

**UNIVERSIDAD ESTATAL DE MILAGRO**  
**DEPARTAMENTO DE ACTIVOS FIJOS**  
**Módulo de Activos Fijos**  
**Acta de Entrega-Recepción**

**ACTA DE ENTREGA-RECEPCIÓN N° 00186**

En la ciudad de Milagro a los CATORCE días del mes de AGOSTO del DOS MIL QUINCE los actuantes EDITH BEATRIZ BRIONES VINUEZA, ASISTENTE DE BODEGA, ING. DANIEL ROLANDO IZQUIERDO CEVALLOS, EXPERTO SERVICIOS GENERALES Y AREAS VERDES, custodio responsable, BIBLIOTECA: Usuario directo, JAIME RAUL ACOSTA CARVAJAL, ANALISTA DE BIBLIOTECA, KLEBER GONZALO LEMA NARANJO, AYUDANTE DE ACTIVOS FIJOS; nos constituimos en la bodega para proceder a realizar Entrega-Recepción de los libros donados por parte de OXFORD UNIVERSITY PRESS. Al tenor de lo dispuesto en el Reglamento General Sustitutivo de Bienes del Sector Público.

Título	Autor	Editorial	Año Edición	N°Edición
HEADWAY ACADEMIC SKILLS LEVEL 1 STUDENT S BOOK	SARAH PHILPOT	OXFORD UNIVERSITY PRESS	000	0.00
BUSINESS OPTIONS STUDEN S BOOK	ADRIAN WALLWORD	OXFORD UNIVERSITY PRESS	000	0.00
BUSINESS OPTIONS WORKBOOK	ADRIAN WALLWORD	OXFORD UNIVERSITY PRESS	1999	0.00
HEADWAY ACADEMIC SKILLS LEVEL 1 STUDENT S BOOK	SARAH PHILPOT	OXFORD UNIVERSITY PRESS	000	0.00
BUSINESS OPTIONS WORKBOOK	ADRIAN WALLWORD	OXFORD UNIVERSITY PRESS	1999	0.00
ESSENTIAL BUSINESS GRAMMAR & PRACTICE	MICHAEL DUCKWORTH	OXFORD UNIVERSITY PRESS	2006	0.00
NTIAL BUSINESS GRAMMAR & PRACTICE	MICHAEL DUCKWORTH	OXFORD UNIVERSITY PRESS	2006	0.00
GRAMMAR SENSE 1 A STUDENT S BOOK	CHERYL PAVLIK	OXFORD UNIVERSITY PRESS	2004	0.00
GRAMMAR SENSE 1 B STUDENT S BOOK	CHERYL PAVLIK	OXFORD UNIVERSITY PRESS	2004	0.00
GRAMMAR SENSE 1 A WORKBOOK	TAY LESLEY	OXFORD UNIVERSITY PRESS	2004	0.00
GRAMMAR SENSE 1 B WORKBOOK	TAY LESLEY	OXFORD UNIVERSITY PRESS	2004	0.00
ACADEMIC SKILLS LEVEL 3 STUDENT S BOOK	SARAH PHILPOT	OXFORD UNIVERSITY PRESS	000	0.00
GRAMMAR SENSE 2 A STUDENT S BOOK	SUSAN KESNER BLAND	OXFORD UNIVERSITY PRESS	2004	0.00
GRAMMAR SENSE 2 A WORKBOOK	ANGELA BLACKWELL	OXFORD UNIVERSITY PRESS	2004	0.00
GRAMMAR SENSE 3 A STUDENT S BOOK	SUSAN KESNER BLAND	OXFORD UNIVERSITY PRESS	000	0.00
ACADEMIC SKILLS LEVEL 1 TEACHER S GUIDE	RICHAR HARRISON	OXFORD UNIVERSITY PRESS	2007	0.00
GRAMMAR SENSE 3 A WORKBOOK	ANGELA BLACKWELL KAREN DAVY	OXFORD UNIVERSITY PRESS	2004	0.00
GRAMMAR SENSE 3 B STUDENT S BOOK	SUSAN KESNER BLAND	OXFORD UNIVERSITY PRESS	2004	0.00
GRAMMAR SENSE 3 B WORKBOOK	ANGELA BLACKWELL KAREN DAVY	OXFORD UNIVERSITY PRESS	2004	0.00
GRAMMAR SENSE TEACHER S BOOK 3. INCLUYE	KATHERINE SHERAK	OXFORD UNIVERSITY PRESS	2004	0.00
GRAMMAR SENSE TEACHER S BOOK 3. INCLUYE CD	KATHERINE SHERAK	OXFORD UNIVERSITY PRESS	2004	0.00
OXFORD ADVANCED LEARNER S DICTIONARY (WRITER)	OUP	OXFORD UNIVERSITY PRESS	2010	8
ACADEMIC SKILLS LEVEL 3 TEACHER S GUIDE	SARAH PHILPOT	OXFORD UNIVERSITY PRESS	2007	0.00
OXFORD ADVANCED LEARNER S DICTIONARY (WRITER)	OUP	OXFORD UNIVERSITY PRESS	2010	8
OXFORD DICTIONARY OF COMPUTING	OUP	OXFORD UNIVERSITY PRESS	1996	0.00
OXFORD ELEMENTARY LEARNER S DICTIONARY	OUP	OXFORD UNIVERSITY PRESS	1994	0.00
OXFORD ELEMENTARY LEARNER S DICTIONARY	OUP	OXFORD UNIVERSITY PRESS	1994	0.00
ACADEMIC SKILLS LEVEL 1 TEACHER S GUIDE	RICHARD HARRISON	OXFORD UNIVERSITY PRESS	2007	0.00
OXFORD ESL DICTIONARY PACK WITH GENIE CD ROM	OUP	OXFORD UNIVERSITY PRESS	2004	0.00
OXFORD ESSENTIAL DICTIONARY	OUP	OXFORD UNIVERSITY PRESS	2006	0.00
OXFORD LEARNE S WORDFINDER DICTIONARY	OUP	OXFORD UNIVERSITY PRESS	1997	0.00
OXFORD POCKET WITH GENIE CD ROM	OUP	OXFORD UNIVERSITY PRESS	2005	0.00
OXFORD STUDENT S DICTIONARY SPECIALPRICE ED.	OUP	OXFORD UNIVERSITY PRESS	2007	0.00
ACADEMIC SKILLS LEVEL 3 TEACHER S GUIDE	SARAH PHILPOT	OXFORD UNIVERSITY PRESS	2007	0.00

Título	Autor	Editorial	Año Edición	N°Edición
OXFORD STUDENTS DICTIONARY PACK WITH CD ROM	OUP	OXFORD UNIVERSITY PRESS	2007	0.00
PRACTICAL ENGLISH USAGE	MICHAEL SWAN	OXFORD UNIVERSITY PRESS	1995	2 DA
SPOTLIGHT ON THE USA	RANDER FAIK	OXFORD UNIVERSITY PRESS	1993	0.00
WORD FOR WORD	STEWART CLARK GRAHAM POINTON	OXFORD UNIVERSITY PRESS	2003	0.00
WORD FOR WORD	STEWART CLARK GRAHAM POINTON	OXFORD UNIVERSITY PRESS	2003	0.00
ACADEMIC SKILLS LEVEL 2 STUDENT S BOOK	SARAH PHILPOT	OXFORD UNIVERSITY PRESS	000	0.00
WORD FOR WORD	STEWART CLARK GRAHAM POINTON	OXFORD UNIVERSITY PRESS	2003	0.00
ACADEMIC SKILLS LEVEL 2 STUDENT S BOOK	SARAH PHILPOT	OXFORD UNIVERSITY PRESS	000	0.00
ACADEMIC SKILLS LEVEL 2 TEACHER S GUIDE	SARAH PHILPOT	OXFORD UNIVERSITY PRESS	2007	0.00
ACADEMIC SKILLS LEVEL 2 TEACHER S GUIDE	SARAH PHILPOT	OXFORD UNIVERSITY PRESS	2007	0.00
BUSINESS OPPORTUNITIES STUDEN S BOOK	VICKI HOLLETT	OXFORD UNIVERSITY PRESS	000	0.00
ACADEMIC SKILLS LEVEL 3 STUDENT S BOOK	SARAH PHILPOT	OXFORD UNIVERSITY PRESS	000	0.00
BUSINESS OPPORTUNITIES STUDEN S BOOK	VICKI HOLLETT	OXFORD UNIVERSITY PRESS	000	0.00
BUSINESS OPPORTUNITIES WORKBOOK	VICKI HOLLETT	OXFORD UNIVERSITY PRESS	1994	0.00
BUSINESS OPPORTUNITIES WORKBOOK	VICKI HOLLETT	OXFORD UNIVERSITY PRESS	1994	0.00
BUSINESS OPPORTUNITIES STUDEN S BOOK	ADRIAN WALLWORD	OXFORD UNIVERSITY PRESS	000	0.00

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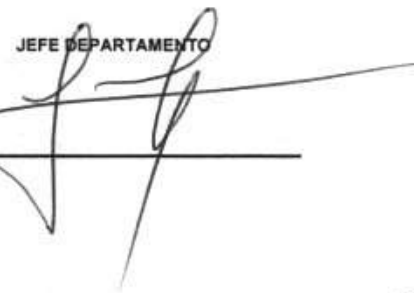
ASISTENTE DE BODEGA

  
EDITH BEATRIZ BRIONES VINUEZA


CUSTODIO RESPONSABLE

  
ING. DANIEL ROLANDO IZQUIERDO  
EXPERTO SERVICIOS GENERALES Y AREAS  
VERDE


JEFE DEPARTAMENTO



USUARIO DIRECTO

  
JAIME RAUL ACOSTA CARVAJAL  
ANALISTA DE BIBLIOTECA

AYUDANTE DE ACTIVO FIJO

  
KLEBER GONZALO LEMA NARANJO

**INGRESOS  
DONACION No.03**

EMPRESA: Mgs. Fernando Pacheco Oleas

ORDEN COMPRA: 00

SOLICITUD DE COMPRA: 00

FACTURA: No. UNEMI-BG-2015-051-MEM

FECHA: 14 de agosto del 2015

DESCRIPCION	AUTOR	CANTIDAD	V. UNITARIO	V. TOTAL
HEADWAY ACADEMIC SKILLS LEVEL 1 STUDENT'S BOOK	SARAH PHILPOT	2	20.87	41.74
ACADEMIC SKILLS LEVEL 1 TEACHER'S GUIDE	RICHARD HARRISON	2	19.23	38.46
ACADEMIC SKILLS LEVEL 2 STUDENT'S BOOK	SARAH PHILPOT	2	20.87	41.74
ACADEMIC SKILLS LEVEL 2 TEACHER'S GUIDE	SARAH PHILPOT	2	19.23	38.46
ACADEMIC SKILLS LEVEL 3 STUDENT'S GUIDE	SARAH PHILPOT	2	20.87	41.74
ACADEMIC SKILLS LEVEL 3 TEACHER'S GUIDE	SARAH PHILPOT	2	19.23	38.46
BUSINESS OPPORTUNITIES STUDENT'S BOOK	VICKI HOLLETT	2	18.00	36.00
BUSINESS OPPORTUNITIES STUDENT'S BOOK	VICKI HOLLETT	2	13.73	27.46
BUSINESS OPTIONS STUDENT'S BOOK	ADRIAN WALLWORK	2	34.39	68.78
BUSINESS OPTIONS WORK BOOK	ADRIAN WALLWORK	2	13.73	27.46
ESSENTIAL BUSINESS GRAMMAR & PRACTICE	MICHAEL DUCKWORK	2	26.37	52.74
GRAMMAR SENSE 1A STUDENT'S BOOK	CHERYL PAVLIK	1	17.03	17.03
GRAMMAR SENSE 1B STUDENT'S BOOK	CHERYL PAVLIK	1	17.03	17.03
GRAMMAR SENSE 1A WORKBOOK	TAY LESLEY	1	20.87	20.87
GRAMMAR SENSE 1B WORKBOOK	TAY LESLEY	1	20.87	20.87
GRAMMAR SENSE 2A STUDENT'S BOOK	SUSAN KESNER BLAND	1	17.03	17.03
GRAMMAR SENSE 2A WORKBOOK	ANGELA BLACKWELL	1	11.53	11.53
GRAMMAR SENSE 3A STUDENT'S BOOK	SUSAN KESNER BLAND	1	17.03	17.03
GRAMMAR SENSE 3A WORKBOOK	ANGELA BLACKWELL & KAREN DAVY	1	11.53	11.53

1950

DATE	DESCRIPTION	AMOUNT	BALANCE
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GRAMMAR SENSE 3B STUDENT'S BOOK	SUSAN KESNER BLAND	1	17.03	17.03
GRAMMAR SENSE 3B WORKBOOK	ANGELA BLACKWELL & KAREN DAVY	1	11.53	11.53
GRAMMAR SENSE TEACHER'S BOOK 3 INCLUYE CD	KETHERINE SHERAK	2	33.50	67.00
OXFORD ADVANCED LEAMER'S DICTIONARY (WRITER)	OUP	2	31.25	62.50
OXFORD DICTIONARY OF COMPUTING	OUP	1	16.50	16.50
OXFORD ELEMENTARY LEAMER'S DICTIONARY	OUP	2	22.52	45.04
OXFORD ESL DICTIONARY PACK WITH GENIE CD-ROM	OUP	1	31.31	31.31
OXFORD ESSENCIAL DICTIONARY	OUP	1	20.35	20.35
OXFORD LEAMER'S WORDFINDER DICTIONARY	OUP	1	23.62	23.62
OXFORD POCKET WITH GENIE CD-ROM	OUP	1	29.66	29.66
OXFORD STUDENT'S DICTIONARY SPECIAL PRICE ED.	OUP	1	18.13	18.13
OXFORD STUDENTS DICTIONARY PACK WITH CD-ROM	OUP	1	26.91	26.91
PRACTICAL ENGLISH USAGE	MICHAEL SWAN	1	33.90	33.90
SPORTLIGHT ON THE USA	RANDER FALK	1	24.17	24.17
WORD FOR WORD	STEWART CLARK GRAHAM POINTON	3	22.52	67.56

SUBTOTAL: \$1081.17  
DSCTO:% \$0.00  
IVA 12%: \$0.00  
TOTAL: \$1081.17

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Recibo Conforme

  
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EXPERTO DE BIENES

  
Edith Briones Vinuesa  
ANALISTA DE PROVEEDURIA



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## Hoja de Ruta

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De:	Srta. Mgs. Iliana Verónica Real Poveda, Coordinadora Sistema Modular Inglés, Universidad Estatal de Milagro	Para:	Sra. Mgs. Jesennia del Pilar Cárdenas Cobo, Rector, Subrogante, Universidad Estatal de Milagro
Asunto:	Oficio de libros para Biblioteca	Descripción Anexos:	--
Fecha Documento:	2015-07-17 (GMT-5)	Fecha Registro:	2015-07-17 (GMT-5)

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Área	De	Fecha/Hora	Acción	Para	No. Días
Biblioteca	Kathya Jackeline Moreno Mora (UNEMI)	2015-08-05 11:02:19 (GMT-5)	Archivar		19
Biblioteca	Kathya Jackeline Moreno Mora (UNEMI)	2015-08-05 11:02:05 (GMT-5)	Informar	Fernando Erasmo Pacheco Olea (UNEMI)	19
Biblioteca	Fernando Erasmo Pacheco Olea (UNEMI)	2015-07-20 12:53:38 (GMT-5)	Reasignar	Kathya Jackeline Moreno Mora (UNEMI)	3
Rectorado	Jesennia del Pilar Cárdenas Cobo (UNEMI)	2015-07-20 12:48:17 (GMT-5)	Reasignar	Fernando Erasmo Pacheco Olea (UNEMI)	3
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*Ing. Esteban Alvarez  
Para realizar el envío  
de estos libros donados.  
14-08-2015*



# UNIVERSIDAD ESTATAL DE MILAGRO



Memorando Nro. UNEMI-BG-2015-0124-MEM

Milagro, 05 de agosto de 2015

**PARA:** Sra. Lcda. Blanca Del Rocío Sagñay Yanez  
**Experto en Activos Fijos y Proveduría**

**ASUNTO:** LISTADO DE LIBROS PARA SU RESPECTIVA CODIFICACION

De mi consideración:

Comunico a usted, que ingresó a la Biblioteca, en calidad de donación 50 libros, por parte de Oxford University Press, con RUC N°. 1792290961001, para lo cual solicito de una manera cordial su debida codificación, a continuación detallo los datos de los libros:

TITULO DE LA OBRA	AUTOR	EDITORIAL	FECHA DE EDICION	N°. DE EDICION	CLASIFICACIÓN	CANTIDAD	PRECIO REFERENCIAL
Headway Academic Skills Level 1 Student's Book	Sarah Philpot	Oxford University Press			421.54	2	\$20,87 c/u
Academic Skills Level 1 Teacher's Guide	Richard Harrison	Oxford University Press	2007		421.54	2	\$19,23 c/u
Academic Skills Level 2 Student's Book	Sarah Philpot	Oxford University Press			421.54	2	\$20,87 c/u
Academic Skills Level 2 Teacher's Guide	Sarah Philpot	Oxford University Press	2007		421.54	2	\$19,23 c/u
Academic Skills Level 3 Student's Book	Sarah Philpot	Oxford University Press			421.54	2	\$20,87 c/u
Academic Skills Level 3 Teacher's Guide	Sarah Philpot	Oxford University Press	2007		421.54	2	\$19,23 c/u
Business Opportunities Student's Book	Vicki Hollett	Oxford University Press			420	2	\$18.00 c/u
Business Opportunities Workbook	Vicki Hollett	Oxford University Press	1994		420	2	\$13,73 c/u





# UNIVERSIDAD ESTATAL DE MILAGRO



Memorando Nro. UNEMI-BG-2015-0124-MEM

Milagro, 05 de agosto de 2015

Business Options Student's Book	Adrian Wallwork	Oxford University Press		420	2	\$34,39 c/u
Business Options Workbook	Adrian Wallwork	Oxford University Press	1999	420	2	\$13,73 c/u
Essential Business Grammar & Practice	Michael Duckworth	Oxford University Press	2006	425	2	\$26,37 c/u
Grammar Sense 1A Student's book	Cheryl Pavlik	Oxford University Press	2004	425	1	\$17,03
Grammar Sense 1B Student's book	Cheryl Pavlik	Oxford University Press	2004	425	1	\$17,03
Grammar Sense 1A Workbook	Tay Lesley	Oxford University Press	2004	425	1	\$20,87
Grammar Sense 1B Workbook	Tay Lesley	Oxford University Press	2004	425	1	\$20,87
Grammar Sense 2A Student's Book	Susan Kesner Bland	Oxford University Press	2004	425	1	\$17,03
Grammar Sense 2A Workbook	Angela Blackwell	Oxford University Press	2004	425	1	\$11,53
Grammar Sense 3A Student's Book	Susah Kesner Bland	Oxford University Press		425	1	\$17,03
Grammar Sense 3A Workbook	Angela Blackwell & Karen Davy	Oxford University Press	2004	425	1	\$11,53
Grammar Sense 3B Student's Book	Susan Kesner Bland	Oxford University Press	2004	425	1	\$17,03
Grammar Sense 3B Workbook	Angela Blackwell & Karen Davy	Oxford University Press	2004	425	1	\$11,53
Grammar Sense Teacher's book 3 incluye Cd	Katherine Sherak	Oxford University Press	2004	425	2	\$33,50 c/u

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# UNIVERSIDAD ESTATAL DE MILAGRO



Memorando Nro. UNEMI-BG-2015-0124-MEM

Milagro, 05 de agosto de 2015

Oxford Advanced learner's dictionary (Writer)	OUP	Oxford University Press	2010	8ava	413.21	2	\$31.25 c/u
Oxford Dictionary of Computing	OUP	Oxford University Press	1996		420	1	\$16,50
Oxford Elementary Learner's dictionary	OUP	Oxford University Press	1994		413.21	2	\$22,52 c/u
Oxford ESL Dictionary Pack with Genie CD-ROM	OUP	Oxford University Press	2004		413.21	1	\$31,31
Oxford Essential Dictionary	OUP	Oxford University Press	2006		413.21	1	\$20.35
Oxford Learner's Wordfinder Dictionary	OUP	Oxford University Press	1997		413.21	1	\$23,62
Oxford Pocket with Genie CD-ROM	OUP	Oxford University Press	2005		413	1	\$29,66
Oxford Student's Dictionary - Special Price Ed.	OUP	Oxford University Press	2007		413.21	1	\$18,13
Oxford Students Dictionary Pack with CD-ROM	OUP	Oxford University Press	2007		413.21	1	\$26,91
Practical English Usage	Michael Swan	Oxford University Press	1995	2DA	425	1	\$33.90
Spotlight on the USA	Rander Falk	Oxford University Press	1993		427	1	\$24,17
Word for word	Stewart Clark - Graham Pointon	Oxford University Press	2003		413.21	3	\$22,52 c/u



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Milagro, 05 de agosto de 2015

Con sentimientos de distinguida consideración.

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*Documento firmado electrónicamente*

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Milagro, 17 de julio de 2015

**PARA:** Sra. Mgs. Jesennia del Pilar Cárdenas Cobo  
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Con sentimientos de distinguida consideración.

Atentamente,

Srta. Mgs. Iliana Verónica Real Poveda  
**COORDINADORA SISTEMA MODULAR INGLÉS**

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Copia:  
Sr. Mgs. Fernando Erasmo Pacheco Olea  
**Coordinador Biblioteca**