Roxana Granda Campoverde Analista del Vicerrectorado Académico de Formación de Grado	
Elaborado por: Lcda. Patricia Guadalupe Solís Coordinadora de Vicerrectorado Académico de Formación de Grado	
Aprobado por: PhD. Jesennia Cárdenas Cobo Vicerrectora Académica de Formación de Grado	

Memorando Nro. UNEMI-VICEACADFYG-2025-0291-MEM

Milagro, 05 de mayo de 2025

PARA: Sr. Dr. Jorge Fabricio Guevara Viejó
Rector

ASUNTO: Alcance al Memorando Nro. UNEMI-VICEACADFYG-2025-0268-MEM Solicitud de delegación en la participación de la visita oficial que tendrá lugar en el Instituto Superior de Engenharia do Porto, Porto, Portugal entre el 22 y el 24 de mayo de 2025

De mi consideración:

Con alcance al Memorando Nro. UNEMI-VICEACADFYG-2025-0268-MEM, donde se solicitó la autorización de la compra de pasajes aéreos y se recomienda cubrir todos los rubros correspondientes, incluyendo viáticos, subsistencias y demás gastos relacionados que servirán en la participación de la delegación en la participación de la visita oficial que tendrá lugar en el Instituto Superior de Engenharia do Porto, Porto, Portugal, sobre el Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT.

En este contexto se adjunta Se adjunta el Informe Técnico No. ITI-VICEACADFYG-PG-RG-2025-001 donde se evalúa la pertinencia de movilidad internacional saliente en el marco de la participación de delegación UNEMI que estará conformada por los siguientes funcionarios:

- PhD. Fabricio Guevara Viejo - RECTOR
- PhD. Jesennia Cárdenas Cobo - VICERRECTORA ACADEMICA DE FORMACIÓN DE GRADO
- PhD. Edwin Carrasquero Rodríguez – VICERRECTOR DE INVESTIGACIÓN Y POSGRADO
- PhD. Paolo Fabre Merchan - DECANO DE INVESTIGACIÓN
- PhD. Mariuxi Vinueza Morales - DECANA DE LA FACULTAD DE CIENCIAS E INGENIERÍAS
- MSc. Mirella Correa Peralta - DIRECTORA DE LA CARRERA DE TECNOLOGÍA DE LA INFORMACIÓN

Se anexa link del expediente:

<https://drive.google.com/drive/folders/1aQiG5CEVLPJkIcFHDuXXtWBDEAlVoakI?usp=sharing>

Con sentimientos de distinguida consideración.

Atentamente,

Documento firmado electrónicamente

Dra. Jesennia del Pilar Cárdenas Cobo
VICERRECTORA ACADÉMICA DE FORMACIÓN DE GRADO

Anexos:
- unemi-viceacadfyg-2025-0268-mem-1.pdf

Copia:
Sr. Mgs. Jaime Marcelo Coello Viejo
Director de Relaciones Interinstitucionales

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Hoja de Ruta

Fecha y hora generación: 2025-05-07 09:02:20 (GMT-5)

Generado por: Viviana Carolina Gaibor Hinostroza

Información del Documento			
No. Documento:	UNEMI-VICEACADFYG-2025-0291-MEM	Doc. Referencia:	--
De:	Sra. Dra. Jesennia del Pilar Cárdenas Cobo, Vicerrectora Académica de Formación de Grado, Universidad Estatal de Milagro	Para:	Sr. Dr. Jorge Fabricio Guevara Viejo, Rector, Universidad Estatal de Milagro
Asunto:	Alcance al Memorando Nro. UNEMI-VICEACADFYG-2025-0268-MEM Solicitud de delegación en la participación de la visita oficial que tendrá lugar en el Instituto Superior de Engenharia do Porto, Porto, Portugal entre el 22 y el 24 de mayo de 2025	Descripción Anexos:	--
Fecha Documento:	2025-05-05 (GMT-5)	Fecha Registro:	2025-05-05 (GMT-5)

Ruta del documento						
Área	De	Fecha/Hora	Acción	Para	No. Días	Comentario
Dirección de Relaciones Interinstitucionales	Viviana Carolina Gaibor Hinostroza (UNEMI)	2025-05-07 08:55:12 (GMT-5)	Responder a Todos		2	
Dirección de Relaciones Interinstitucionales	Jaime Marcelo Coello Viejo (UNEMI)	2025-05-05 23:42:36 (GMT-5)	Reasignar	Viviana Carolina Gaibor Hinostroza (UNEMI)	0	Estimada Analista: Respetuosamente, se traslada para su revisión y emisión del Informe de pertinencia. Saludos Cordiales.
Rectorado	Jorge Fabricio Guevara Viejo (UNEMI)	2025-05-05 21:06:07 (GMT-5)	Reasignar	Jaime Marcelo Coello Viejo (UNEMI)	0	Estimado Director, traslado comunicación para su revisión y emisión de criterio técnico pertinente.
Vicerrectorado Académico de Formación de Grado	Jesennia del Pilar Cárdenas Cobo (UNEMI)	2025-05-05 13:05:23 (GMT-5)	Envío Electrónico del Documento		0	
Vicerrectorado Académico de Formación de Grado	Jesennia del Pilar Cárdenas Cobo (UNEMI)	2025-05-05 13:05:23 (GMT-5)	Firma Digital de Documento		0	Documento Firmado Electrónicamente
Vicerrectorado Académico de Formación de Grado	Jesennia del Pilar Cárdenas Cobo (UNEMI)	2025-05-05 13:04:49 (GMT-5)	Registro	Jorge Fabricio Guevara Viejo (UNEMI)	0	

Memorando Nro. UNEMI-RR.II.-2025-0211-MEM

Milagro, 07 de mayo de 2025

PARA: Sr. Dr. Jorge Fabricio Guevara Viejo
Rector

ASUNTO: Alcance Pertinencia actividad Internacionalización y movilidad - Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 a 101177470 E_TALENT en el Instituto Superior de Engenharia do Porto, entre el 22 y el 24 de mayo de 2025, en Porto, Portugal- Movilidad internacional

De mi consideración:

Estimada autoridad, en atención a la reasignación del alcance del Memorando Nro. UNEMI-VICEACADFYG-2025-0291-MEM, el señor Rector de la Universidad Estatal de Milagro, PhD. Fabricio Guevara Viejo, solicita la revisión y emisión del criterio técnico pertinente sobre la participación de una delegación institucional en la reunión oficial del Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT, organizada por la Comisión Europea.

Se adjunta el Informe Técnico Nro. ITI-029 -2025-VGH-RRII donde se evalúa la pertinencia de la internacionalización y movilidad en el marco de la participación de delegación participación en actividades de internacionalización en el Instituto Superior de Engenharia do Porto, entre el 22 y el 24 de mayo de 2025, en Porto, Portugal, dentro del esquema de movilidad internacional saliente en la reunión oficial del Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT, organizada por la Comisión Europea.

De acuerdo con el Reglamento de la Estructura Organizacional por Procesos de la Universidad Estatal de Milagro, en su Artículo 144, la misión de la Dirección de Relaciones Interinstitucionales promueve acercamientos e impulsar actividades interinstitucionales a nivel nacional e internacional que contribuyan al desarrollo académico y científico de la universidad. En cumplimiento de esta misión, el informe técnico detalla la relevancia de la participación en el evento internacional para los objetivos de internacionalización y movilidad de nuestra institución.

La política de internacionalización y movilidad académica de la Universidad Estatal de Milagro busca integrar la dimensión internacional en la cultura institucional para facilitar los procesos institucionales e impulsar vínculos de cooperación académica y de trabajo en redes con instituciones afines a nuestra misión. Este enfoque fomenta la internacionalización y movilidad del personal académico, estudiantes de pre y postgrado, y personal administrativo.

Se concluye que:

La participación de la delegación oficial de la UNEMI en la reunión de la comisión del proyecto E_TALENT, que se llevará a cabo entre el 22 y el 24 de mayo de 2025 en el Instituto Superior de Engenharia do Porto, Portugal, es técnicamente pertinente y está alineada con las políticas y metas de internacionalización de la institución. Esta participación fortalece las estrategias de cooperación internacional, contribuyendo al posicionamiento de la universidad en escenarios académicos y científicos de alto nivel. La representación institucional, a través del personal académico, no solo aporta al fortalecimiento de la colaboración interinstitucional, sino que también promueve el desarrollo y la proyección global de la UNEMI, favoreciendo su crecimiento y expansión en el ámbito académico internacional.

Los participantes propuestos para esta movilidad son:

- PhD. Fabricio Guevara Viejo – Rector de la Universidad Estatal de Milagro.
- PhD. Edwain Carrasquero Rodríguez – Vicerrector de investigación y posgrado.
- PhD. Jesennia Cárdenas Cobos – Vicerrectora Académica Formación de grado.
- PhD. Paolo Fabre Merchán – Decano de Investigación.

Memorando Nro. UNEMI-RR.II.-2025-0211-MEM

Milagro, 07 de mayo de 2025

- PhD. Mariuxi Vinueza Morales – Decana de ciencias de la ingeniería
- MSc. Mirella Correa Peralta – Directora de carrera de tecnología de la información en línea

Y se recomienda que:

Se sugiere autorizar la participación de la comisión oficial en Portugal, y proceder con la adquisición de los boletos aéreos, considerando un rango de 24 a 48 horas para los tiempos de escala y conexiones de vuelo. Asimismo, se recomienda cubrir todos los rubros correspondientes, incluyendo viáticos, subsistencias y demás gastos relacionados, y coordinar las autorizaciones necesarias conforme a la normativa vigente, a fin de garantizar la correcta ejecución de las actividades programadas en las fechas establecidas.

Se anexa link del expediente:

<https://drive.google.com/drive/folders/1P1wbZVBxEjGLkSU8un9ljvscjyHcAtAv?usp=sharing>

Con sentimientos de distinguida consideración.

Atentamente,

Documento firmado electrónicamente

Mgs. Jaime Marcelo Coello Viejo

DIRECTOR DE RELACIONES INTERINSTITUCIONALES

Referencias:

- UNEMI-VICEACADFYG-2025-0291-MEM

Copia:

Srta. Mgs. Viviana Carolina Gaibor Hinostroza
Analista de Relaciones Interinstitucionales

Sra. Dra. Jesennia del Pilar Cárdenas Cobo
Vicerrectora Académica de Formación de Grado

vg

Para:	PhD. Fabricio Guevara Viejo. RECTOR Mgs. Arturo Guevara Sandoya DIRECTOR DE TALENTO HUMANO	Contenido 1. Antecedentes 2. Motivación jurídica 3. Motivación técnica 4. Conclusiones 5. Recomendaciones 6. Anexos
De:	Ing. Jaime Coello Viejo, Mgtr. DIRECTOR	
Objeto:	Informe técnico de pertinencia de internacionalización y movilidad de la participación en actividades de internacionalización Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT en el Instituto Superior de Engenharia do Porto, entre el 22 y el 24 de mayo de 2025, en Porto, Portugal. - Movilidad internacional saliente.	

1. Antecedentes

Que, mediante reasignación del Memorando Nro. UNEMI-VICEACADFYG-2025-0291-MEM, el señor Rector de la Universidad Estatal de Milagro, PhD. Fabricio Guevara Viejo, solicita la revisión y emisión del criterio técnico pertinente sobre la participación de una delegación institucional en la reunión oficial del Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT, organizada por la Comisión Europea.

Que, mediante Memorando Nro. UNEMI-VICEACADFYG-2025-0291-MEM, la Vicerrectora Académica de Formación de Grado envía Alcance al Memorando Nro. UNEMI-VICEACADFYG-2025-0268-MEM pone en conocimiento la invitación realizada por el Sr. João Manuel Simões Da Rocha, Profesor y Coordinador del Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT, en el marco del programa de cooperación de la Comisión Europea. En dicha invitación se extiende una convocatoria oficial para la participación de una delegación de la Universidad Estatal de Milagro (UNEMI) en la visita institucional que tendrá lugar en el Instituto Superior de Engenharia do Porto (ISEP), en Porto, Portugal, entre el 22 y el 24 de mayo de 2025.

Que, en el referido memorando se adjunta el Informe Técnico No. ITI-VICEACADFYG-PG-RG-2025-001, en el cual se evalúa la pertinencia de la internacionalización y movilidad académica de la delegación de UNEMI, que estará conformada por autoridades y directivos estratégicos de la institución.

Que, en función de lo expuesto y considerando la relevancia de la participación institucional en este evento internacional, la Vicerrectora Académica solicita, bajo el mejor criterio de la instancia correspondiente, se autorice la compra de pasajes aéreos y se recomienda cubrir todos los rubros necesarios, incluyendo viáticos, subsistencias y demás gastos relacionados que permitan viabilizar la participación de la delegación en esta visita oficial en el marco del Proyecto E_TALENT.

Que, el Sr. João Manuel Simões Da Rocha, Profesor y Coordinador del Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT, ha extendido invitaciones formales a los siguientes funcionarios de la Universidad Estatal de Milagro (UNEMI): PhD. Fabricio Guevara Viejo (pasaporte A9139166), PhD. Jesennia Cárdenas Cobos (pasaporte A9703635), PhD. Edwuin Carrasquero Rodriguez, (pasaporte 196271624), PhD. Paolo Fabre Merchán (pasaporte A4701451), PhD. Mariuxi Vinueza Morales (pasaporte A8948162) y MSc. Mirella Correa Peralta (pasaporte A9209050), para asistir en calidad de representantes institucionales a la reunión oficial del consorcio internacional del proyecto.

Tras la aprobación del proyecto por parte de la Comisión Europea, dicha reunión tendrá lugar en el Instituto Superior de Engenharia do Porto (ISEP), en Porto, Portugal, entre el 22 y el 24 de mayo de 2025. El consorcio está conformado por dos instituciones de educación superior europeas, siete universidades ecuatorianas, la Secretaría Nacional de Educación Superior, Ciencia, Tecnología e Innovación (SENESCYT) y una entidad internacional.

2. Motivación Jurídica

Que, el artículo 350 de la Constitución de la República del Ecuador, establece que, “El sistema de educación superior tiene como finalidad la formación académica y profesional con visión científica y humanista; la investigación científica y tecnológica; la innovación, promoción, desarrollo y difusión de los saberes y las culturas; la construcción de soluciones para los problemas del país, en relación con los objetivos del régimen de desarrollo”.

Que, la Constitución de la República del Ecuador, en su artículo 355, establece, “El Estado reconocerá a las universidades y escuelas politécnicas autonomía académica, administrativa, financiera y orgánica, acorde con los objetivos del régimen de desarrollo y los principios establecidos en la Constitución.

Se reconoce a las universidades y escuelas politécnicas el derecho a la autonomía, ejercida y comprendida de manera solidaria y responsable.

La autonomía no exime a las instituciones del sistema de ser fiscalizadas de la responsabilidad social, rendición de cuentas y participación en la planificación nacional

Art. 355.- El Estado reconocerá a las universidades y escuelas politécnicas autonomía académica, administrativa, financiera y orgánica, acorde con los objetivos del régimen de desarrollo y los principios establecidos en la Constitución.

Se reconoce a las universidades y escuelas politécnicas el derecho a la autonomía, ejercida y comprendida de manera solidaria y responsable.

Dicha autonomía garantiza el ejercicio de la libertad académica y el derecho a la búsqueda de la verdad, sin restricciones; el gobierno y gestión de sí mismas, en consonancia con los principios de alternancia, transparencia y los derechos políticos; y la producción de ciencia, tecnología, cultura y arte.

Que, la Ley Orgánica de Educación Superior, artículo 4, establece que, “El derecho a la educación superior consiste en el ejercicio efectivo de la igualdad de oportunidades, en función de los méritos respectivos, a fin de acceder a una formación académica y profesional con producción de conocimiento pertinente y de excelencia. Las ciudadanas y los ciudadanos en forma individual y colectiva, las comunidades, pueblos y nacionalidades tienen el derecho y la responsabilidad de participar en el proceso educativo superior, a través de los mecanismos establecidos en la Constitución y esta Ley”;

Que, la Ley Orgánica de Educación Superior, artículo 5 literal a), b) e i), establecen que, “Son derechos de las y los estudiantes los siguientes: a) Acceder, movilizarse, permanecer, egresar y titularse sin discriminación conforme sus méritos académicos; b) Acceder a una educación superior de calidad y pertinente, que permita iniciar una carrera académica y/o profesional en igualdad de oportunidades; i) Obtener de acuerdo con sus méritos académicos becas, créditos y otras formas de apoyo económico que le garantice igualdad de oportunidades en el proceso de formación de educación superior”;

Que, la Ley Orgánica de Educación Superior, artículo 18 literales c), e) y h), establecen que, “La autonomía responsable que ejercen las universidades y escuelas politécnicas consiste en: c) La

libertad en la elaboración de sus planes y programas de estudio en el marco de las, e) La libertad para gestionar sus procesos internos; y, h) La libertad para administrar los recursos acordes con los objetivos del régimen de desarrollo (...);

Que, la Ley Orgánica de Educación Superior, artículo 71, establecen que, “El principio de igualdad de oportunidades consiste en garantizar a todos los actores del Sistema de Educación Superior las mismas posibilidades en el acceso, permanencia, movilidad y egreso del sistema, sin discriminación de género, credo, orientación sexual, etnia, cultura, preferencia política, condición socioeconómica, de movilidad o discapacidad.

Las instituciones que conforman el Sistema de Educación Superior cumplirán con el principio de igualdad de oportunidades a favor de los ecuatorianos en el exterior, retornados y deportados, de manera progresiva, a través de su inclusión o del desarrollo de programas como los destinados a la implementación de educación superior a distancia o en línea”;

Que, la Ley Orgánica de Educación Superior, artículo 78, establecen que, “Para efectos de esta Ley, se entiende por: c) Ayudas económicas.- Es una subvención de carácter excepcional no reembolsable, otorgada por el ente rector de la política pública de educación superior, las instituciones de educación superior, la entidad operadora de becas y ayudas económicas, organismos internacionales o entidades creadas o facultadas para dicho fin, a personas naturales que se encuentren en condiciones de vulnerabilidad, para cubrir rubros específicos inherentes a estudios de educación superior, movilidad académica, desarrollo de programas, proyectos y actividades de investigación, capacitación, perfeccionamiento, entrenamiento profesional y las demás que defina el ente rector de la política pública de educación superior.

Que, Ley Orgánica de la Educación Superior Artículo 138 establecen que “Las instituciones del Sistema de Educación Superior fomentarán las relaciones interinstitucionales entre universidades, escuelas politécnicas e institutos superiores técnicos, tecnológicos, pedagógicos, de artes y conservatorios superiores tanto nacionales como internacionales, a fin de facilitar la movilidad docente, estudiantil y de investigadores, y la relación en el desarrollo de sus actividades académicas, culturales, de investigación y de vinculación con la sociedad (...).”

Que, Reglamento de Régimen Académico

Artículo 3.- Objetivos. - Los objetivos del presente Reglamento son: d) *Favorecer la movilidad nacional e internacional de profesores, investigadores y estudiantes; así como la internacionalización de la formación;* y, (...).

Artículo 4.- Funciones sustantivas. - Las funciones sustantivas que garantizan la consecución de los fines de la educación superior, de conformidad con lo establecido en el artículo 117 de la LOES, son las siguientes: c) Vinculación. - La vinculación con la sociedad, como función sustantiva, genera capacidades e intercambio de conocimientos acorde a los dominios académicos de las IES para garantizar la construcción de respuestas efectivas a las necesidades y desafíos de su entorno. Contribuye con la pertinencia del quehacer educativo, mejorando la calidad de vida, el medio ambiente, el desarrollo productivo y la preservación, difusión y enriquecimiento de las culturas y saberes. Se desarrolla mediante un conjunto de planes, programas, proyectos e iniciativas de interés público, planificadas, ejecutadas, monitoreadas y evaluadas de manera sistemática por las IES, tales como: servicio comunitario, prestación de servicios especializados, consultorías, educación continua, gestión de redes, cooperación y desarrollo, difusión y distribución del saber; que permitan la democratización del conocimiento y el desarrollo de la innovación social.

Que, REGLAMENTO DE CARRERA Y ESCALAFÓN DEL PERSONAL ACADÉMICO DE LA UNIVERSIDAD ESTATAL DE MILAGRO

PROCESO DE MOVILIDAD DEL PERSONAL ACADÉMICO

Artículo 100.- Derecho a la movilidad. - A fin de garantizar la movilidad del personal académico, se podrán conceder licencias, comisiones de servicio y autorizar traspasos y traslados de puestos.

En ejercicio de la autonomía responsable, el encargado para la concesión será el Rector y cuando sea por más de sesenta (60) días será el Órgano Colegiado Académico Superior, previa solicitud del personal académico e informe del Vicerrectorado Académico de Formación de Grado y la Dirección de Talento Humano.

El tiempo de servicio y la evaluación integral del desempeño en la institución distinta a la de origen serán considerados a efectos de la promoción.

Artículo 132.- Movilidad. - La universidad concederá al personal de apoyo académico licencias, comisiones de servicio, permisos, traspasos de puestos, traslados de puestos; y, cambios de acuerdo a normas análogas a lo establecido en la LOSEP.

Que, REGLAMENTO DE LA ESTRUCTURA ORGANIZACIONAL POR PROCESOS DE LA UNIVERSIDAD ESTATAL DE MILAGRO

DE LA DIRECCIÓN DE RELACIONES INTERINSTITUCIONALES

Artículo 144.- Misión. - Promover acercamientos e impulsar actividades interinstitucionales a nivel nacional e internacional que contribuyan al desarrollo académico y científico de la Universidad.

Artículo 145.- Responsable. - La Gestión es responsabilidad de la Dirección de Relaciones Interinstitucionales y tendrá línea de reporte al Rectorado.

Que, de acuerdo a la POLÍTICA DE INTERNACIONALIZACIÓN Y MOVILIDAD ACADÉMICA DE LA UNIVERSIDAD ESTATAL DE MILAGRO, de los procesos de la Gestión de Relaciones Interinstitucionales, Política 1.- Objeto. - La presente política tiene por objeto integrar la dimensión internacional en la cultura institucional para facilitar los procesos institucionales e impulsar vínculos de cooperación académica y de trabajo en redes con instituciones afines a la misión de la Universidad, fomentando la internacionalización y movilidad del personal académico, estudiantes de pre y postgrado y personal administrativo.

Política 3.- Políticas de internacionalización. - Las políticas para la internacionalización en la Universidad Estatal de Milagro, son las siguientes:

c. Política de colaboración con la comunidad nacional e internacional: Promover la colaboración con la comunidad nacional e internacional a través de proyectos de investigación y vinculación.

d. Política de internacionalización del personal docente y administrativo: Establecer programas de capacitación y desarrollo profesional para el personal docente y administrativo, que fomenten la adquisición de habilidades interculturales y promuevan la participación en conferencias y eventos internacionales. Esto fortalecerá la capacidad de la universidad para brindar una educación de calidad en un entorno global.

e. Política de asesoramiento a estudiantes y docentes internacionales: Implementar un sistema integral de asesoramiento para estudiantes y docentes internacionales. Además, se deben establecer programas de integración cultural y actividades extracurriculares que promuevan la interacción entre estudiantes internacionales y locales.

Política 4.- Objetivos de la internacionalización. - Los objetivos buscan promover acciones que ayuden al desarrollo y a la consolidación de una cultura internacional en la comunidad universitaria, a través de programas y actividades específicas con las cuales se pretende:

a. Fortalecer la colaboración y la investigación internacional en la universidad.

Política 5.- Áreas de impacto de la internacionalización. - Las áreas de impacto serán las siguientes:
b. Formación internacional del talento humano: Grado, posgrado y pos doctorados. y c. Cooperación Internacional: Proyectos, acuerdos y convenios.

3. Motivación Técnica

El presente informe tiene como objetivo evaluar la pertinencia de la internacionalización y movilidad en el marco de la participación de la delegación de la Universidad Estatal de Milagro (UNEMI), como misión internacional institucional, en la primera reunión oficial del consorcio del proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT, a realizarse en el Instituto Superior de Engenharia do Porto (ISEP), en la ciudad de Porto, Portugal, entre el 22 y el 24 de mayo de 2025.

❖ Contexto y Justificación:

Esta misión se enmarca en el fortalecimiento de las relaciones interinstitucionales y académicas con instituciones de educación superior europeas, la promoción de la investigación y la innovación científica en escenarios internacionales, el posicionamiento institucional en redes multilaterales de cooperación académica, y la consolidación de alianzas estratégicas con actores clave del Espacio Europeo de Educación Superior. Además, responde a los lineamientos de internacionalización establecidos por la UNEMI, contribuyendo a la proyección global de su quehacer académico y al fortalecimiento del perfil internacional de sus autoridades, directivos y comunidad universitaria.

❖ Objetivo de la movilidad académica:

El objetivo de la movilidad institucional es fortalecer las capacidades de la Universidad Estatal de Milagro (UNEMI) en el marco del proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – E_TALENT, a través de la participación activa en la primera reunión del consorcio internacional, orientada a fomentar la mejora continua de la formación docente y la alineación de los programas educativos con las demandas del sector de servicios moderno. Esta iniciativa permitirá a la UNEMI contribuir a la transformación del sistema de educación superior en Ecuador mediante el desarrollo de competencias en tecnologías digitales, impulso de metodologías inclusivas en áreas STEAM, promoción del emprendimiento juvenil y femenino, y el fortalecimiento de los vínculos entre la academia y el mercado laboral nacional e internacional.

❖ Participantes Propuestos:

Los participantes propuestos para esta movilidad son:

1. **PhD. Fabricio Guevara Viejo** – Rector de la Universidad Estatal de Milagro.
2. **PhD. Edwuin Carrasquero Rodriguez** – Vicerrector de investigación y posgrado.
3. **PhD. Jesennia Cárdenas Cobos** – Vicerrectora Académica Formación de grado.
4. **PhD. Paolo Fabre Merchán** – Decano de Investigación.
5. **PhD. Mariuxi Vinueza Morales** – Decana de ciencias de la ingeniería
6. **MSc. Mirella Correa Peralta** – Directora de carrera de tecnología de la información en línea

❖ Actividades Previstas

Durante el desarrollo de la misión se prevé la realización de las siguientes actividades:

- **Participación en la reunión oficial del consorcio internacional** del proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT, a realizarse del 22 al 24 de mayo de 2025 en el Instituto Superior de Engenharia do Porto, Portugal.
- **Intervención en mesas de trabajo temáticas**, relacionadas con el desarrollo de programas de formación docente, implementación de estándares internacionales en educación superior y estrategias de fortalecimiento institucional.

- **Establecimiento de acuerdos de colaboración** con instituciones de educación superior europeas y latinoamericanas participantes del consorcio.
- **Socialización del rol de UNEMI dentro del proyecto**, presentación de capacidades institucionales y propuestas para el diseño e implementación de programas de formación profesional.
- **Visitas técnicas y académicas** a laboratorios, centros de innovación y unidades académicas del Instituto Superior de Engenharia do Porto.

❖ **Análisis de Factibilidad y pertinencia:**

La participación de la delegación de UNEMI en la reunión oficial del consorcio del proyecto **E_TALENT**, en Portugal, es factible y pertinente conforme a la política institucional de internacionalización.

Desde la **pertinencia**, se alinea con las políticas institucionales que promueven la colaboración internacional (Política 3c), el desarrollo profesional docente (3d), la participación en proyectos de cooperación (Política 5c), y la vinculación con redes científicas internacionales (Política 9), fortaleciendo la proyección global de la universidad y su capacidad investigativa.

Desde la **factibilidad**, el **Informe No. ITI-VICEACADFYG-PG-RG-2025-001** del Vicerrectorado Académico de Formación de Grado indica que, *al encontrarse en ejecución la planificación académica del periodo IS-2025 sin novedades, las funciones administrativas y académicas pueden desarrollarse de forma virtual, permitiendo la participación de los docentes sin afectar el normal desenvolvimiento de la facultad pueden ser realizadas en modalidad virtual desde sus accesos remotos a las plataformas institucionales Siendo importante mencionar que la participación en la delegación contribuye directamente a las actividades que se desarrollan en la Facultad de Ciencias e Ingenierías teniendo impacto directo en la gestión de las carreras de grado y sus proyectos.*

4. Conclusiones

Con base en el antecedente expuesto, en la descripción jurídica y técnica del presente informe se concluye que:

La participación de la delegación oficial de la UNEMI en la reunión de la comisión del proyecto **E_TALENT**, que se llevará a cabo entre el 22 y el 24 de mayo de 2025 en el Instituto Superior de Engenharia do Porto, Portugal, es técnicamente pertinente y está alineada con las políticas y metas de internacionalización de la institución. Esta participación fortalece las estrategias de cooperación internacional, contribuyendo al posicionamiento de la universidad en escenarios académicos y científicos de alto nivel. La representación institucional, a través del personal académico, no solo aporta al fortalecimiento de la colaboración interinstitucional, sino que también promueve el desarrollo y la proyección global de la UNEMI, favoreciendo su crecimiento y expansión en el ámbito académico internacional.

Los participantes propuestos para esta movilidad son:

- **PhD. Fabricio Guevara Viejo** – Rector de la Universidad Estatal de Milagro.
- **PhD. Edwuin Carrasquero Rodriguez** – Vicerrector de investigación y posgrado.
- **PhD. Jesennia Cárdenas Cobos** – Vicerrectora Académica Formación de grado.
- **PhD. Paolo Fabre Merchán** – Decano de Investigación.
- **PhD. Mariuxi Vinueza Morales** – Decana de ciencias de la ingeniería
- **MSc. Mirella Correa Peralta** – Directora de carrera de tecnología de la información en línea

5. Recomendaciones

En base a lo detallado en el cuerpo del presente informe, las conclusiones del mismo y la normativa relacionada se recomienda:

Se sugiere autorizar la participación de la comisión oficial en Portugal, y proceder con la adquisición de los boletos aéreos, considerando un rango de 24 a 48 horas para los tiempos de escala y conexiones de vuelo. Asimismo, se recomienda cubrir todos los rubros correspondientes, incluyendo viáticos, subsistencias y demás gastos relacionados, y coordinar las autorizaciones necesarias conforme a la normativa vigente, a fin de garantizar la correcta ejecución de las actividades programadas en las fechas establecidas.

6. Anexos

No.	Nombre del documento	Fecha de generación	# páginas
1	INVITACIÓN PhD. Fabricio Guevara Viejo	07/05/2025	1
2	INVITACIÓN PhD. Edwuin Carrasquero Rodriguez	07/05/2025	
3	INVITACIÓN PhD. Jesennia Cárdenas Cobos	07/05/2025	1
4	INVITACIÓN PhD. Paolo Fabre Merchán	07/05/2025	1
5	INVITACIÓN PhD. Mariuxi Vinueza Morales	07/05/2025	1
6	INVITACIÓN MSc. Mirella Correa Peralta	07/05/2025	1
7	UNEMI-VICEACADFYG-2025-0268-MEM	28/04/2025	1
8	UNEMI-VICEACADFYG-2025-0291-MEM.	05/05/2025	1

Rol/Cargo	Firma
Elaborado por: Ing. Viviana Gaibor Hinostroza, Mgtr. Analista de Relaciones Interinstitucionales Dirección de Relaciones Interinstitucionales	
Aprobado por: Ing. Jaime Coello Viejo, Mgtr. Director Dirección de Relaciones Interinstitucionales	

Memorando Nro. UNEMI-R-2025-0349-MEM

Milagro, 16 de mayo 2025

PARA: Mgs. José Arturo Guevara Sandoya
Director de Talento Humano

Mgs. Jaime Marcelo Coello Viejo
Director de Relaciones Interinstitucionales

Mgs. Gloria del Carmen García Zúñiga
Directora Financiera

Dra. Nibia Noemi Novillo Luzuriaga
Vicerrectora Académica de Formación de Grado, Subrogante

Dr. Edwuin Jesús Carrasquero Rodríguez
Vicerrector de Investigación y Posgrado

ASUNTO: RESOLUCIÓN DE DESPACHO-UNEMI-R-2025-Nro.23- Participación de una delegación institucional en el Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 - 101177470 E_TALENT en el Instituto Superior de Engenharia do Porto, entre el 22 y el 24 de mayo de 2025, en Porto, Portugal.

De mi consideración:

En atención a memorando Nro. UNEMI-DTH-2025-0519-MEM; suscrito por el Director de Talento Humano, referente a la pertinencia de participación de una delegación de la UNEMI, respecto de "*Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 - 101177470 E_TALENT en el Instituto Superior de Engenharia do Porto*", tomando en consideración a partir del día 22 de mayo del 2025 hasta el 24 de mayo de 2025, de acuerdo a lo indicado por el Director de Relaciones Interinstitucionales; y considerando la respectiva documentación anexa que constan en el expediente; éste Rectorado traslada la Resolución de Despacho UNEMI-R-2025-Nº23 para su respectivo cumplimiento.

Con sentimientos de distinguida consideración.

Atentamente,



PhD. Jesennia Cárdenas Cobo
RECTOR (S)

km/st

SOLICITUD DE AUTORIZACIÓN PARA CUMPLIMIENTO DE SERVICIOS INSTITUCIONALES

Nro. EICR SOLICITUD DE AUTORIZACIÓN PARA CUMPLIMIENTO DE SERVICIOS INSTITUCIONALES 002	FECHA DE SOLICITUD 19-05-2025
--	----------------------------------

VIÁTICOS	x	MOVILIZACIONES		SUBSISTENCIAS	x	ALIMENTACIÓN	
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DATOS GENERALES

APELLIDOS - NOMBRES DE LA O EL SERVIDOR EDWUIN JESUS CARRASQUERO RODRÍGUEZ		PUESTO QUE OCUPA: VICERRECTOR DE INVESTIGACIÓN Y POSGRADO	
CIUDAD - PROVINCIA DEL SERVICIO INSTITUCIONAL Porto - Portugal		NOMBRE DE LA UNIDAD A LA QUE PERTENECE LA O EL SERVIDOR VICERRECTORADO DE INVESTIGACIÓN Y POSGRADO	
FECHA SALIDA	HORA SALIDA	FECHA LLEGADA	HORA LLEGADA
20-05-2025	18:30:00	24-05-2025	18:00:00

SERVIDORES QUE INTEGRAN LOS SERVICIOS INSTITUCIONALES:
 EDWUIN JESUS CARRASQUERO RODRÍGUEZ, PHD – Vicerrector de Investigación y Posgrado
 PAOLO GEOVANNY FABRE MERCHÁN, PHD. – Decano de la Facultad De Investigación

DESCRIPCIÓN DE LAS ACTIVIDADES A EJECUTARSE

Participación en la primera reunión del consorcio internacional del proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT, que se celebrará en el Instituto Superior de Engenharia do Porto, en la ciudad de Porto, Portugal, entre los días 22 y 24 de mayo de 2025. En este evento participarán instituciones de educación superior europeas y ecuatorianas, así como entidades gubernamentales e internacionales, con el fin de coordinar acciones conjuntas de cooperación académica.

TRANSPORTE

TIPO DE TRANSPORTE (Aéreo, terrestre, marítimo, otros)	NOMBRE DE TRANSPORTE	RUTA	SALIDA		LLEGADA	
			FECHA	HORA	FECHA	HORA
AÉREA	KLM ROYAL DUTCH AIRLINES KL 751	GYE - AMSTERDAM	20-05-2025	18:30:00	21-05-2025	13:10:00
AÉREA	KLM ROYAL DUTCH AIRLINES KL 1577	AMSTERDAM - PORTO	21-05-2025	20:25:00	21-05-2025	22:15:00
TERRESTRE	TREN	PORTO – CORUÑA (ESPAÑA)	24-05-2025	13:00:00	24-05-2025	18:00:00

DATOS PARA TRANSFERENCIA

NOMBRE DEL BANCO: BANCO DEL PACIFICO	TIPO DE CUENTA: AHORROS	No. DE CUENTA: 1044187009
--	-----------------------------------	-------------------------------------

FIRMA DE LA O EL SERVIDOR SOLICITANTE	FIRMA DE LA O EL RESPONSABLE DE LA UNIDAD SOLICITANTE
NOMBRE DE LA O EL SERVIDOR ING. EDWUIN JESÚS CARRASQUERO RODRÍGUEZ, PHD. VICERRECTOR DE INVESTIGACIÓN Y POSGRADO	NOMBRE DE LA O EL RESPONSABLE DE LA UNIDAD SOLICITANTE PH. D. JESENNIA CÁRDENAS COBO RECTORA (S)
FIRMA DE LA AUTORIDAD NOMINADORA O SU DELEGADO	NOTA: Esta solicitud deberá ser presentada para su Autorización, con por lo menos 72 horas de anticipación al cumplimiento de los servicios institucionales; salvo el caso de que por necesidades institucionales la Autoridad Nominadora autorice. - De no existir disponibilidad presupuestaria, tanto la solicitud como la autorización quedarán insubsistentes - El informe de Servicios Institucionales deberá presentarse dentro del término de 4 días de cumplido el servicio institucional Está prohibido conceder servicios institucionales durante los días de descanso obligatorio, con excepción de las Máximas Autoridades o de casos excepcionales debidamente justificados por la Máxima Autoridad o su Delegado.
NOMBRE DE LA AUTORIDAD NOMINADORA O SU DELEGADO PH. D. JESENNIA CÁRDENAS COBO RECTORA (S)	

RESOLUCIÓN DE DESPACHO-UNEMI-R-2025-No. 23
EL RECTOR DE LA UNIVERSIDAD ESTATAL DE MILAGRO
CONSIDERANDO

Que, el artículo 82 de la Constitución de la República del Ecuador, dispone que: *“El derecho a la seguridad jurídica se fundamenta en el respeto a la Constitución y en la existencia de normas jurídicas previas, claras, públicas y aplicadas por las autoridades competentes”;*

Que, el artículo 226 de la Constitución de la República del Ecuador, establece que: *“Las instituciones del Estado, sus organismos, dependencias, las servidoras o servidores públicos y las personas que actúen en virtud de una potestad estatal ejercerán solamente las competencias y facultades que les sean atribuidas en la Constitución y la ley. Tendrán el deber de coordinar acciones para el cumplimiento de sus fines y hacer efectivo el goce y ejercicio de los derechos reconocidos en la Constitución”;*

Que, el artículo 233 de la Constitución de la República del Ecuador, establece que: *“Ninguna servidora ni servidor público estará exento de responsabilidades por los actos realizados en el ejercicio de sus funciones o por omisiones, y serán responsable administrativa, civil y penalmente por el manejo y administración de fondos, bienes o recursos públicos. Las servidoras o servidores públicos y los delegados o representantes a los cuerpos colegiados a las instituciones del Estado, estarán sujetos a las sanciones establecidas por delitos de peculado, cohecho, concusión y enriquecimiento ilícito. La acción para perseguirlos y las penas correspondientes serán imprescriptibles y en estos casos, los juicios se iniciarán y continuarán incluso en ausencia de las personas acusadas”;*

Que, el artículo 355 de la Carta Suprema establece que: *“El Estado reconocerá a las universidades y escuelas politécnicas autonomía académica, administrativa, financiera y orgánica, acorde con los objetivos del régimen de desarrollo y los principios establecidos en la Constitución”;*

Que, el artículo 12 de la Ley Orgánica de Educación Superior, establece que: *“El Sistema de Educación Superior se rige por los principios de autonomía responsable, cogobierno, igualdad de oportunidades, calidad, pertinencia, integralidad, autodeterminación para la producción del pensamiento y conocimiento, en el marco del diálogo de saberes, pensamiento universal y producción científica y tecnológica global. Estos principios rigen de manera integral a las instituciones, actores, procesos, normas, recursos, y demás componentes del sistema, en los términos que establece esta Ley”;*

Que, el artículo 17 de la Ley Orgánica de Educación Superior, determina que: *“El Estado reconoce a las universidades y escuelas politécnicas autonomía académica, administrativa, financiera y orgánica, acorde con los principios establecidos en la Constitución de la República”;*

Que, el artículo 18 ibídem determina la autonomía responsable que ejercen las instituciones de educación superior consiste en: *“(…) e) La libertad para gestionar sus procesos internos; (…)”;*

Que, el artículo 48 de la Ley Orgánica de Educación Superior, determina que “El Rector o la Rectora, en el caso de las universidades o escuelas politécnicas es la primera autoridad ejecutiva de la institución de educación superior pública o particular (...);”

Que, el artículo 68 del Código Orgánico Administrativo expresa que: “Transferencia de la competencia. La competencia es irrenunciable y se ejerce por los órganos o entidades señalados en el ordenamiento jurídico, salvo los casos de delegación, avocación, suplencia, subrogación, descentralización y desconcentración cuando se efectúen en los términos previstos en la ley”;

Que, el artículo 69 numeral 4 del Código Orgánico Administrativo, establece que: “Los órganos administrativos pueden delegar el ejercicio de sus competencias, incluida la de gestión, en: 4.- Los titulares de otros órganos dependientes para la firma de sus actos administrativos. (...)”;

Que, el artículo 45 del Estatuto Orgánico de la Universidad Estatal de Milagro, señala: “El Rector es la primera autoridad ejecutiva de la institución y ejercerá la representación legal, judicial y extrajudicial. El Rector presidirá el OCS de manera obligatoria y aquellos órganos que señale el presente Estatuto en ejercicio de la autonomía responsable; desempeñará sus funciones a tiempo completo y durará en el ejercicio de su cargo cinco (5) años. Podrá ser reelegido, consecutivamente, o no, por una sola vez.”;

Que, el artículo 47 del Estatuto Orgánico de la Universidad Estatal de Milagro dispone: “Atribuciones del Rector. - Las atribuciones del Rector de la Universidad Estatal de Milagro, serán las siguientes (...) 19. Aprobar o considerar la pertinencia de conocimiento y aprobación del OCS de los instructivos y además de políticas de carácter institucional”;

Que, mediante memorando Nro. UNEMI-RR. II.-2025-0208-MEM, el Mgs. Jaime Marcelo Coello Viejo Director de Relaciones Interinstitucionales, pone a consideración la pertinencia de participación de una delegación de UNEMI en Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 - 101177470 E_TALENT en el Instituto Superior de Engenharia do Porto, entre el 22 y el 24 de mayo de 2025, en Porto, Portugal.

Que, mediante memorando Nro. UNEMI-FACI-2025-0297-MEM suscrito por la Dra. Mariuxi Geovanna Vinuesa Morales Decana de la Facultad Ciencias e Ingeniería, pone a consideración la pertinencia de participación de una delegación de UNEMI en Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 - 101177470 E_TALENT en el Instituto Superior de Engenharia do Porto, entre el 22 y el 24 de mayo de 2025, en Porto, Portugal.

Que, mediante memorando Nro. UNEMI-FACE-2025-0231-MEM suscrito por el Mgs. Walter Victoriano Llor Briones Decano Facultad Ciencias de la Educación, pone a consideración la pertinencia de participación de una delegación de UNEMI en Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 - 101177470 E_TALENT en el Instituto Superior de Engenharia do Porto, entre el 22 y el 24 de mayo de 2025, en Porto, Portugal.

Que, mediante memorando Nro. UNEMI-VICEACADFYG-2025-0291-MEM, la Dra. Jesennia del Pilar Cárdenas Cobo Vicerrectora Académica de Formación de Grado, pone a consideración la pertinencia de participación de una delegación de UNEMI en Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 - 101177470 E_TALENT en el Instituto Superior de Engenharia do Porto, entre el 22 y el 24 de mayo de 2025, en Porto, Portugal.

Que, mediante memorando Nro. UNEMI-DTH-2025-0519-MEM; y el informe técnico institucional ITI-UNEMI-DTH-SGS-2025-046, la Dirección de Talento Humano, remite informe de factibilidad sobre la pertinencia de participación de una delegación de UNEMI en Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 - 101177470 E_TALENT en el Instituto Superior de Engenharia do Porto, entre el 22 y el 24 de mayo de 2025, en Porto, Portugal.

El Rector, en ejercicio de las facultades y atribuciones constitucionales, legales, estatutarias y reglamentarias que le han sido atribuidas. –

RESUELVE:

Artículo 1. – Aprobar la participación de una delegación de UNEMI en el Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 - 101177470 E_TALENT en el Instituto Superior de Engenharia do Porto, entre el 22 y el 24 de mayo de 2025, en Porto, Portugal; y la respectiva comisión de servicio, conforme los procedimientos internos y considerando el instructivo de delegación de facultades y atribuciones para la gestión institucional de la Universidad Estatal de Milagro; a favor de los siguientes servidores:

- PhD. Edwuin Jesús Carrasquero Rodríguez - Vicerrector de Investigación y Posgrado.
- PhD. Paolo Geovanny Fabre Merchán - Decano de Investigación.

Artículo 2. - Disponer a la Dirección Financiera, emitir la respectiva certificación presupuestaria y realizar la asignación de viáticos y subsistencias a favor de los servidores que se detallan en el artículo 1, considerando los días entre el 22 de mayo y el 24 de mayo de 2025, y según lo indicado en el Memorando Nro. UNEMI-RR. II.-2025-0208-MEM.

Artículo 3. – Autorizar a la Dirección de Relaciones Interinstitucionales, la compra de pasajes aéreos por medio de reembolso a favor de la delegación designada en el artículo 1 y el contenido del memorando UNEMI-RR. II.-2025-0208-MEM junto con su documentación de respaldo.

Artículo 4. - Monitorear el cumplimiento del cronograma académico y las obligaciones de los docentes mientras dure el Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 - 101177470 E_TALENT en el Instituto Superior de Engenharia do Porto, entre el 22 y el 24 de mayo de 2025, en Porto, Portugal.

Artículo 5. - Registrar permiso institucional en el sistema institucional SAGEST, el mismo que deberá ser aprobado por el jefe inmediato, para elaboración de la acción de personal por la Unidad Administrativa de Talento Humano, con la finalidad de evitar observaciones en las auditorias que son ejecutadas por la Contraloría General del Estado.

Artículo 6. - Disponer a la Dirección de Talento Humano, realizar todos los actos administrativos Correspondientes.

Dado y firmado a los dieciséis días del mes de mayo del año dos mil veinticinco.

PhD. Jesennia del Pilar Cárdenas Cobo
RECTOR (S)

Viajero	Edwuin Jesus Carrasquero Rodriguez	Agencia	O C TOURS S A AVENIDA CHIRIJOS 731 Y PASTAZA MILAGRO MILAGROS
		Teléfono	593 4 2971503
		Fax	593 4 2972686



Martes 20 Mayo 2025

	KLM Royal Dutch Airlines KL 751 (Operado por KLM Royal Dutch Airlines, KL)	
Check-in	Salida 20 Mayo 18:30	Guayaquil, (Jose Joaquin De Olmedo) (+)
	Llegada 21 Mayo 13:10	Amsterdam, (Schiphol Airport) (+)
	Duración	11:40 (Sin paradas)
	Estatus de la reserva	Confirmado
	Clase	Económico (M)
	Equipaje permitido	1 Piece(s) para Edwuin Jesus Carrasquero Rodriguez
	Equipo	BOEING 777-200/200ER
	Flight meal	Comida

Miércoles 21 Mayo 2025

	KLM Royal Dutch Airlines KL 1577 (Operado por KLM Royal Dutch Airlines, KL)	
Check-in	Salida 21 Mayo 20:25	Amsterdam, (Schiphol Airport) (+)
	Llegada 21 Mayo 22:15	Porto, (Francisco Sa Carneiro) (+)
	Duración	02:50 (Sin paradas)
	Estatus de la reserva	Confirmado
	Clase	Económico (Y)
	Equipaje permitido	1 Piece(s) para Edwuin Jesus Carrasquero Rodriguez
	Equipo	BOEING 737-800 (WINGLETS)
	Flight meal	Aperitivo o comida ligera

Sábado 31 Mayo 2025

	KLM Royal Dutch Airlines KL 1500 (Operado por KLM Royal Dutch Airlines, KL)	
Check-in	Salida 31 Mayo 06:00	Madrid, (Adolfo Suarez Barajas) (+) Terminal: 2 - T2
	Llegada 31 Mayo 08:25	Amsterdam, (Schiphol Airport) (+)
	Duración	02:25 (Sin paradas)
	Estatus de la reserva	Confirmado
	Clase	Económico (Y)
	Equipaje permitido	1 Piece(s) para Edwuin Jesus Carrasquero Rodriguez
	Equipo	BOEING 737-800 (WINGLETS)
	Flight meal	Aperitivo o comida ligera

Sábado 31 Mayo 2025



[Check-in](#)

KLM Royal Dutch Airlines KL 751 (Operado por KLM Royal Dutch Airlines, KL)

Salida 31 Mayo 09:55
Llegada 31 Mayo 16:45
Escala Airport Name
Mariscal Sucre Intl(+)

Duración total
Estatus de la reserva
Clase
Equipaje permitido
Equipo
Flight meal

Amsterdam, (Schiphol Airport) (+)
Guayaquil, (Jose Joaquin De Olmedo) (+)
City Name Arr. Time - Dep. Time
Quito 14:35 - 15:45 . Ground Time: 01:10
13:50 (1 Escala)
Confirmado
Económico (M)
1 Piece(s) para Edwain Jesus Carrasquero Rodriguez
BOEING 777-200/200ER
Comida

Detalles de billete

Billete electrónico KL 074-9593384080-81 para Edwain Jesus Carrasquero Rodriguez

Información general

****Tasas de aeropuerto uio o gye estan incluidas***
*****Revisar toda su documentacion de viaje necesaria*****
Es muy seguro que su boleto tenga muchas restricciones
Antes de realizar cambio favor consulte las penalidades
Boleto no permite reembolsos ni endosos por ningun motivo
****Equipaje permitido consultar*****
Gracias por utilizar nuestros servicios
O.c.tours s.a. Su agencia de viajes, la mejor eleccion

Información ecológica

El cálculo de la emisión promedio de CO2 es 1.357,72 kg/persona
Fuente: Calculadora de emisiones de carbono de la OACI
<http://www.icao.int/environmental-protection/CarbonOffset/Pages/default.aspx>

Localizador(es) de reserva de la aerolínea

KL (Klm Royal Dutch Airlines): CE9OD4

Aviso de protección de datos: sus datos personales se procesarán de acuerdo con la política de privacidad del proveedor correspondiente y, si su reserva se realiza a través de un proveedor del sistema de reservas ("GDS"), con su política de privacidad. Estas políticas se pueden consultar en <http://www.iatatravelcenter.com/privacy> o desde el operador o GDS directamente. Debe leer esta documentación, que se aplica a su reserva y describe, por ejemplo, cómo se recopilan, almacenan, usan, publican y transfieren sus datos personales. (También aplicable para itinerarios que incluyen múltiples aerolíneas).





PRE PLANILLA DE VALORES PARA CERTIFICACION PRESUPUESTARIA PARA VIATICOS Y MOVILIZACION
Nº 67 2025

Traslado al territorio de O PORTO-PORTUGAL Fecha desde 22/5/2025
Coeficiente: 1,74 Fecha hasta 24/5/2025

Milagro , 19 de mayo de 2025

Cálculo de viaticos								
Nombres y Apellidos	Cargo	Lugar	Valor	Coeficien te según pais	Viatico diario	Nro. de días	Viaticos	Observacion
Edwuin Jesús Carrasquero Rodriguez	Vicerrector	O PORTO-PORTUGAL	220	1,74	382,8	2	\$ 765,60	Desde el 22 al 23 de mayo
Paolo Geovanny Fabre Merchán	Decano	O PORTO-PORTUGAL	185	1,74	321,9	2	\$ 643,80	Desde el 22 al 23 de mayo
TOTAL							\$ 1.409,40	

Cálculo de Subsistencia							
Nombres y Apellidos	Cargo	Lugar	Valor	Coeficien te según país	Viatico diario	Nro. de días	Viaticos
Edwin Jesús Carrasquero Rodríguez	Vicerrector	O PORTO-PORTUGAL	110	1,74	191,4	1	\$ 191,40
Paolo Geovanny Fabre Merchán	Decano	O PORTO-PORTUGAL	92,5	1,74	160,95	1	\$ 160,95
TOTAL							\$ 352,35

Nombres y Apellidos	Cargo	Lugar	Viaticos y Subsistencias
Edwin Jesús Carrasquero Rodríguez	Vicerrector	O PORTO-PORTUGAL	\$ 957,00
Paolo Geovanny Fabre Merchán	Decano	O PORTO-PORTUGAL	\$ 804,75
Total viaticos y subsistencias			\$ 1.761,75

De conformidad al Memorando Nro. UNEMI-R-2025-0349-MEM Y RESOLUCIÓN DE DESPACHO-UNEMI-R-2025-No. 23, en el cual se autoriza la asignación de viáticos y subsistencia a favor de Vicerrector: Edwin Carrasquero Rodriguez; Decano: Paolo Fabre Merchan participación de una delegación de UNEMI en el Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 - 101177470 E_TALENT en el Instituto Superior de Engenharia do Porto, entre el 22 y el 24 de mayo de 2025, en Porto, Portugal.

ELABORADO POR:

APROBADO POR:

Lic. Ariel Cedillo Alvarado
Asistente técnico de contabilidad

Ing. Henry Peñaherrera Veloz
Contador/a General

CERTIFICACION PRESUPUESTARIA

Institucion:	UNIVERSIDAD ESTATAL DE MILAGRO	NO. CERTIFICACION	FECHA DE ELABORACIÓN		
Unid. Ejecutora:		301	20	05	25
Unid. Desc:					
TIPO DE DOCUMENTO RESPALDO		CLASE DE DOCUMENTO RESPALDO			
COMPROBANTES ADMINISTRATIVOS DE GASTOS		COMPROMISO NORMAL OTROS GASTOS			

CLASE DE REGISTRO

COM

CLASE DE GASTO

OGA

CERTIFICACION PRESUPUESTARIA

PG	SP	PY	ACT	ITEM	UBG	FTE	ORG	N. Prest	DESCRIPCION	MONTO
83	00	000	001	530304	0910	001	0000	0000	Viaticos y Subsistencias en el Exterior	\$1,761.75
TOTAL PRESUPUESTARIO										\$1,761.75
TOTAL										

SON: MIL SETECIENTOS SESENTA Y UN DOLARES CON 75/100 CENTAVOS

DESCRIPCION:

UNEMI-R-2025-0349-MEM Y RESOLUCIÓN DE DESPACHO-UNEMI-R-2025-No. 23: Por la autorización de asignación de viáticos y subsistencias a favor de la delegación de UNEMI por la participación en el Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 - 101177470 E_TALENT en el Instituto Superior de Engenharia do Porto, entre el 22 y el 24 de mayo de 2025, en Porto, Portugal.

DATOS APROBACIÓN		
ESTADO	REGISTRADO:	APROBADO:
APROBADO		
FECHA: 20/05/2025	Funcionario Responsable	Director Financiero



SOLICITUD DE VIATICOS , PASAJES, AYUDAS ECONOMICAS
Y GASTOS PARA MOVILIZACIÓN

Nº 059-CONT-2025

Unidad solicitante:

(Facultad o Departamento)

Viáticos (x)
Pasaje aéreo ()
Pasaje Terrestre ()
Inscripción ()

Movilización ()
Ayuda Económica ()
Gastos Varios ()
para movilización de
vehículo

El objetivo de la comisión:

De conformidad al Memorando Nro. UNEMI-R-2025-0349-MEM Y RESOLUCIÓN DE DESPACHO-UNEMI-R-2025-No. 23, en el cual se autoriza la asignación de viáticos y subsistencia a favor de Vicerrector: Edwuin Carrasquero Rodríguez; Decano: Paolo Fabre Merchan participación de una delegación de UNEMI en el Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 - 101177470 E_TALENT en el Instituto Superior de Engenharia do Porto, entre el 22 y el 24 de mayo de 2025, en Porto, Portugal.

La actividad durará 2 días responsabilizándome por recabar el informe de la actividad.

Del 22/5/2025 al 24/5/2025

SECCIÓN CONTABILIDAD

Nº	NÓMINA	CARGO	V. CERTIF	30% CONCEDIDO	LIQUIDACIÓN POR SUSTENTO / FACT		
					70% VIATICO Y/O MOVILIZACIÓN	GASTOS VARIOS	VALOR A PAGAR
1	Edwuin Carrasquero	Vicerrector	V. \$ 957.00	\$ -	\$ -	\$ -	\$ 957.00
2	Paolo Fabre	Decano	V. \$ 804.75	\$ -	\$ -	\$ -	\$ 804.75
SUMAN				\$ -	\$ -	\$ -	\$ 1,761.75

OBSERVACIONES Anticipo de viaticos a O PORTO-PORTUGAL del 22 al 24 de mayo más 1S,participación de una delegación de UNEMI en el Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 - 101177470 E_TALENT en el Instituto Superior de Engenharia do Porto

CONTROL PRESUPUESTARIO		
PRESUPUESTO	PARTIDA	

Lic. Ariel Cedillo Alvarado
Asistente tecnico de contabilidad

Lugar y fecha de emisión:
Milagro 20 de mayo de 2025

Autorizo lo solicitado en base a la información anterior

Ing. Henry Peñaherrera Veloz
Contador/a general



BANCO CENTRAL DEL ECUADOR - M.E.F.
UNIVERSIDAD ESTATAL DE MILAGRO - DEPARTAMENTO FINANCIERO
CUENTA UNICA DEL TESORO

N.-181 BCE-356

20 de mayo de 2025

EGRESOS	BENEFICIARIOS	CONCEPTO	VALOR LIQUIDO	CUR PRES	CUR CONT.	FECHA SOL. PAGO	SEC. PAGO
715	CARRASQUERO RODRIGUEZ EDWUIN JESUS	Anticipo de viaticos a O PORTO-PORTUGAL del 22 al 24 de mayo más 1S,participación de una delegación de UNEMI en el Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 - 101177470 E_TALENT en el Instituto Superior de Engenharia do Porto	\$957,00				
716	FABRE MERCHAN PAOLO GEOVANNY	Anticipo de viaticos a O PORTO-PORTUGAL del 22 al 24 de mayo más 1S,participación de una delegación de UNEMI en el Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 - 101177470 E_TALENT en el Instituto Superior de Engenharia do Porto	\$804,75				
Elaborado por:		Revisado y Autorizado Por:	Disponibilidad:		Devengado:		
Lic. Ariel Cedillo Alvarado 20-05-2025		Dirección Financiera Fecha: / / 2025	Sección Presupuesto Fecha: / /2025		Sección Contabilidad Fecha: / / 2025		
Transferido:		Revisión Posterior	Archivo:				
Sección Tesorería Fecha: / / 2025		Supervisión General Fecha: / / 2025	Entregue Conforme: Fecha: / / 2025		Recibi Conforme: Fecha: / / 2025		

INFORME DE SERVICIOS INSTITUCIONALES**Nro. SOLICITUD DE SERVICIOS INSTITUCIONALES:**

002

FECHA DE INFORME:27/05/2025**DATOS GENERALES****APELLIDOS - NOMBRES DE SERVIDORES:**

EDWUIN JESUS CARRASQUERO RODRÍGUEZ

PUESTO:

- VICERRECTOR DE INVESTIGACIÓN Y POSGRADO

LOCALIDAD DE LA COMISION:

Porto – Portugal

NOMBRE DE LA UNIDAD/INSTITUCIÓN:

- VICERRECTORADO DE INVESTIGACIÓN Y POSGRADO

SERVIDORES QUE INTEGRAN LA COMISION:

EDWUIN JESUS CARRASQUERO RODRÍGUEZ, PHD – Vicerrector de Investigación y Posgrado.

PAOLO GEOVANNY FABRE MERCHÁN, PHD - Decano de Investigación.

INFORME DE ACTIVIDADES Y PRODUCTOS ALCANZADOS**FECHA DE LA COMISIÓN:** 22 al 24 de mayo de 2025**INFORME****ANTECEDENTES:**

Considerando,

Que, se recibió Invitación para participar en la primera reunión del consorcio del proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT, que tendrá lugar en el Instituto Superior de Engenharia do Porto, Porto, Portugal entre el 22 y el 24 de mayo de 2025.

Que, Memorando Nro. UNEMI-RR.II.-2025-0208-MEM y en base al informe Nro. ITI-027-2025-VGH-RRII de fecha 01 de mayo de 2025 suscrito por el Mgs. Jaime Marcelo Coello Viejo– Director de Relaciones Interinstitucionales, donde se emite el informe técnico de internacionalización y movilidad de la participación en actividades de internacionalización Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT en el Instituto Superior de Engenharia do Porto, entre el 22 y el 24 de mayo de 2025, en Porto, Portugal. - Movilidad internacional saliente.

Que, memorando Nro. UNEMI-DTH-2025-0519-MEM y en base al Informe Institucional ITI-UNEMI-DTH-SGS-2025-046, suscrito por el Mgs. José Arturo Guevara Sandoya – Director de Talento Humano, donde informa la factibilidad sobre la pertinencia de participación de una delegación de UNEMI en Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 - 101177470 E_TALENT en el Instituto Superior de Engenharia do Porto, entre el 22 y el 24 de mayo de 2025, en Porto, Portugal.

Que, Memorando Nro. UNEMI-R-2025-0349-MEM, de fecha 16 de mayo de 2025 suscrito por el Dr. Fabricio Guevara Viejo – Rector, donde se emite la participación del Dr. Carrasquero Rodríguez Edwuin Jesus, Ph.D.- Vicerrector de Investigación y Posgrados y el Dr. Fabre Merchán Paolo Geovanny -

Decano de Investigación en Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 - 101177470 E_TALENT del 22 y el 24 de mayo de 2025, en Porto, Portugal.

Que, según la RESOLUCIÓN DE DESPACHO-UNEMI-R-2025-No. 23, el Rector resuelve:

Artículo 1. – Aprobar la participación de una delegación de UNEMI en el Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 - 101177470 E_TALENT en el Instituto Superior de Engenharia do Porto, entre el 22 y el 24 de mayo de 2025, en Porto, Portugal; y la respectiva comisión de servicio, conforme los procedimientos internos y considerando el instructivo de delegación de facultades y atribuciones para la gestión institucional de la Universidad Estatal de Milagro; a favor de los siguientes servidores:

- PhD. Edwuin Jesús Carrasquero Rodríguez – Vicerrector de Investigación y Posgrado.
- PhD. Paolo Geovanny Fabre Merchán - Decano de Investigación.

Artículo 2. - Disponer a la Dirección Financiera, emitir la respectiva certificación presupuestaria y realizar la asignación de viáticos y subsistencias a favor de los servidores que se detallan en el artículo 1, considerando los días entre el 22 de mayo y el 24 de mayo de 2025, y según lo indicado en el Memorando Nro. UNEMI-RR. II.-2025-0208-MEM.

Artículo 3. – Autorizar a la Dirección de Relaciones Interinstitucionales, la compra de pasajes aéreos por medio de reembolso a favor de la delegación designada en el artículo 1 y el contenido del memorando UNEMI-RR. II.-2025-0208-MEM junto con su documentación de respaldo.

Artículo 4. - Monitorear el cumplimiento del cronograma académico y las obligaciones de los docentes mientras dure el Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 – 101177470 E_TALENT en el Instituto Superior de Engenharia do Porto, entre el 22 y el 24 de mayo de 2025, en Porto, Portugal.

Artículo 5. - Registrar permiso institucional en el sistema institucional SAGEST, el mismo que deberá ser aprobado por el jefe inmediato, para elaboración de la acción de personal por la Unidad Administrativa de Talento Humano, con la finalidad de evitar observaciones en las auditorias que son ejecutadas por la Contraloría General del Estado.

Artículo 6. - Disponer a la Dirección de Talento Humano, realizar todos los actos administrativos Correspondientes.

DESARROLLO DE LA COMISIÓN:

Actividades realizadas por días:

Jueves, 22 de mayo de 2025 – Día 1

Mañana:

La jornada inició con una bienvenida institucional a cargo del equipo organizador de P.PORTO, seguida por la presentación de los participantes y una introducción al proyecto E-TALENT, incluyendo su plan de trabajo, hitos, entregables y estructura de paquetes de trabajo. Posteriormente, se realizó una ronda de presentaciones institucionales donde cada socio del consorcio expuso su perfil, entre ellos la Universidad Estatal de Milagro. El bloque matutino finalizó con un receso y la continuación de las exposiciones por parte de las instituciones restantes.

Tarde:

Luego del almuerzo ofrecido por P.PORTO, se dio paso a una sesión técnica de discusión sobre los paquetes de trabajo del proyecto (WP1 al WP9). Cada institución responsable presentó sus directrices y propuestas. UNEMI tuvo una participación destacada en esta sección, al estar a cargo del **Work Package 8 (Aseguramiento de la Calidad)**, donde expuso su enfoque para garantizar estándares en las distintas fases del proyecto.

Noche:

La jornada concluyó con una cena formal organizada por P.PORTO, espacio que permitió fortalecer las relaciones entre los socios mediante el networking institucional y la integración académica.

Viernes, 23 de mayo de 2025 – Día 2**Mañana:**

La mañana inició con un resumen de los avances del primer día, seguido de un bloque enfocado en la gestión financiera del proyecto. Se trataron temas como pagos, auditorías, reportes de viaje y hojas de tiempo. Luego, se procedió al nombramiento de los comités del proyecto y se discutieron los próximos pasos, reuniones y entregables previstos.

Tarde:

Después del almuerzo institucional, los socios participaron en una visita guiada por las instalaciones del ISEP, lo que permitió conocer de cerca la infraestructura educativa y tecnológica del instituto anfitrión. Esta actividad fomentó el intercambio de experiencias sobre prácticas educativas y modelos de gestión institucional.

Noche:

En la noche, se llevó a cabo una cena informal (no cubierta por el proyecto), donde los asistentes pudieron compartir experiencias de manera distendida, fortaleciendo aún más la colaboración entre los socios internacionales.

Sábado, 24 de mayo de 2025 – Día 3**Mañana:**

Durante la mañana se realizaron reuniones bilaterales entre el equipo coordinador y cada una de las instituciones socias, con el fin de aclarar dudas, coordinar actividades específicas y afinar detalles administrativos. UNEMI sostuvo encuentros claves que permitieron afianzar su rol dentro del proyecto.

Tarde:

La sesión finalizó con una plenaria de conclusiones generales, donde se compartieron reflexiones, aprendizajes y acuerdos establecidos. Se reafirmó el compromiso de cada institución con los objetivos y cronograma del proyecto.

Noche:

En horas de la noche, los representantes de la UNEMI se trasladaron en tren hacia la ciudad de A Coruña, España, para continuar con su agenda institucional en territorio europeo. Este traslado se realizó de forma organizada, dando paso a la siguiente etapa de su comisión de servicios.

Logros obtenidos:

- **Participación activa de UNEMI:** La universidad tuvo un rol destacado al ser responsable del **paquete de trabajo WP8 – Aseguramiento de la Calidad**, consolidando su imagen como institución comprometida con la excelencia académica.
- **Articulación estratégica del proyecto:** Se clarificaron funciones, entregables y cronograma de trabajo conjunto para los 48 meses del proyecto, asegurando una planificación estructurada y compartida entre las instituciones.
- **Generación de redes académicas internacionales:** La interacción con instituciones de educación superior de Ecuador y Europa fortaleció el vínculo interinstitucional para futuras acciones conjuntas en formación, innovación y movilidad.

- **Compromisos establecidos:** Se formalizó la integración de UNEMI en los procesos de calidad y seguimiento del proyecto, destacando el compromiso de la institución con los objetivos del programa Erasmus+.

CONCLUSIÓN:

La participación en el evento de lanzamiento del proyecto E-TALENT ha representado una experiencia académica e institucional altamente significativa para la Universidad Estatal de Milagro. La inclusión en un consorcio internacional de alto nivel, así como el liderazgo en el componente de calidad del proyecto, permite posicionar a la UNEMI como referente en procesos de mejora continua en la educación superior. Los aprendizajes, conexiones y compromisos adquiridos sientan las bases para una activa contribución al fortalecimiento de la educación terciaria en el país, promoviendo transformaciones alineadas a estándares internacionales.

RECOMENDACIÓN Y OBSERVACIONES:

- **Fortalecer el liderazgo institucional en el proyecto E-TALENT:**
Aprovechar el rol asignado a la UNEMI en el **Work Package 8 (Quality Assurance)** para implementar un modelo de gestión de calidad replicable en otras iniciativas académicas y proyectos internacionales.
- **Socializar los resultados del evento:**
Organizar charlas internas, talleres o webinars para los docentes y autoridades de la universidad, con el fin de compartir los objetivos, componentes y beneficios del proyecto E-TALENT, así como el rol que desempeña la UNEMI dentro del mismo.
- **Consolidar los canales de coordinación interna:**
Establecer un equipo técnico-institucional que haga seguimiento al cumplimiento de los entregables del proyecto, asegurando la colaboración entre las direcciones académicas, de investigación, de relaciones internacionales y talento humano.
- **Impulsar la internacionalización de la educación superior:**
Tomar este proyecto como referencia para futuras postulaciones a convocatorias Erasmus+ u otros programas de cooperación, ampliando la participación de docentes y estudiantes de la UNEMI en iniciativas de carácter global.
- **Sistematizar y documentar la experiencia:**
Generar un repositorio institucional que contenga informes, presentaciones, acuerdos y material de soporte del proyecto, lo cual facilitará la rendición de cuentas y el aprendizaje institucional.
- **Considerar posibles desafíos logísticos o administrativos futuros:**
Revisar y ajustar con antelación los procesos de autorización de comisiones, asignación de recursos y trámites de movilidad para evitar demoras u observaciones en futuras participaciones internacionales.

EVIDENCIA:

<https://drive.google.com/drive/folders/1BMWDE4CcCJ81ffGntHCNrUXkxykl4X1B?usp=sharing>

FOTOGRAFÍAS:



ITINERARIO	SALIDA	LLEGADA	NOTA: Estos datos se refieren al tiempo efectivamente utilizado en la Comisión, desde la salida del lugar de residencia o trabajo habituales o del cumplimiento de la licencia según sea el caso, hasta su llegada de estos sitios.			
FECHA	20-05-2025	24-05-2025				
HORA	18:30	18:00				
Hora Inicio de labores el día de retorno		08:00				
TRANSPORTE UTILIZADO			SALIDA		LLEGADA	
TIPO DE TRANSPORTE (Aéreo, terrestre, otros)	NOMBRE DEL TRANSPORTE	RUTA	FECHA	HORA	FECHA	HORA
AÉREA	KLM ROYAL DUTCH AIRLINES KL 751	GYE - AMSTERDAM	20-05-2025	18:30:00	21-05-2025	13:10:00
AÉREA	KLM ROYAL DUTCH AIRLINES KL 1577	AMSTERDAM - PORTO	21-05-2025	20:25:00	21-05-2025	22:15:00
TERRESTRE	TREN	PORTO – CORUÑA (ESPAÑA)	24-05-2025	13:00:00	24-05-2025	18:00:00
NOTA: En caso de haber utilizado transporte público aéreo o terrestre, se deberá adjuntar obligatoriamente los pasajes a bordo o boletos, de acuerdo a lo que establece el artículo 19 del Reglamento para pago de Viáticos, Subsistencias y Movilización.						

FIRMAS DE APROBACIÓN	
FIRMA DE LA O EL RESPONSABLE DE LA UNIDAD DEL SERVIDOR COMISIONADO	FIRMA DE LA O EL JEFE INMEDIATO DE LA O EL RESPONSABLE DE LA UNIDAD
DRA. NIBIA NOEMI NOVILLO LUZURIAGA. VICERRECTORA DE INVESTIGACIÓN Y POSGRADO (S)	ING. JORGE FABRICIO GUEVARA VIEJO, PHD. RECTOR.

COMPROBANTE DE DISTRIBUCIÓN INTERNA DE FONDOS

Entidad: 181-0000-0000 UNIVERSIDAD ESTATAL DE MILAGRO

Ejercicio: 2025
No. Fondo Global: 134
No. Formulario Interno: 382
Unidad Gastadora: 003 - VIATICOS AL EXTERIOR

RUC/CI Responsable: 0961545613
Nombre Responsable: CARRASQUERO RODRIGUEZ EDWUIN JESUS
Monto Fondo Global: 957.00
Monto Fondo Interno: 957.00
Estado: APROBADO

TESORERIA	
Cta. Monetaria	Fecha de Pago
No. Transfer.	No. Pago CUR

Clase de Fondo: FAF - ANTICIPOS DE VIATICOS PASAJES Y OTROS DE VIAJE CORRIENTES CON RECURSOS FISCALES

Descripción: EDWUIN CARRASQUERO, Vicerrector Rep. 356 S/V 59 CE715 Ant. de viát. a PORTO-PORTUGAL del 22 al 24 de mayo más 1S, delegación en Proy. ERASMUS-EDU-2024-CBHE-STRAND-3 - 101177470 E_TALENT - Instituto Superior de Engenharia do Porto. UNEMI-R-2025-No. 23

No. de Solicitud: UNEMI-R-2025-N
No. de Doc. Aprobación: UNEMI-R-2025-N
No. de CUR Contable: 118965780
Fecha Solicitud: 20/05/2025
Fecha Aprobación: 20/05/2025

Clase de Fondo	Fuente	Clase de Registro	RUC/CI Responsable	No. CUR Contable	Pagado	Monto Aprobado
FAF	001	FRC	0961545613	118965780	NO	957.00

FIRMA RESPONSABLE	FIRMA AUTORIZACIÓN
------------------------------	-------------------------------

Boarding pass



SEC. KL0751:040

CARRASQUERO RODR... E J

Flying Blue **EXPLORER**

Flight KL0751	Guayaquil GYE	Amsterdam AMS
Departure 18:30 / 20 MAY	Operated by KLM ROYAL DUTCH AIRLINES	

	Airport arrival	15:30	Advised
	Drop-off until	17:20	
	Boarding	17:25	Gate -
	Gate closed	18:15	Zone 4
	Seat	31F	Economy
	Arrival (est.)	13:10/21 MAY	
Please note: boarding is not possible after the gate has closed			

Boarding pass



SEC. KL1577:001

CARRASQUERO RODR... E J

Flying Blue **EXPLORER**

Flight KL1577	Amsterdam AMS	Porto OPO
Departure 20:25 / 21 MAY	Operated by KLM ROYAL DUTCH AIRLINES	

	Boarding	19:57	Gate -
	Gate closed	20:10	Zone 4
	Seat	27D	Economy
	Arrival (est.)	22:15	
Please note: boarding is not possible after the gate has closed			

Su franquicia de equipaje

1x Equipaje de mano + 1x accesorio1x Equipaje facturable



A: 55 x 35 x 25 cm
B: 40 x 30 x 15 cm



C: L + W + H = max 158

Para cualquier consulta sobre su franquicia de equipaje o si desea adquirir equipaje adicional para su vuelo con KLM, visite KLM.com y vaya a Mi Viaje. Si viaja también con otra compañía aérea en su itinerario, le recomendamos encarecidamente que lea también su política sobre equipaje (de mano).

Le recordamos que el espacio de los compartimentos superiores es limitado. Las bolsas pequeñas pueden colocarse debajo del asiento delantero. En caso de que el vuelo esté lleno, puede ser que, aun cumpliendo los requisitos para el equipaje de mano, sea necesario facturar las bolsas grandes en la puerta de embarque (gratis).



Feel free to contact us 24/7

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COMPROBANTE UNICO DE REGISTRO

Institucion:	181	UNIVERSIDAD ESTATAL DE MILAGRO	No. Preliminar	118965780	FECHA DE ELABORACIÓN		
Unid. Ejecutora:	0000		No. CUR	118965780	20	05	2025
Unid. Desc:	0000		No. Original	118965780			

TIPO DE DOCUMENTO RESPALDO	CLASE DE DOCUMENTO RESPALDO	No.	CUR PRESUPUESTARIO
COMPROBANTES ADMINISTRATIVOS DE GASTOS	SOLICITUD DE CREACION DE FONDO	18100000000000134000381	

Area del Comprobante:	CONTABILIDAD	FECHA DE APROBACIÓN			Tipo CUR:	FRC	Constitucion Automatica de Fondo , de la entidad :181 - 0 Clase de fondo: [FAF] - ANTICIPOS DE VIATICOS PASAJES Y OTROS DE VIAJE CORRIENTES CON RECURSOS FISCALES No. de fondo : 134 No. de Entrada: 381
		20	05	2025	Fuente Especifica		
Beneficiario:	0968533430001	UNIVERSIDAD ESTATAL DE MILAGRO					

A F E C T A C I Ó N C O N T A B L E

No	CUENTA	SUB-1	SUB-2	AUX-1	AUX-2	AUX-3	DESCRIPCIÓN DE CUENTAS	DEBE	HABER
1	112	15	1	18100000000	0961545613	134	Anticipos de Viáticos Pasajes y Otros de Viaje Institucionales	957.00	0.00
2	212	50	0	18100000000	0961545613	0	Fondos a Otorgarse - Administración Pública Central	0.00	957.00

TOTAL COMPROBANTE ==> 957.00 957.00

SON: NOVECIENTOS CINCUENTA Y SIETE DOLARES

DESCRIPCION: Constitucion Automatica de Fondo , de la entidad :181 - 0 Clase de fondo: [FAF] - ANTICIPOS DE VIATICOS PASAJES Y OTROS DE VIAJE CORRIENTES CON RECURSOS FISCALES No. de fondo : 134 No. de Entrada: 381

APROBADO

DATOS REGISTRO		DATOS APROBACIÓN		DATOS SOLICITUD PAGO		DATOS AUTORIDAD APR.	
USUARIO:	ACEDILLOA	FIRMA ELECTRONICA:	7832PD625OKI2P4	FIRMA ELECTRONICA:		USUARIO:	
FECHA:	20/05/2025	USUARIO:	ACEDILLOA	USUARIO:		FECHA:	
		FECHA:	20/05/2025	FECHA:			

FIRMA

FIRMA



CARRASQUERO RODRIGUEZ Edwain Jesus Explorer

SEQ 40

KL 751

GUAYAQUIL

AMSTERDAM

18:30/20MAY

GYE → AMS

Operated by KLM ROYAL DUTCH AIRLINES



Boarding
Embarquement 17:25

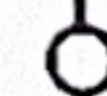
Gate 09
Zone 3



Gate closed
Clôture 18:15



Seat /Siège 31F ECONOMY (M)



Arrival /Arrivée 13:10+1

SEQ 1

KL 1577

AMSTERDAM

PORTO

20:25/21MAY

AMS → OPO

Operated by KLM ROYAL DUTCH AIRLINES



Boarding
Embarquement 19:57

Gate --
Zone 3



Gate closed
Clôture 20:10



Seat /Siège 27D ECONOMY (M)



Arrival /Arrivée 22:15

GATE WILL CLOSE 15 MINUTES BEFORE DEPARTURE

e-Ticket 0749593384080 - Booking CE90D4

Saturday, 24 May 2025

15:10 Porto (TIC - Campanhã)

R. de Bonjôia, 691, 4300 Porto

Search in the station screens, by Line number, and departure time, the letter is the platform where the bus will departure from. If delayed a new platform could be announced in the audio speakers.



Route 1082 FlixBus
Direction Vigo

Operated by FLIXBUS ESPAÑA S.L.U.

18:25 Vigo (Bus Station)

Plaza de la Estación, 1, 36201 Vigo



The same QR code is used for your entire journey



For international travel, a valid ID (Passport/ID card & visa) to cross the border is always required. You will be refused entry without.



Adult
EDWUIN CARRASQUERO RODRIGUEZ (M)
16/03/1974
PAOLO FABRE MERCHAN (M)
31/10/1989



2 x Hand Luggage
7 kg · 42x30x18 cm



2 x Hold Luggage
20 kg · 80x50x30 cm

Additional information

- Total price: EUR 20.97
- Manage My Booking: shop.global.flixbus.com/rebooking
- Track your trip: global.flixbus.com/track/order/3255186602
- FAQ: help.flixbus.com

Your checklist for your trip

- ☐ Arrive on time for boarding (usually 15 mins prior to departure)
- ☐ Double check dimensions and print luggage tag.
More information at: global.flixbus.com/service/luggage

Your departure station

Porto (TIC - Campanhã), R. de Bonjôia, 691, 4300 Porto
Terminal Intermodal Campanhã - Floor 0 | Boarding platform in the station monitors.



renfe

Localizador: 8H8WVS

E.CARRASQU.

DNI ó DOC.ID: *****1624



Origen: VIGO URZAIZ 24/05/2025 19:25

Destino: A CORUNA 24/05/2025 20:54

Coche: 1 Plaza: 26 MD 09192 UNICA

S.O.V., S.R.C. e I.V.A. Incluidos N.I.F.: A86868189

TOTAL 18,70 € IVA: (10%) 1,70 €

Nº Billete: 7092601824607

TARIFA GENERAL Agencia Virtual

CIERRE ACCESO TREN 3 MINUTOS ANTES DE SU SALIDA

OMIO

SCHONHAUSER ALLE 180, 10119, ,

00246 , BERLIN ALEMANIA

21/05/2025 - 18:57 0000

RENFE VIAJEROS S.M.E., S N.I.F.:A86868189

Avda. de Pío XII, 110. Madrid - 28036



12|13|14 XUÑO 2025 SANTIAGO DE COMPOSTELA MONTE DO GOZO



KINGS OF LEON THE PRODIGY DUKI BRYAN ADAMS ESTOPA
AMARAL BAD GYAL STEVE AOKI FRANZ FERDINAND
MIKEL IZAL AMAIA KASE.O DANI FERNANDEZ
E MOITOS MÁIS

A VENDA SO EN OSONDOCAMINO.ES



renfe
Es una de las empresas de
transporte más sostenibles
del planeta

EXTRACTO DE LAS CONDICIONES DE VIAJE SP

- Este título de transporte es el documento que formaliza su contrato de transporte, consérvelo hasta el final del viaje.
- Es obligatorio presentar los documentos que acrediten descuentos. Los Bonos/Abonos junto a las formalizaciones. Se podrá solicitar un documento de identificación válido.
- En AVANT, los menores de 14 años deberán viajar acompañados de un adulto.
- En caso de incumplimiento de los compromisos de puntualidad y calidad establecidos por Renfe Viajeros, tendrá derecho a la indemnización correspondiente.
- Máximo 3 bultos de equipaje de mano. La suma del peso de los 3 no superará los 25 kg., ni la suma de sus dimensiones los 290 cm. El mayor de ellos no debe superar 85x55x35 cm. También, las sillas y coches portabebé, que deberán ser plegados a bordo. Los instrumentos musicales en una funda y que no superen 30x120x38 cm. Las bicicletas plegadas y desmontadas en su funda, y sus tres dimensiones no superarán los 180 cm. En trenes de Media Distancia Convencional no es necesario que la bicicleta viaje dentro de su funda.
- Se podrá transportar un equipaje especial por viajero, máximo 120x90x40 cm, más otro de mano que no supere 55x35x25 cm. Para más información www.renfe.com
- Servicio cubierto por S.O.V. y S.R.C.
- Condiciones Generales de los Contratos de Transporte en www.renfe.com

Disfruta el triple



En mayo triplicamos los
Puntos Renfe de bienvenida.

Llévate hasta **1.500 Puntos Renfe**,
equivalentes a 150 € para tus viajes
en tren, solicitando nuestras **tarjetas**
Renfe Mastercard.



Consulta condiciones

Mantenga la integridad de toda la hoja, sin cortar ninguna de las zonas impresas.



SOLICITUD DE VIATICOS , PASAJES, AYUDAS ECONOMICAS
Y GASTOS PARA MOVILIZACIÓN

Nº 059-CONT-2025

Unidad solicitante:

(Facultad o Departamento)

Viáticos (x)
Pasaje aéreo ()
Pasaje Terrestre ()
Inscripción ()

Movilización ()
Ayuda Económica ()
Gastos Varios ()
para movilización de
vehículo

El objetivo de la comisión:

De conformidad al Memorando Nro. UNEMI-R-2025-0349-MEM Y RESOLUCIÓN DE DESPACHO-UNEMI-R-2025-No. 23, en el cual se autoriza la asignación de viáticos y subsistencia a favor de Vicerrector: Edwuin Carrasquero Rodríguez; Decano: Paolo Fabre Merchan participación de una delegación de UNEMI en el Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 - 101177470 E_TALENT en el Instituto Superior de Engenharia do Porto, entre el 22 y el 24 de mayo de 2025, en Porto, Portugal.

La actividad durará 2 días responsabilizándome por recabar el informe de la actividad.

Del 22/5/2025 al 24/5/2025

SECCIÓN CONTABILIDAD

Nº	NÓMINA	CARGO	V. CERTIF	30% CONCEDIDO	LIQUIDACIÓN POR SUSTENTO / FACT		
					70% VIATICO Y/O MOVILIZACIÓN	GASTOS VARIOS	VALOR A PAGAR
1	Edwuin Carrasquero	Vicerrector	V. \$ 957.00	\$ -	\$ -	\$ -	\$ 957.00
2	Paolo Fabre	Decano	V. \$ 804.75	\$ -	\$ -	\$ -	\$ 804.75
SUMAN				\$ -	\$ -	\$ -	\$ 1,761.75

OBSERVACIONES Anticipo de viaticos a O PORTO-PORTUGAL del 22 al 24 de mayo más 1S,participación de una delegación de UNEMI en el Proyecto ERASMUS-EDU-2024-CBHE-STRAND-3 - 101177470 E_TALENT en el Instituto Superior de Engenharia do Porto

CONTROL PRESUPUESTARIO		
PRESUPUESTO	PARTIDA	

Lic. Ariel Cedillo Alvarado
Asistente tecnico de contabilidad

Lugar y fecha de emisión:
Milagro 23 de mayo de 2025

Autorizo lo solicitado en base a la información anterior

Ing. Henry Peñaherrera Veloz
Contador/a general

COMPROBANTE DE RENDICION DE FONDOS

Entidad: 181 - 0000 - 0000 UNIVERSIDAD ESTATAL DE MILAGRO

Ejercicio: 2025

No. Fondo Global: 134

No. Formulario Interno: 382

Unidad Gastadora: 003 - VIATICOS AL EXTERIOR

RUC/CI Responsable: 0961545613

Nombre Responsable: CARRASQUERO RODRIGUEZ EDWUIN JESUS

Monto Fondo Interno: 957,00

TESORERIA

Solicitud de Pago

Fecha de Pago

RENDICION

Monto Rendido: 957,00

Monto Líquido: 957,00

No. Entrada Rendición: 467

Clase de Fondo: FAF-ANTICIPOS DE VIATICOS PASAJES Y OTROS DE VIAJE CORRIENTES CON RECURSOS FIS

Descripción: EDWUIN CARRASQUERO, Vicerrector Rep. 356 S/V 59 CE715 Ant. de viát. a PORTO-PORTUGAL del 22 al 24 de mayo más 1S, delegación en Proy. ERASMUS-EDU-2024-CBHE-STRAND-3 - 101177470 E_TALENT - Instituto Superior de
Estado: APROBADO

No. Solicitud: S/V 59

Fecha Solicitud: 6/6/2025 0

No. Documento Aprobación: S/V 59

Fecha Aprobación: 6/6/2025 0

Clase de Fondo	Fuente	Clase de Registro	RUC/CI Responsable	No. CUR de Gastos	No. Consolidado	Monto Rendido	Monto Líquido
FAF	001	FRN	0961545613	4453	4.453	957,00	957,00

FIRMA RESPONSABLE

FIRMA AUTORIZACION

COMPROBANTE UNICO DE REGISTRO

Institucion:

181

UNIVERSIDAD ESTATAL DE MILAGRO

U. Ejecutora:

0000

Unid. Desc:

0000

Reporte

rptComprobanteGastos.rdlc

Fecha Elaboración

06062025

No. CUR

4453

No. Original

4453

Tipo Documento Respaldo

COMPROBANTES ADMINISTRATIVOS DE GASTOS

Clase Documento

RENDICION DE FONDOS SIN DETALLE DE FACTURAS

No.

6

No. Expediente

4062

Clase de Registro:

REGULARIZACIÓN

Clase de Gasto:

OTROS GASTOS

RPA

RTO

DEV

Banco:

Cuenta Monetaria:

1121501 FTE 1 ANTICIPO VIATICOS CORRIENTES RECURSOS FISCALES

Comprobante

GASTOS

Numero Operación

0

Beneficiario:

0968533430001

UNIVERSIDAD ESTATAL DE MILAGRO

AFECTACION PRESUPUESTARIA											
PG	SP	PY	ACT	ITEM	UBG	FTE	ORG	N. Prest	DESCRIPCION		MONTO
83	00	000	001	530304	0910	001	0000	0000	Viaticos y Subsistencias en el Exterior		957.00
TOTAL PRESUPUESTARIO											957.00
IVA											0.00
SUB - TOTAL											957.00
RETENCIONES IVA											0.00
TOTAL DEDUCCIONES PRESUPUESTARIO											0.00
TOTAL A PAGAR											957.00
SON: NOVECIENTOS CINCUENTA Y SIETE DOLARES											
DESCRIPCION: Rendición de la Entidad:181-0-0 No de fondo: 134 No Entrada: 381											

DATOS APROBACIÓN		
ESTADO	REGISTRADO:	APROBADO:
APROBADO FECHA: 11/06/2025	Funcionario Responsable	Director Financiero

COMPROBANTE UNICO DE REGISTRO

Institucion:	181	UNIVERSIDAD ESTATAL DE MILAGRO	Reporte	rptComprobanteGastos.rdlc			
U. Ejecutora:	0000		Fecha Elaboración			No. CUR	No. Original
Unid. Desc:	0000		06	06	2025	4453	4453
Tipo Documento Respaldo		Clase Documento		No.		No. Expediente	
COMPROBANTES ADMINISTRATIVOS DE GASTOS		RENDICION DE FONDOS SIN DETALLE DE FACTURAS		6		4062	
Clase de Registro:	REGULARIZACIÓN		Clase de Gasto:	OTROS GASTOS		RPA	RTO DEV
Banco:			Cuenta Monetaria:	1121501 FTE 1 ANTICIPO VIATICOS CORRIENTES RECURSOS FISCALES			
Comprobante	GASTOS		Numero Operación	0			
Beneficiario:	0968533430001		UNIVERSIDAD ESTATAL DE MILAGRO				

DEDUCCIONES

DATOS APROBACIÓN		
ESTADO	REGISTRADO:	APROBADO:
APROBADO		
FECHA: 11/06/2025	Funcionario Responsable	Director Financiero